

HEALTH SERVICES Committee

May 19, 2026

COMMITTEE MEMBERS:

David Strainer, Chair, and Haley Gilligan, Vice Chair, Daniel Bruno, John Maday, Wayne Butler, Michael Wild, and John O'Neill. The Chair of the Board shall serve as the Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. **Committee meeting called to order by Chair**
- II. **Approval of minutes of prior Committee Meeting: April 21, 2026**
- III. **Privilege of the floor and public comment**
- IV. **Action Agenda/New Business Items:**

Request Resolution: 1	To appoint Kim Hedley to the Warren County Health Services Professional Advisory Committee (PAC) for the term of May 1, 2026 to December 31, 2026 to replace a retiring member. (Attachment #1)
Rationale:	Donna Healy retired from SUNY Adirondack and was replaced by Kim Hedley.

Request Resolution: 2	To amend Resolution 152 of 2020 to provide authorization for the Director of Public Health to delegate authority to the Deputy Director of Public Health or next senior administrative staff member in the event the Director is unavailable to perform essential public health roles. (Attachment #2)
Rationale:	The last amendment of Resolution 252 Of 2020 specified Assistant Director instead of Deputy Director.

Request Resolution: 3	To authorize the extension of contract with NYS Rabies Program to receive grant funding (Contract C3657GG) for period of 4/1/25-3/31/27 (originally 4/1/22-3/31/25) to the amount of \$86,265.00 (originally \$51,759.00). Annual funding of \$17,253 per year over the five years. (Attachment #3)
Rationale:	NYS provides annual funding to help offset rabies program related expenses for outreach, vaccination clinics and rabies post exposure treatment.

- V. **Discussion Items:**
Report of Revenues and Expenditures for 2026
Please see **Attachment #4**.

Revenue and Expense Comparison Report for 2025 vs 2026
Please see **Attachment #5**.

- VI. **Informational Items/Reports**

Status of Referrals
Please see **Attachment #6 A/B** for the report.

Emergency Response and Preparedness
Please see **Attachment #7** for the report.

Rabies Report and Rabies Clinic Schedule
Please see **Attachment #8** for the report.

- VII. **Referrals/Pending Items: None at this time.**

- VIII. **Privilege of the floor and public comment**

- IX. **Motion to adjourn**

Attachments:

1. Resolution Request: PAC appointment
2. Authorizing Deputy Director to act in the absence of the Director in the event of an emergency
3. Authorize an extension of contract with NYS Rabies Program
4. Report of Revenues and Expenditures for 2026
5. Revenue and Expense Comparison Report for 2025 vs 2026
6. Report of Referrals Status A/B
7. Emergency Response and Preparedness Activities Report
8. Rabies Report

RESOLUTION REQUEST FORM NO. 1

Request to Appoint or Reappoint Member of Committee, Board or Agency*

****If more than one person is being appointed, please attach additional sheets***

DEPARTMENT NAME: Health Services

DATE: 05/19/2026

- (a) Name of Appointee: **Kim Hedley**
- (b) Is this a Reappointment? **No** If so, please provide the Resolution No. which authorized the last appointment of this individual
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If person is being Appointed as a Representative of a Specific Group/Agency, please list their Affiliation and Title **0 SUNY Adirondack, Nursing Program**
- (e) Address of Appointee: **SUNY Adirondack; 640 Bay Rd Queensbury, NY 12804**
- (f) Title of Appointment: **Professional Advisory Committee**
- (g) Effective Date of Appointment: **May 1, 2026**
- (h) Termination Date of Appointment: **December 31, 2026**
- (i) Name of Person Being Replaced (if applicable): **Donna Healy**
- (j) Reason for Replacement: **Retirement/Resignation**

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Health Services

DATE: 05/19/2026

- (a) **Purpose of Request:** To amend Resolution 152 of 2020 to provide authorization for the Director of Public Health to delegate authority to the Deputy Director of Health Services or next available senior administrative staff member in the event the Director is unavailable to perform essential public health roles.
- (b) **Details:** In the event of an emergency, and the Director of Public Health is not available, the Deputy Director of Health Services would be the first to assume the Director's essential roles. In the event the Deputy Director of Health Services is unavailable, the Assistant Director of Patient Services would assume the roles. Should none of the above be available, utilize the succession order of the following administrative roles: Fiscal Manager, SPHN (Nursing), SPHN (Therapies), then CDC Nurse (Non Admin role).
- (c) **Previous Resolution Number:** 152 of 2020, 215 of 2018
- (d) **Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:** N/A

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: Health Services

DATE: 5/19/26

- (a) Purpose of Grant Amendment: To authorize an extension to the existing Rabies contract to receive grant funding (Contract C36567GG) for additional period of 4/1/25-3/31/27 in the amount of \$86,265.00 to cover rabies prevention related activities including outreach, vaccination clinics, and rabies post exposure prophylaxis. The grant period will be broken down into 5 separate years (April 1-March 31), each with \$17,253 funding
- (b) Resolution No. which Authorized Original Application and Grant: 290/2022
- (c) Name of Grantor: NYSDOH
- (d) Address of Grantor: NYSDOH Bureau of Communicable Disease Control; Empire State Plaza, Corning Tower Room 651, Albany, NY 12237-0672
- (e) Grantor's Contact Person and Telephone Number: Kimberly Seward # 518-473-4439; email: kimberley.seward@health.ny.gov or bedefiscal@health.ny.gov
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes, attached.
- (g) Effective Date of Amendment or Extension: 4/1/2025
- (h) Termination Date of Amendment or Extension: 3/31/2027
- (i) Total Dollar Amount Involved (not to exceed): \$86,265.00. \$17,253/yr.
- (j) Is a Budget amendment required? No. Yearly amount has not changed and is already included in the 2026 budget. If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project?
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: A.4018.0030.3407 Disease Control Public Health Revenue.

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

WARREN COUNTY HEALTH SERVICES BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR 2026 AS OF 5/5/2026 5:30:07 PM

FUND(S): A, CL, D, DM, EF, GI, MS, SD, V

CODE(S): 4010, 4013, 4054, 4190, 4018, 4189, 4191, 4192, 4197

EXPENSES	2026 BUDGETED		2026 YTD ACTUAL		2025 Prior Year Totals	
	Salaries - Regular	\$2,711,457.00	Salaries - Regular	\$756,650.71	\$2,524,162.22	\$2,524,162.22
	Salaries - Overtime	\$75,000.00	Salaries - Overtime	\$31,641.05	\$55,313.47	\$55,313.47
	Salaries - Part Time	\$234,096.00	Salaries - Part Time	\$83,315.39	\$138,526.97	\$138,526.97
	100's PERSONAL SERVICES	\$3,020,553.00	100's PERSONAL SERVICES	\$801,607.15	\$2,718,002.66	\$2,718,002.66
	200's EQUIPMENT	\$90,920.00	200's EQUIPMENT	\$3,272.70	\$237,013.76	\$237,013.76
	400's CONTRACTUAL	\$6,136,370.98	400's CONTRACTUAL	\$1,136,033.13	\$5,839,571.97	\$5,839,571.97
	800's EMPLOYEE BENEFITS	\$1,412,966.00	800's EMPLOYEE BENEFITS	\$405,744.82	\$1,242,714.13	\$1,242,714.13
	TOTALS	\$10,660,809.98	TOTALS	\$2,364,420.22	\$10,037,302.55	\$10,037,302.55
REVENUES						
	2026 BUDGETED		2026 YTD ACTUAL		2025 Prior Year Totals	
	\$7,321,459.60		\$376,996.32		\$6,537,398.55	

Note: Above are the financials as of 5/5/26 for 2026 YTD. We are working on finalizing April for Homecare. Above we have accrued \$108,034.17 for March 2026 Revenue for Homecare which has not yet been posted. Also we have accrued above the following grants for the last quarter Lead \$9,208.83 and Emergency Preparedness \$8,553.59.

Warren County Health Services Salaries Comparison 2026 v 2025

Salaries Comparison	2026 YTD	2025 YTD	YTD 26v25	% Change	Total Budget	Total Actual
Regular Salaries	\$756,650.71	\$695,537.87	\$61,112.84	8.79%	\$2,711,457.00	\$2,524,162.22
Overtime Salaries	\$11,641.05	\$15,290.22	(\$3,649.17)	-23.87%	\$75,000.00	\$55,313.47
Part Time Salaries	\$33,315.39	\$33,528.98	(\$213.59)	-0.64%	\$234,096.00	\$138,526.97
TOTALS	\$801,607.15	\$744,357.07	\$57,250.08	7.69%	\$3,020,553.00	\$2,718,002.66
Percent YTD Salary to Total Budget	26.54%	27.39%				

See Detail GIL report for all Salary Category from 1/1/26-4/19/26 payroll dates (to 4/20/25 for 2025).

If total salaries are \$57,250.08 or 7.69% over 2025 Salaries. Salaries are 26.54% of the 2026 budget while at this time last year they were 27.39% of the budget. Overtime however is below last year 349.17 or down 23.87%. Clinic times have decreased in both years. Public Health will still need to be available to follow up on concerns for the Community Related to Covid Activities. Public Health is doing Immunization and Flu clinics as needed. Rabies clinics have resumed in April 2026. Also reflected in 2026 Salaries is the Union negotiated increase of 3.25% overall.

General Ledger as of 5/5/26 and 5/3/25 for 2025.

**Revenue and Expense Comparison 2026 vs 2025
as of 5/5 for 2026**

EXPENSES	2026 YTD Actual as of 5/5/26 G/L	2025 YTD as of 5/3/25 G/L	Variance
Salaries - Regular	\$756,650.71	\$695,537.87	\$61,112.84
Salaries - Overtime	\$11,641.05	\$15,290.22	(\$3,649.17)
Salaries - Part Time	\$33,315.39	\$33,528.98	(\$213.59)
100's PERSONAL SERVICES	\$801,607.15	\$744,357.07	\$57,250.08
200's EQUIPMENT	\$3,272.70	\$51,059.53	(\$47,786.83)
400's CONTRACTUAL	\$1,136,033.13	\$1,394,374.77	(\$258,341.64)
800's EMPLOYEE BENEFITS	\$405,744.82	\$407,225.00	(\$1,480.18)
TOTALS	\$2,346,657.80	\$2,597,016.37	(\$250,358.57)

REVENUES	2026 YTD ACTUAL	2025	Variance
	\$376,996.32	\$287,948.38	\$89,047.94

Comments:

Salaries for 2026 are 26.54% of the 2026 budget while were 27.39% at this time last year. Our staff in Public Health still need to be utilized for issues that need to continually be addressed and followed up by our staff and staffing for Clinics are used as needed throughout the year. Immunization and Flu clinics have been being scheduled and Rabies clinics began April 18, 2026 and a total of six have been scheduled til fall.

Equipment: There are equipment purchases year to date of \$3,272.70 for 2026 all related to the Infrastructure Grant. However in 2025 equipment totaled \$51,059.53 of which 95% or \$48,700.53 are related to purchases within the Infrastructure Grant while \$1,234.37 is related to the Car Seat Grant purchases.

Contractual Expenses: At this time, Contractual Expenses are below 2025. This seems to be due to timing of invoices in both the Preschool and Early Intervention programs

Employee Benefits/Fringe: Employee benefits are also under 2025 by \$40,511.41 at this time. This is primarily related to coverage changes from an employee who went from Full time status to Per diem status.

Revenues: We are working on closing the April billings for Homecare in 2026. First quarter Grant still need to be finalized. Our CHHA (Homecare) Revenue has gone up in March. We continue to h clinics when needed and the Rabies clinics began again in April.

Warren County Health Services
Patient Referrals/SOC (May or May not have become Patients)
CHHA Division

CATEGORY	01/2025	02/2025	03/2025	04/2025	05/2025	06/2025	07/2025	08/2025	09/2025	10/2025	11/2025	12/2025	
SN Referral/SOC	25	29	35	21	26	21	39	26	25	22	25	19	
PRI	0	0	0	0	0	0	0	0	0	0	0	0	
SN Referral/SOC per month	25	29	35	21	26	21	39	26	25	22	25	19	
PT Referral/SOC	11	6	7	11	8	11	6	13	7	5	8	10	
SN and PT Referral/SOC per month	36	35	42	32	34	32	45	39	32	27	33	29	416

CATEGORY	01/2026	02/2026	03/2026	04/2026	05/2026	06/2026	07/2026	08/2026	09/2026	10/2026	11/2026	12/2026	
SN Referral/SOC	18	25	29	36									
PRI	0	0	0	0									
SN Referral/SOC per month	18	25	29	36									
PT Referral/SOC	11	4	8	6									
SN and PT Referral/SOC per month	29	29	37	42									137
25 vs 26 (%)	-19%	-17%	-12%	31%									

VISITS	01/2025	02/2025	03/2025	04/2025	05/2025	06/2025	07/2025	08/2025	09/2025	10/2025	11/2025	12/2025	
SN visits	275	243	396	407	314	308	376	329	333	312	281	313	
LPN visits	0	0	0	0	0	0	0	0	0	0	0	0	
PT visits	184	165	170	161	148	170	182	154	176	149	148	137	
OT visits	9	7	12	10	10	7	11	4	6	8	4	3	
Speech visits	0	5	17	12	5	7	15	5	1	9	1	0	
Total visits per month	468	420	595	590	477	492	584	492	516	478	434	453	5999

VISITS	01/2026	02/2026	03/2026	04/2026	05/2026	06/2026	07/2026	08/2026	09/2026	10/2026	11/2026	12/2026	
SN visits	294	259	358	307									
LPN visits	0	0	0	0									
PT visits	189	140	207	193									
OT visits	16	14	12	9									
Speech visits	2	1	3	1									
Total visits per month	501	414	580	510	0	0	0	0	0	0	0	0	
25 VS 26 (%)	7%	-1%	-3%	-14%									

Numbers current as of 5/7/2026

ATTACHMENT #

Warren County Health Services
Patient Served by Town
CHHA Division

Town	01/2025	02/2025	03/2025	04/2025	05/2025	06/2025	07/2025	08/2025	09/2025	10/2025	11/2025	12/2025
Adirondack	1	0	0	1	1	1	2	2	1	1	1	1
Athol	2	0	1	1	0	0	0	0	1	2	2	3
Bakers Mills	0	0	0	0	0	1	2	1	1	1	1	1
Bolton Landing	1	3	4	6	4	7	2	1	3	3	1	1
Brant Lake	1	0	1	2	2	2	4	3	2	2	2	1
Chesterdown	2	3	5	4	7	6	5	4	4	4	4	2
Chesterdale	0	0	0	0	0	0	0	0	0	0	1	1
Diamond Point	1	0	2	2	0	0	1	4	4	3	0	0
Glens Falls	14	17	20	22	12	11	17	16	13	12	13	12
Hague	0	0	1	1	2	2	2	1	1	0	0	1
Johnsburg	3	1	1	1	1	1	3	2	2	1	1	1
Katyskill Bay	0	0	0	0	0	0	0	0	0	0	0	0
Lake George	4	6	5	5	7	13	9	8	6	6	6	10
Lake Luzerne	1	2	5	3	3	4	4	5	6	5	4	3
North Creek	2	2	4	2	2	2	2	1	3	2	2	2
North River	0	0	0	1	0	0	0	1	1	2	0	1
Orinesteadville	0	0	0	0	0	0	0	0	0	0	0	0
Parkersville	2	4	4	3	3	2	3	1	1	2	3	2
Queensbury	46	40	43	41	36	32	39	34	36	34	40	44
Riparus	0	1	0	0	0	0	0	0	0	0	0	0
Silver Bay	0	0	1	1	0	0	0	0	0	0	0	0
Stony Creek	3	2	1	2	2	1	2	1	1	0	1	1
Warrensburg	9	9	13	12	8	7	7	8	13	12	7	10
Wevertown	1	0	1	2	4	4	6	3	3	4	2	0
Total	93	90	113	113	96	96	107	98	101	95	90	97
Town	01/2026	02/2026	03/2026	04/2026	05/2026	06/2026	07/2026	08/2026	09/2026	10/2026	11/2026	12/2026
Adirondack	1	1	1	1	1	1	1	1	1	1	1	1
Athol	1	1	1	1	1	1	1	1	1	1	1	1
Bakers Mills	0	0	0	1	1	1	1	1	1	1	1	1
Bolton Landing	1	1	1	1	1	1	1	1	1	1	1	1
Brant Lake	1	1	2	1	1	1	1	1	1	1	1	1
Chesterdown	2	1	1	0	0	0	0	0	0	0	0	0
Chesterdale	2	6	6	0	0	0	0	0	0	0	0	0
Cleveland	0	0	0	0	0	0	0	0	0	0	0	0
Diamond Point	0	1	1	0	0	0	0	0	0	0	0	0
Glens Falls	10	14	16	14	14	14	14	14	14	14	14	14
Hague	0	0	3	5	5	5	5	5	5	5	5	5
Johnsburg	0	1	0	1	1	1	1	1	1	1	1	1
Katyskill Bay	0	0	0	0	0	0	0	0	0	0	0	0
Lake George	9	9	7	12	12	12	12	12	12	12	12	12
Lake Luzerne	4	2	3	4	4	4	4	4	4	4	4	4
North Creek	1	1	1	4	4	4	4	4	4	4	4	4
North River	0	0	0	0	0	0	0	0	0	0	0	0
Orinesteadville	0	0	0	0	0	0	0	0	0	0	0	0
Parkersville	2	2	1	1	1	1	1	1	1	1	1	1
Queensbury	45	36	36	36	36	36	36	36	36	36	36	36
Riparus	0	0	0	0	0	0	0	0	0	0	0	0
Silver Bay	1	0	1	1	1	1	1	1	1	1	1	1
Stony Creek	0	2	2	3	3	3	3	3	3	3	3	3
Warrensburg	8	4	11	16	16	16	16	16	16	16	16	16
Wevertown	1	1	0	1	1	1	1	1	1	1	1	1
Total	88	87	94	111	0	0	0	0	0	0	0	0

BT ACTIVITY SHEET
BP2 (new) 7/1/25 – 6/30/2026

April - May

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4/3		3rd Quarter Deliverable Report Submitted	Dan Durkee	Planning
4/15	In-Person	TTX Glens Falls Hospital person with a weapon	Dan Durkee Don Stack	Drill/Exercise
4/16	In Person	Family Preparedness Program for Head Start Parents	Dan Durkee	Education
4/21	Virtual	County EPR Coordinators Monthly Meeting	Dan Durkee Don Stack	Networking
4/28	Virtual	Mass Casualty Incident Training	Dan Durkee	Training/Planning
4/29	In Person	Warren County EPR/LPEC Committee Meeting	Dan Durkee Don Stack	Networking
5/5	Webinar	BP 3 Draft Deliverables Review and Questions	Dan Durkee Pat Belden	Planning

BT ACTIVITY SHEET
BP2 (new) 7/1/25 – 6/30/2026

April - May

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5/6	In Person	Health Emergency Preparedness Coalition Mandatory Quarterly meeting	Dan Durkee Don Stack (virtual)	Planning/Drills
5/12	Virtual	County EPR Coordinators Monthly Meeting	Dan Durkee Don Stack	Networking
5/20	In Person	GFH TTX School Field trip Bus MCI	Dan Durkee Don Stack	Exercise
5/27	Virtual	Creating Full Scale Exercises for Healthcare Coalitions	Dan Durkee	Planning

Warren County Public Health Rabies Program March 2026

Town	Different Address Owner/Victim *Follow up by Town ACO				Same Address Owner/Victim *Follow up by Public Health				Out of Town Owner *Follow Up by Public Health				Strays or Unknown Owner Follow Up by Public Health • Vet's Office • Victim Offered Rabies PEP • Euthanized and tested			
	Cats		Dogs		Cats		Dogs		Cats		Dogs		Vet	Treated with PEP	Refused PEP	Euthanized & Tested
	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD				
Bolton																
Chester																
Glens Falls			3				1									
Hague																
Horton			1												1	
Johnsburg																
Lake George															1	
Lake Luzerne			1													
Queensbury			1	1												
Stony Creek			1		1		1				2					1
Thurman																
Warrensburg																
Totals			8	1	1		1	2			2				2	1

*UTD- Up to date

*PEP- Post exposure prophylaxis

Total Bites for this month – 17

Specimens tested for rabies this month – 4

Positive specimens for rabies – 0

People pre-approved for rabies post exposure treatment – 2 (both declined)

Rabies Vaccination Clinics – May 16th Chester, July 18th Queensbury, August 8th Chester, September 26th Queensbury, October 17th Queensbury

Warren County Public Health Rabies Program April 2026

Town	Different Address Owner/Victim *Follow up by Town ACO				Same Address Owner/Victim *Follow up by Public Health				Out of Town Owner *Follow Up by Public Health				Strays or Unknown Owner Follow Up by Public Health • Vet's Office • Victim Offered Rabies PEP • Euthanized and tested			
	Cats		Dogs		Cats		Dogs		Cats		Dogs		Vet	Treated with PEP	Refused PEP	Euthanized & Tested
	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD	UTD	NOT UTD				
Bolton																
Chester																
Glens Falls				1			2					1			1	
Hague																
Horicon																
Johnsburg																
Lake George			1			1										
Lake Luzerne					1											
Queensbury			4	1	2			1			1			1		
Stony Creek																
Thurman																
Warrensburg																
Totals			5	2	3	1	2	1			1	1		1	1	

*UTD- Up to date

*PEP- Post exposure prophylaxis

Total Bites for this month – 18

Specimens tested for rabies this month – 0

Positive specimens for rabies – 0

People pre-approved for rabies post exposure treatment – 4 (1 declined)

Rabies Vaccination Clinics – April 18th Queensbury, May 16th Chester, July 18th Queensbury, August 8th Chester, September 26th

Queensbury, October 17th Queensbury