

Human Services Committee Meeting
Countryside Adult Home
September 22nd 2026

COMMITTEE MEMBERS: Supervisors: DRISCOLL, Gilligan, Turner, Wild, Strainer, O'Neil and Goodspeed
Chair of the Board shall serve as an Ex-Officio member when needed in accordance
with the Section C (4) of the Rules of the Board

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
- V. Discussion Items:
 1. 2027 Budget Summary
 2. Census
 3. Overtime Report
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

1. 2027 Budget Summary/Recap
2. Census
3. Overtime Report

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Countryside Adult Home
BUDGET ACCOUNT CODE: A.6030

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$1,475,287.35	\$1,630,057.00	\$1,630,057.00	\$1,703,230.00
200's EQUIPMENT	\$76,722.08	\$13,000.00	\$42,334.85	\$8,000.00
400's CONTRACTUAL	\$497,843.51	\$650,869.00	\$658,689.03	\$663,755.00
800's EMPLOYEE BENEFITS	\$609,339.58	\$722,494.00	\$722,494.00	\$812,314.00
TOTALS	\$2,659,192.52	\$3,016,420.00	\$3,053,574.88	\$3,187,299.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 ESTIMATED REVENUES	2027 DEPARTMENT REQUESTS
\$2,236,945.02	\$2,022,553.00	\$2,057,690.00	\$2,344,125.00

SIGNED:

DEPARTMENT HEAD

TITLE:

DATE:

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

FUND A TOTALS

100's PERSONAL SERVICES	\$1,475,287.35	\$1,630,057.00	\$1,630,057.00	\$1,703,230.00
200's EQUIPMENT	\$76,722.08	\$13,000.00	\$42,334.85	\$8,000.00
300's DEPRECIATION				
400's CONTRACTUAL	\$497,843.51	\$650,869.00	\$658,689.03	\$663,755.00
600's INDEBTEDNESS				
700's INDEBTEDNESS				
800's EMPLOYEE BENEFITS	\$609,339.58	\$722,494.00	\$722,494.00	\$812,314.00
900's INTERFUND TRANSFERS				
REVENUES	\$2,236,945.02	\$2,022,553.00	\$2,057,690.00	\$2,344,125.00

SIGNED:

DEPARTMENT HEAD

TITLE:

DATE:

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	REVENUE					
	Department 6030 - Countryside Adult Home					
	<i>Departmental Income</i>					
1289	Other General Governmental Income	133,757.50	128,685.00	128,685.00	123,735.50	265,000.00
1830	Repay - Adult Care, Pub Inst	920,556.01	900,000.00	900,000.00	591,910.05	950,000.00
	<i>Departmental Income Totals</i>	\$1,054,313.51	\$1,028,685.00	\$1,028,685.00	\$715,645.55	\$1,215,000.00
	<i>State Aid</i>					
3630	Adult Care Priv. Inst.	1,156,308.25	993,868.00	993,868.00	324,128.25	1,129,125.00
3635	Enhancing Quality of Adult Living	26,323.26	.00	35,137.00	.00	.00
	<i>State Aid Totals</i>	\$1,182,631.51	\$993,868.00	\$1,029,005.00	\$324,128.25	\$1,129,125.00
	Department 6030 - Countryside Adult Home Totals	\$2,236,945.02	\$2,022,553.00	\$2,057,690.00	\$1,039,773.80	\$2,344,125.00
	REVENUE TOTALS	\$2,236,945.02	\$2,022,553.00	\$2,057,690.00	\$1,039,773.80	\$2,344,125.00

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	EXPENSE					
	Department 6030 - Countryside Adult Home					
	Personal Services					
110	Salaries - Regular	1,239,427.63	1,399,277.00	1,399,277.00	828,559.73	1,460,855.00
120	Salaries - Overtime	68,283.95	55,000.00	55,000.00	29,606.10	55,000.00
130	Salaries - Part Time	167,575.77	175,780.00	175,780.00	108,998.55	187,375.00
	<i>Personal Services Totals</i>	\$1,475,287.35	\$1,630,057.00	\$1,630,057.00	\$967,164.38	\$1,703,230.00
	Equipment					
210	Furniture/Furnishings	17,079.11	5,000.00	21,149.74	3,569.27	1,000.00
220	Office Equipment	372.26	2,000.00	2,000.00	.00	1,000.00
220.1	Office Equipment - Reserve	6,800.60	.00	.00	.00	.00
230	Automotive Equipment	12,068.27	.00	.00	.00	.00
230.1	Automotive Equipment - Reserve	30,113.73	.00	.00	.00	.00
260	Other Equipment	10,288.11	5,000.00	18,185.11	5,370.88	5,000.00
270	Lawn & Landscaping	.00	1,000.00	1,000.00	.00	1,000.00
	<i>Equipment Totals</i>	\$76,722.08	\$13,000.00	\$42,334.85	\$8,940.15	\$8,000.00
	Contractual Expense					
410	Supplies	54,990.70	50,000.00	54,802.15	39,968.19	52,500.00
413	Repair & Maint.-Bldg/Property	16,452.61	35,000.00	35,000.00	8,085.42	35,000.00
415	Electricity	55,640.27	65,000.00	65,000.00	35,270.06	67,600.00
416	Oil & Gas-Heating	28,987.37	35,000.00	35,000.00	18,436.29	36,400.00
417	Water/Sewer/Taxes	14,197.21	15,000.00	15,000.00	9,303.90	15,000.00
418	Ins-General Liability	15,140.32	17,977.00	17,644.72	17,644.72	19,762.00
422	Repair/Maint-Equipment	2,838.33	2,500.00	2,500.00	521.69	2,500.00
423	Telephone	1,795.64	2,000.00	2,000.00	1,116.57	2,000.00
424	Postage	185.50	150.00	150.00	90.51	150.00
426	Subscriptions	.00	4,100.00	4,100.00	329.40	4,750.00
427	Memberships & Dues	1,344.00	1,700.00	1,700.00	1,344.00	1,700.00
428	Data Processing & Internet Fees	3,766.82	3,800.00	5,800.00	3,143.41	5,500.00
434	Allowances	16,850.00	24,000.00	24,000.00	10,000.00	24,000.00
435	Medical Fees	85.00	500.00	500.00	425.00	500.00
436	Advertising Fees	55.00	500.00	500.00	69.00	250.00
437	Consulting Fees	.00	2,500.00	2,500.00	.00	2,500.00
439	Misc Fees & Expenses	13,441.59	2,000.00	5,350.16	2,711.52	2,000.00
441	Auto-Supplies & Repair	3,847.06	7,000.00	7,000.00	1,947.71	7,000.00
442	Automotive - Gas & Oil	3,230.39	4,000.00	4,000.00	2,654.30	4,000.00
444	Travel/Education/Conference	4,578.17	3,500.00	3,500.00	268.45	3,500.00
445	Foods	229,443.22	265,000.00	265,000.00	129,870.40	280,900.00

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
EXPENSE						
Department 6030 - Countryside Adult Home						
Contractual Expense						
451 Medical Supply Expense		2,009.96	5,000.00	5,000.00	735.20	5,000.00
453 Uniforms & Clothing		119.41	200.00	200.00	.00	200.00
470 Contract		28,844.94	104,442.00	102,442.00	18,052.26	91,043.00
Contractual Expense Totals		\$497,843.51	\$650,869.00	\$658,689.03	\$301,988.00	\$663,755.00
Comments						
Account	Level	Comment				
410	Departmental Request	National Ave. 4-6%, requesting 5% increase due to inflation				
415	Departmental Request	Experts are predicting a 3-5% increase, requesting a 4% increase.				
416	Departmental Request	We are already at 76% of our 2026 budget will need to move money to get to year end. Requested increase is 4%, national average is expected to be 3-5%				
445	Departmental Request	Increase to home delivered meals to be aprox. 44,000. OFA contract has increased to \$265,000				
470	Departmental Request	Contracts are based on DOH regulations. Requesting to contract for new signs for facility now that renovations have been completed. Current signage is in very poor condition.				
Employee Benefits						
810 Retirement		181,044.43	238,978.00	238,978.00	141,635.38	283,621.00
830 Social Security		86,907.61	101,063.00	101,063.00	56,315.13	105,598.00
831 Medicare Contribution		20,325.22	23,636.00	23,636.00	13,170.45	24,698.00
860 Hospitalization		199,063.26	229,563.00	229,563.00	149,822.79	278,216.00
865 Dental Insurance		3,413.54	3,696.00	3,696.00	2,384.21	4,080.00
Employee Benefits Totals		\$490,754.06	\$596,936.00	\$596,936.00	\$363,327.96	\$696,213.00
Other Benefits						
840 Workmen's Compensation		26,889.00	17,526.00	17,526.00	17,526.00	12,671.00
850 Unemployment Insurance		1,456.22	9,000.00	9,000.00	.00	5,000.00
855 Disability		.00	1,500.00	1,500.00	.00	1,500.00
861 Retirees Hospitalization		90,240.30	96,782.00	96,782.00	50,463.14	96,180.00
862 Health Insurance Cost Reimbursement		.00	750.00	750.00	417.47	750.00
Other Benefits Totals		\$118,585.52	\$125,558.00	\$125,558.00	\$68,406.61	\$116,101.00
Department 6030 - Countryside Adult Home Totals		\$2,659,192.52	\$3,016,420.00	\$3,053,574.88	\$1,709,827.10	\$3,187,299.00
EXPENSE TOTALS		\$2,659,192.52	\$3,016,420.00	\$3,053,574.88	\$1,709,827.10	\$3,187,299.00
Fund A - General Totals						
REVENUE TOTALS		\$2,236,945.02	\$2,022,553.00	\$2,057,690.00	\$1,039,773.80	\$2,344,125.00
EXPENSE TOTALS		\$2,659,192.52	\$3,016,420.00	\$3,053,574.88	\$1,709,827.10	\$3,187,299.00
Fund A - General Totals		(\$422,247.50)	(\$993,867.00)	(\$995,884.88)	(\$670,053.30)	(\$843,174.00)

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	TE - Expendable Trust					
	REVENUE					
	Department: 6030 - Countryside Adult Home					
	Miscellaneous & Local Source					
2705	Gifts & Donations	.00	.00	.00	75.00	.00
	Miscellaneous & Local Source Totals	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00
	Department 6030 - Countryside Adult Home Totals	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00
	Fund TE - Expendable Trust Totals					
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00
	Fund TE - Expendable Trust Totals	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$2,236,945.02	\$2,022,553.00	\$2,057,690.00	\$1,039,848.80	\$2,344,125.00
	EXPENSE GRAND TOTALS	\$2,659,192.52	\$3,016,420.00	\$3,053,574.88	\$1,709,827.10	\$3,187,299.00
	Net Grand Totals	(\$422,247.50)	(\$993,867.00)	(\$995,884.88)	(\$669,978.30)	(\$843,174.00)

Revenue Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	Department 6030 - Countryside Adult Home					
	<i>Departmental Income</i>					
1289	Other General Governmental Income	133,757.50	128,685.00	128,685.00	61,786.50	265,000.00
1830	Repay - Adult Care, Pub Inst	920,556.01	900,000.00	900,000.00	591,910.05	950,000.00
	<i>Departmental Income Totals</i>	\$1,054,313.51	\$1,028,685.00	\$1,028,685.00	\$653,696.55	\$1,215,000.00
	<i>State Aid</i>					
3630	Adult Care Priv. Inst.	1,156,308.25	993,868.00	993,868.00	254,224.25	1,129,125.00
3635	Enhancing Quality of Adult Living	26,323.26	.00	35,137.00	.00	.00
	<i>State Aid Totals</i>	\$1,182,631.51	\$993,868.00	\$1,029,005.00	\$254,224.25	\$1,129,125.00
	Department 6030 - Countryside Adult Home Totals	\$2,236,945.02	\$2,022,553.00	\$2,057,690.00	\$907,920.80	\$2,344,125.00
	Fund A - General Totals	\$2,236,945.02	\$2,022,553.00	\$2,057,690.00	\$907,920.80	\$2,344,125.00
Fund	TE - Expendable Trust					
	Department 6030 - Countryside Adult Home					
	<i>Miscellaneous & Local Source</i>					
2705	Gifts & Donations	.00	.00	.00	75.00	.00
	<i>Miscellaneous & Local Source Totals</i>	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00
	Department 6030 - Countryside Adult Home Totals	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00
	Fund TE - Expendable Trust Totals	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00
	Net Grand Totals	\$2,236,945.02	\$2,022,553.00	\$2,057,690.00	\$907,995.80	\$2,344,125.00

Countryside Adult Home – 2027 Budget Recap

Human Services Committee – September 2026

Countryside Adult Home is anticipating preparing approximately 44,000 home-delivered meals in 2027 through our contract with the Office for the Aging (OFA). This contract will generate additional revenue while also increasing the demand for food, utilities, and supplies. Our increased resident census is also contributing to these costs.

- Food: Increase requested to support the increased resident census, additional home-delivered meals, and anticipated 4–5% increase in food costs.
- Utilities: Increase requested due to increased facility occupancy and additional kitchen production, refrigeration, cooking, and cleaning associated with the expanded meal program.
- Supplies: Increase requested for additional meal packaging, cleaning products, and other supplies needed to support the increased census and meal production.
- Contracts: Increase requested for new facility signage through DPW, which is the final phase of the renovation project and supports DOH compliance.
- Revenue: The expanded OFA home-delivered meal contract is expected to generate additional revenue to help offset the costs of providing this expanded community service.

Overall: The 2027 budget requests reflect our increased resident census, expanded community services, additional OFA revenue, and necessary facility improvements and regulatory compliance.

**COUNTRYSIDE ADULT HOME
CENSUS REPORT
2026**

MONTH	1ST DAY OF MONTH	ADMISSIONS	DISCHARGES	LAST DAY OF MONTH
JANUARY	32	1	2	31
FEBRUARY	31	1	1	31
MARCH	31	0	2	29
APRIL	29	2	0	31
MAY	31	4	1	34
JUNE	35	2	1	35
JULY	35	0	2	33
AUGUST	33	4	0	37
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

Countryside Adult Home - Overtime Report - Comparison 2025/26

Week End	2025	2026	Reason
01/11/26	103.64	105.40	Holiday Snowstorm, Illness
01/25/26	104.04	87.48	Holiday Snowstorm
02/08/26	67.87	53.65	Snowstorms, Staff Mandatory Meeting
02/22/26	162.25	100.00	Holiday Snowstorms
03/08/26	39.69	43.76	Snowstorm, Facility Issue (Internet) Late Running Resident Appointments Staff on FMLA
03/22/26	125.86	23.77	Snowstorm, Late Running Resident Appointments Staff on FMLA
04/05/26	73.43	7.84	Late running activites
04/19/26	50.51	5.58	Activities, shift change reports
05/03/26	63.93	20.35	Activities, shift change reports
05/17/26	42.46	5.13	Late Appointments
05/31/26	105.55	86.32	Holiday
06/14/26	36.29	9.12	Illness
06/28/26	90.00	92.56	Holiday
07/12/26	115.94	89.03	Holiday
07/26/26	29.08	24.32	Operational Needs
08/09/26	65.15	26.27	Late Appointments
08/23/26	26.47	5.68	Late admit, Late Appointments Late Activities
09/06/26	113.21	8.90	Late Appointments, Late Activities, Facility Tours
YTD	1415.37	795.16	
	32.01		
	18.67		
	110.02		
	36.20		
	85.92		
	96.04		
	29.38		
	107.11		
	3346.09		