

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: OCCUPANCY TAX COORDINATION

DATE: JUNE 22, 2026

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: CROCITTO
WILD
STROUGH
TURNER
BUTLER
PATCHETT

OTHERS PRESENT:

REPRESENTING THE TOURISM DEPARTMENT:
HEATHER BAGSHAW, DIRECTOR
PAUL TACKETT, TOURISM COORDINATOR
JESSICA CARSON, FISCAL COORDINATOR
CHRISTINE NORTON, COUNTY TREASURER
LIZA OCHSENDORF, DIRECTOR, WORKFORCE DEVELOPMENT
CHIP CORLEW, GREATER GLENS FALLS AMATEUR ATHLETIC CHAMPIONSHIP
COMMITTEE
CRAIG LEGGETT, NORTH WARREN CHAMBER OF COMMERCE
SEAN MAGEE, TRAMPOLINE AD & DESIGN CO.
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
KIMBERLY RICHARDS, COUNTY ATTORNEY
NATHAN ETU, BUDGET OFFICER
SUPERVISOR STRAINER
LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST
*SEE SIGN IN SHEET FOR ADDITIONAL ATTENDEES

COMMITTEE MEMBER ABSENT:

SUPERVISOR: RUNYON

Please note, the following contains a summarization of the June 22, 2026 meeting of the Occupancy Tax Coordination Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=INX3-vOXSlc>

Copies of the meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

Mr. Crocitto called the meeting of the Occupancy Tax Coordination Committee to order at 12:00 p.m.

Motion was made by Ms. Turner, seconded by Mr. Strough and carried by a unanimous vote of those present (*Ms. Runyon absent*) to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was offered and those wishing to address the Committee did so.

The Committee commenced with a review of the Action Agenda/New Business Items portion of the agenda, which included the following requests:

- a. To extend the existing municipal supplemental funding contract with the Town of Warrensburg in an amount not to exceed \$15,000 for a term commencing December 31, 2025 and terminating December 31, 2026. (*Previous Resolution No. 478 of 2024*)

Motion was made by Mr. Patchett, seconded by Ms. Turner and carried by a unanimous vote of those present (*Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the July 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- b. To authorize submission of an application to New York State Empire State Development for Market New York Round 16 Grant Program to support the Glens Falls DRI initiative promoting Lake George area as a regional

destination for arts, entertainment and culture for grant funding in an amount not to exceed \$300,000 for a term commencing January 1, 2027 and terminating December 31, 2027.

Motion was made by Ms. Turner and seconded by Mr. Butler to approve the request as presented; following discussion, Mr. Crocitto called the question and the motion was carried by a majority vote of those present (*Ms. Runyon absent*) with Mr. Wild voting in opposition, to approve the request as outlined above and the necessary resolution was authorized for the July 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- c. To authorize submission of an application to New York State Empire State Development for Market New York Round 16 Grant Program to support new event, Gathering of the Tribes, to assist with marketing, event amenities (rentals) and printed material in an amount not to exceed \$200,000 for a term commencing January 1, 2027 and terminating December 31, 2027.

Motion was made by Mr. Strough and seconded by Ms. Turner to approve the request as presented; following discussion, Mr. Crocitto called the question and the motion was carried by a unanimous vote of those present (*Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the July 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

- d. To authorize submission of an application to New York State Empire State Development for Market New York Round 16 Grant Program to support new event, Iron Man, to assist with marketing, event amenities (rentals) and printed material in an amount not to exceed \$200,000 for a term commencing January 1, 2027 and terminating December 31, 2027.

Motion was made by Mr. Wild and seconded by Mr. Strough to approve the request as presented; following discussion, Mr. Crocitto called the question and the motion was carried by a unanimous vote of those present (*Ms. Runyon absent*) to approve the request as outlined above and the necessary resolution was authorized for the July 17th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Next, a review of the Discussion Items portion of the agenda proceeded with the following:

- a. 2025 Occupancy Tax Spending Report was reviewed by Heather Bagshaw, *Tourism Director*.
- b. Cash Flow Report was reviewed by Jessica Carson, Fiscal Coordinator.

Mr. Strough exited the meeting at 12:51 p.m.

- c. Treasurer's Report was reviewed by Christine Norton, *County Treasurer*.
- d. Liza Ochsendorf, *Director, Workforce Development*, spoke with regard to a funding request for the 2026 Hospitality Workforce Year-End Celebration.
- e. Chip Corlew, *Greater Glens Falls Amateur Athletic Championship Committee*, spoke with regard to a funding request for the State Boys Basketball Championship.
- f. Three-town Regional Branding update was provided by Craig Leggett, *North Warren Chamber of Commerce*, and Sean Magee, *Trampoline Ad & Design Co.*

Privilege of the floor for public comment was offered and those wishing to address the Committee did so.

As there was no further business to come before the Occupancy Tax Coordination Committee, on motion made by Mr. Wild and seconded by Ms. Turner, Mr. Crocitto declared the meeting adjourned at 1:53 p.m.

Respectfully submitted,
Leslie Lovelace, Legislative Office Specialist