WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: OCCUPANCY TAX COORDINATION

DATE: JULY 21, 2026

COMMITTEE MEMBERS PRESENT:	**OTHERS PRESENT:**
SUPERVISORS: CROCITTO	REPRESENTING THE TOURISM DEPARTMENT:
WILD	HEATHER BAGSHAW, DIRECTOR
TURNER	PAUL TACKETT, TOURISM COORDINATOR
BUTLER	JESSICA CARSON, FISCAL COORDINATOR
RUNYON	TED MORRIS, CHIEF OPERATING OFFICER, AIR RACE X
PATCHETT	REPRESENTING THE PUBLIC WORKS DEPARTMENT
	KEVIN HAJOS, SUPERINTENDENT
COMMITTEE MEMBER ABSENT:	ROBIN MAPP, AIRPORT MANAGER
SUPERVISOR: STROUGH	CHRISTINE NORTON, COUNTY TREASURER
	GINA MINTZER, EXECUTIVE DIRECTOR, LAKE GEORGE CHAMBER OF COMMERCE & CVB
	KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
	JOHN TAFLAN, COUNTY ADMINISTRATOR
	AMANDA ALLEN, CLERK OF THE BOARD
	KIMBERLY RICHARDS, COUNTY ATTORNEY
	NATHAN ETU, BUDGET OFFICER
	SUPERVISORS BRUNO
	GILLIGAN
	GOODSPEED
	STRAINER
	AMY COLLINS, TOURISM AND BUSINESS COORDINATOR, CITY OF GLENS FALLS
	JOHN CARR, ADIRONDACK PUB & BREWERY
	TYLER HERRICK, SPRUCE HOSPITALITY GROUP
	GARY THORNQUIST, LAKE GEORGE RV PARK
	LUKE MOSSEAU, *THE POST STAR*
	LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST
	*SEE SIGN IN SHEET FOR ADDITIONAL ATTENDEES

Please note, the following contains a summarization of the July 21, 2026 meeting of the Occupancy Tax Coordination Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:
Warren County website - https://warrencountyny.gov/mma
Warren County's YouTube Channel - https://www.youtube.com/watch?v=AYY2eho8PyM

Copies of the meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

Mr. Crocitto called the meeting of the Occupancy Tax Coordination Committee to order at 12:00 p.m.

Motion was made by Mr. Wild, seconded by Ms. Runyon and carried by a unanimous vote of those present *(Mr. Strough absent)* to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor for public comment was offered and those wishing to address the Committee did so.

The Committee commenced with a review of the Action Agenda/New Business Items portion of the agenda, which included the following requests:

a. To authorize funding the local share of the New York State Development grant in the amount of $50,000 for the development of a strategic plan for the Charles R. Wood Festival Space.

Motion was made by Ms. Runyon and seconded by Mr. Butler to approve the request as presented. Kevin Hajos, *Superintendent of Public Works,* spoke with regard to funding availability within the Deferred Revenue Budget Code for the Park Operations & Management (O&M) Committee. Following discussion, a motion was made by Mr. Wild, seconded by Ms. Runyon and carried by a unanimous vote of those present *(Mr. Strough absent)* to table the request until the next meeting.

b. To authorize annual payment to Warren County Workforce Development in an amount not to exceed $5,000 for the end-of-year Annual Hospitality Workforce Celebration and Awards event.

Motion was made by Ms. Runyon and seconded by Ms. Turner to approve the request as presented; following discussion; Mr. Crocitto called the question and the motion was carried by a majority vote of those present *(Mr. Strough absent)*, with Messrs. Patchett and Crocitto voting in opposition, to approve the request as outlined above and the necessary resolution was authorized for the August 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

c. To authorize New York State Public High School Athletic Association's *(NYSPHSAA)* Boys Basketball Championships as a signature event in an amount not to exceed $100,000 per year over a term commencing March 1, 2028 and terminating March 30, 2030.

Motion was made by Ms. Runyon and seconded by Mr. Butler to approve the request as presented; following discussion, Mr. Crocitto called the question and the motion was carried by a unanimous vote of those present *(Mr. Strough absent)* to approve the request as outlined above and the necessary resolution was authorized for the August 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Next, a review of the Discussion Items portion of the agenda proceeded in the following order:

d. Air Race X Proposal was reviewed by Heather Bagshaw, *Tourism Director*, Mr. Hajos and Ted Morris, *Chief Operating Officer, Air Race X.*
a. Cash Flow Report was reviewed by Jessica Carson, Fiscal Coordinator.
b. Treasurer's Report was reviewed by Christine Norton, *County Treasurer*.
c. Lake George Regional CVB Quarterly Report was reviewed by Gina Mintzer, *Executive Director, Lake George Chamber of Commerce & CVB.*

Privilege of the floor for public comment was offered and those wishing to address the Committee did so. It was noted during discussion that the re-establishment of the Tourism Promotion Citizens Advisory Committee would be included as a Discussion Item on the agenda next month.

As there was no further business to come before the Occupancy Tax Coordination Committee, on motion made by Mr. Wild, seconded by Ms. Runyon, and carried by a unanimous vote of those present *(Mr. Strough absent)* Mr. Crocitto adjourned the meeting at 1:41 p.m.

Respectfully submitted,
Leslie Lovelace, Legislative Office Specialist