

PERSONNEL COMMITTEE

AGENDA

JUNE 26, 2026

Committee Members: Runyon, Crocitto, Driscoll, Etu, Maday, Turner, Conover- Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board

- I.** Committee meeting called to order by Chair.
- II.** Motion to approve minutes of prior Committee meetings.
- III.** Privilege of the Floor/Public Comment
- IV. Action Agenda**
 - 1) Notice of Intent to Fill Tracking Report** - provided for informational purposes
 - 2) Referrals from the Criminal Justice, Public Safety & Emergency Services Committee (Chaired by Supervisor Maday): Sheriff (Jim LaFarr, Sheriff) -**
 - A) Request to amend the Table of Organization & Salary Schedule to create the new position of Communications Officer #22, Base Annual Salary \$59,354.03, effective July 20, 2026.
 - B) Request to amend the Table of Organization & Salary Schedule to create the new position of Communications Officer #23, Base Annual Salary \$59,354.03, effective July 20, 2026.
- V.** Pending Items: None.
- VI.** Privilege of the Floor/Public Comment
- VII.** Motion to adjourn

2026 - NOTICE OF INTENT TO FILL TRACKING

Approval Date	Department	Position	Incumbent	Reason for Vacancy *	Incumbent Salary	Salary Approved	Date Filled	Hire	Salary Hired	Approved vs. Hired	Incumbent vs. Hired
11/12/2025	Social Services	Assistant SS Attorney # 3 (2831)	Leahy	PR	\$ 95,391.00	\$ 95,391.00	1/5/2026	Russell	\$90,889.00	\$ (4,502.00)	\$ (4,502.00)
12/1/2025	Social Services	Intake Clerk # 8 (2660)	Dezalia	PR	\$ 41,409.00	\$ 40,729.00	2/17/2026	Paliulis	\$42,053.00	\$ 1,324.00	\$ 644.00
12/12/2025	Social Services	Caseworker # 44C (2851)	N/A	N	N/A	\$ 59,131.00	3/9/2026	Madia	\$59,131.00	\$ -	\$ -
12/12/2025	Social Services	Caseworker # 45C (2852)	N/A	N	N/A	\$ 59,131.00	3/9/2026	Williams	\$59,131.00	\$ -	\$ -
12/12/2025	Social Services	Sr Caseworker # 11C (2853)	N/A	N	N/A	\$ 62,900.00	1/5/2026	Nassivera	\$65,600.00	\$ 2,700.00	\$ -
12/22/2025	Social Services	Caseworker # 37 (2558)	Nassivera	PR	\$ 61,696.00	\$ 59,131.00	1/5/2026	York	\$59,131.00	\$ -	\$ (2,565.00)
12/29/2025	Countryside	Laundry Worker # 1 (1871)	N/A	N	N/A	\$ 40,452.00	1/2/2026	LaMontain	\$40,452.00	\$ -	\$ -
12/29/2025	Countryside	Institutional Aide # 19 (2746)	Lamontain	O	\$ 42,755.00	\$ 42,053.00	1/5/2026	Ladouceur	\$42,053.00	\$ -	\$ (702.00)
1/7/2026	County Clerk	MV License Registration Clerk # 10 (1117)	Walker	RS	\$ 48,924.00	\$ 48,924.00	4/6/2026	Kocsis	\$50,369.00	\$ 1,445.00	\$ 1,445.00
1/7/2026	DPW	MEO (M) # 33 (2846) W/CDL	N/A	N	N/A	\$ 59,816.00	1/12/2026	Aldrich	\$59,816.00	\$ -	\$ -
1/7/2026	Office for the Aging	Mealsite Manager # 7 (1943)	Millington	RT	\$ 37,112.00	\$ 29,813.00	1/14/2026	Gardner	\$29,813.00	\$ -	\$ (7,299.00)
1/13/2026	Workforce Development	Fiscal Coordinator (2832)	Wilson	RS	\$ 57,614.00	\$ 57,614.00	1/13/2026	Wood	\$57,614.00	\$ -	\$ -
1/13/2026	Public Defender	15th Assisatn Public Defender (2840) Per Diem	N/A	N	N/A	64.37/hr	1/16/2026	Muller	64.37/hr	\$ -	\$ -
1/16/2026	Social Services	Social Welfare Examiner # 15 (1718)	Gurlick	RS	\$ 48,924.00	\$ 48,924.00	3/9/2026	Perez-Torres	\$50,369.00	\$ 1,445.00	\$ 1,445.00
1/21/2026	DPW	MEO (L) # 27 (2256)	McKeown	RS	\$ 56,653.00	\$ 56,653.00	2/9/2026	Babbie	\$56,653.00	\$ -	\$ -
1/28/2026	Social Services	Caseworker # 42 (2743)	Leonard	RS	\$ 60,756.00	\$ 59,131.00	4/6/2026	Kostek	\$60,756.00	\$ 1,625.00	\$ -
1/28/2026	Social Services	Intake Clerk # 13 (2854)	N/A	N	N/A	\$ 42,053.00	2/9/2026	Alber	\$42,053.00	\$ -	\$ -
1/29/2026	County Attorney	2nd Asst County Attorney (2442)	Dickey	PR	\$ 111,875.00	\$ 115,510.00	vacant				
1/30/2026	Public Defender	14th Asst Public Defender (2822)	N/A	O	N/A	\$ 91,177.00	1/29/2026	Rienzo	\$91,177.00	\$ -	\$ -
1/30/2026	Public Defender	10th Asst Public Defender (2755)	N/A	O	N/A	\$ 91,177.00	1/29/2026	Kurd	\$91,177.00	\$ -	\$ -
2/2/2026	Planning	Principal Planner # 2 (2811)	Nelson	O	\$ 84,093.00	\$ 84,093.00	2/2/2026	Nelson	\$84,093.00	\$ -	\$ -
2/9/2026	DPW	MEO (M) # 4 (1254)	Mitchell	PR	\$ 58,130.00	\$ 59,816.00	2/9/2026	Logue	\$60,520.00	\$ 704.00	\$ 2,390.00
2/9/2026	DPW	MEO (M) # 14 (1261)	Parker	PR	\$ 59,816.00	\$ 59,816.00	2/9/2026	Brownell	\$60,520.00	\$ 704.00	\$ 704.00
2/12/2026	Social Services	Caseworker # 23 (1672)	Mackey	RS	\$ 59,131.00	\$ 59,131.00	4/6/2026	Hayes	\$59,131.00	\$ -	\$ -
2/12/2026	DPW	MEO (L) # 26 (1225)	Brownell	PR	\$ 57,357.00	\$ 50,413.00	2/23/2026	Weis	\$50,413.00	\$ -	\$ (6,944.00)
2/13/2026	DPW	MEO (L) # 17 (1250)	Hammond	RS	\$ 56,653.00	\$ 56,653.00	2/17/2026	Miller	\$56,653.00	\$ -	\$ -
2/13/2026	DPW	MEO (L) # 33 (2563)	Logue	PR	\$ 57,357.00	\$ 56,653.00	2/23/2026	Murphy	\$56,653.00	\$ -	\$ (704.00)
2/19/2026	Social Services	SWE # 19 (1721)	Pratt	RS	\$ 50,369.00	\$ 48,924.00	3/16/2026	Finkle	\$50,369.00	\$ 1,445.00	\$ -
2/20/2026	Workforce Development	E&T Counselor II # 1 (2696)	Mender	RT	\$ 61,503.00	\$ 53,576.00	2/23/2026	Rosenfield	\$53,576.00	\$ -	\$ (7,927.00)
2/20/2026	Public Defender	Coordinating Asst PD (2588)	Nicols	RS	\$ 114,986.00	\$ 114,986.00	2/24/2026	Whitney	\$114,986.00	\$ -	\$ -
2/24/2026	Treasurer	Principal Account Clerk #3 (1094)	N/A	N	N/A	\$ 52,138.00	3/16/2026	Thompson	\$52,138.00	\$ -	\$ -
2/24/2026	Office for the Aging	Meal Site Manager # 9 (1949)	Simola	RS	\$ 30,339.00	\$ 29,813.00	3/2/2026	Ostrander	\$29,813.00	\$ -	\$ (526.00)
2/24/2026	Public Defender	5th Assistant Public Defender (1078)	Whitney	PR	\$ 105,949.00	\$ 105,949.00	2/24/2026	Lowe	\$105,949.00	\$ -	\$ -
2/26/2026	Social Services	Intake Clerk (1754)	Perez-Torres	PR	\$ 43,380.00	\$ 42,053.00	4/6/2026	Alber	\$42,053.00	\$ -	\$ (1,327.00)
3/3/2026	Social Services	Medicaid Clerk # 2 (2094)	Finkle	PR	\$ 44,848.00	\$ 43,495.00	vacant			\$ -	\$ -
3/3/2026	DPW	Construction Specialist II (2855)	N/A	N	N/A	\$ 96,589.00	3/9/2026	Johnson	\$96,589.00	\$ -	\$ -
3/11/2026	Social Services	Intake Clerk # 11 (2791)	Howe	PR	\$ 42,755.00	\$ 42,053.00	4/13/2026	Sears	\$42,053.00	\$ -	\$ (702.00)
3/11/2026	DPW	MEO (L) # 3 (1249)	Fraser	RS	\$ 57,357.00	\$ 50,413.00	3/16/2026	Carpenter	\$50,413.00	\$ -	\$ (6,944.00)
3/12/2026	Social Services	Intake Clerk # 7 (2406)	Kocsis	RS	\$ 43,380.00	\$ 42,053.00	4/13/2026	Patrick	\$42,053.00	\$ -	\$ (1,327.00)
3/19/2026	Veterans' Services	Office Specialist (2425)	Aprile	O	\$ 47,238.00	\$ 47,238.00	3/23/2026	Vredenburgh	\$47,238.00	\$ -	\$ -
3/19/2026	DPW	Director of Parks, Recreation (1185)	Moore	RT	\$ 86,669.00	\$ 86,669.00	3/23/2026	Inglee	\$86,669.00	\$ -	\$ -
3/19/2026	Treasurer	Senior Account Clerk #4 (1086)	Thompson	PR	\$ 47,238.00	\$ 47,238.00	4/6/2026	Curry	\$47,238.00	\$ -	\$ -
3/30/2026	Public Defender	Legal Clerk II (2841)	N/A	N	N/A	\$ 48,924.00	4/6/2026	Davis	\$48,924.00	\$ -	\$ -
4/8/2026	Human Resources	Civil Service Assistant-PT (2568)	Green	O	\$ 40,436.92	\$ 40,436.92	4/20/2026	Wilken	\$40,436.92	\$ -	\$ -
4/8/2026	Human Resources	Civil Service Assistant-Temp (2594)	Green	O	25.92/hr	25.92/hr	4/20/2026	Green	25.92/hr	\$ -	\$ -
4/8/2026	Social Services	Support Investigator # 5 (1739)	Havill	RS	\$ 48,924.00	\$ 48,924.00	3/23/2026	Howe	\$49,627.00	\$ 703.00	\$ 703.00
4/9/2026	Social Services	Caseworker # 36 (2557)	Kostek	O	\$ 60,756.00	\$ 59,131.00	4/20/2026	Dunning	\$59,131.00	\$ -	\$ (1,625.00)
4/14/2026	Public Defender	Case Manager # 2 (2842)	N/A	N	N/A	\$ 56,173.00	4/20/2026	Wilcox	\$56,173.00	\$ -	\$ -
4/14/2026	Public Defender	7th Assistant PD (2419)	Wodicka	RS	\$ 102,546.00	\$ 102,546.00	4/20/2026	O'Neil	\$102,546.00	\$ -	\$ -
4/16/2026	Veterans' Services	Van Driver # 5 (Per-Diem) (2518)	Cooke	RS	14.2958/ hr	19.1106/ hr	5/4/2026	Funnye	19.1106/hr	\$ -	\$ 4.8148/hr
4/22/2026	Planning	Senior Planner (2414)	N/A	O	N/A	\$ 62,900.00	5/7/2026	Smith	\$63,604.00	\$ 704.00	\$ -
4/22/2026	Planning	Junior Planner (2483)	Smith	PR	\$ 54,280.00	\$ 53,576.00	vacant			\$ -	\$ -
5/1/2026	Health Services	Deputy Director Health Services (2787)	Belden	PR	\$ 117,442.00	\$ 98,023.00	5/4/2026	Shah	\$98,023.00	\$ -	\$ (19,419.00)

* (RT= Retired, RS= resigned, PR= promotion, O= Other, N- New)

2026 - NOTICE OF INTENT TO FILL TRACKING

5/7/2026	DPW	Hatchery Aide (1197)	Whalen	PR	\$ 47,146.00	\$ 45,079.00	5/18/2026	Freebern	\$45,079.00	\$ -	\$ (2,067.00)
5/8/2026	Public Defender	9th Assistant Public Defender (2608)	Lowe	PR	\$ 94,906.00	\$ 94,906.00	6/15/2026	Rienzo	\$94,906.00	\$ -	\$ -
5/26/2026	County Attorney	County Attorney (1127)	Elmen	RS	\$ 178,221.00	\$ 178,221.00	6/1/2026	Richards	\$178,221.00	\$ -	\$ -
5/28/2026	DPW	Building Maint. Mechanic # 6 (2536)	Esser	RT	\$ 69,269.00	\$ 57,614.00	6/8/2026	Gordon	\$57,614.00	\$ -	\$ (11,655.00)
6/2/2026	Public Health	Public Health Program Manager (2553)	Shah	PR	\$ 78,244.00	\$ 72,154.00	6/1/2026	Cohen	\$72,154.00	\$ -	\$ (6,090.00)
6/10/2026	Public Defender	Law Intern # 2 (2760)	Kurd	PR	\$ 79,617.00	\$ 79,617.00	6/22/2026	McCabe	\$79,617.00	\$ -	\$ -
6/10/2026	Public Defender	10th Asst Public Defender (2755)	Kurd	RS	\$ 91,177.00	\$ 91,177.00	vacant				
6/12/2026	Public Defender	14th Asst Public Defender (2822)	Rienzo	PR	\$ 91,177.00	\$ 91,177.00	6/15/2026	MacDonald	\$91,177.00	\$ -	\$ -
6/18/2026	Office for the Aging	Meal Site Manager # 1 (1928)	Barrett	RS	\$ 31,675.00	\$ 29,812.00	vacant				
									TOTALS	\$8,297.00	\$ (74,994.00)

RESOLUTION REQUEST FORM NO. 11***Request to Create New Position*****DEPARTMENT NAME:** Sheriff**DATE:** June 22, 2026**(a) Title of Requested Position:** Communication Officer #22**(b) Annual Base Salary (and Grade of Applicable):** \$59,354.03**(c) Effective Date for New Position:***

*Please do not backdate unless the purpose is to correct an error.

July 20, 2026

(d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request (Include annual salary and grade if applicable):

N/A

(e) Where are Funds in the Budget for this Position?**List Budget Code, Object Code, Full Title and Amount:**

A.3020 110 General Sheriff's 911 Center - Salaries - Regular

(f) Is a Budget Transfer needed? ☐ Yes ☒ No

If yes, please complete Resolution Request Form No. 10 - Transfer of Funds

If no, please provide details on how the increase will be funded with the current budget:

The new position will be funded through NYS DHSES SFY2025 - 2026 PSAP grant funding ✓

(g) Has Director of Human Resources Reviewed and Approved the New Position? ☒ Yes ☐ No(Approval is necessary **BEFORE** bringing the request to Committee) HR Director Initial *AD* 6/11/26**(h) Has County Administrator Reviewed and Approved Creation of New Position?** ☒ Yes ☐ No(Approval is necessary **BEFORE** bringing the request to Committee) Co. Admin Initial *MD* 6/11/26**(i) Is this a mandated position?** ☐ Yes ☒ No

If yes, please explain:

(j) Is there expected revenue from this position? ☐ Yes ☒ No

If yes, please explain and complete Resolution Request Form No. 07 - Amend County Budget to recognize revenue:

COMMUNICATION OFFICER

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for staffing the telecommunications console in the Sheriff's Office on an assigned shift in receiving and transmitting messages and requested information to road Patrol Officers, other law enforcement, emergency medical and fire fighting agencies and performing related communications activities involving operation of telephone, teletype and two-way radios. Incumbents learn accepted agency radio procedures and terminology on the job. Employees in this class must be able to function calmly in emergencies and take appropriate action in an efficient manner. An incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Operates two-way radio equipment to direct road patrol cars, fire units and/or EMS units to the scene of crimes, citizen complaints, fire and EMS calls or other emergencies;
 Answers incoming telephone/911 calls and provides information or receives complaints from the public;
 Directs activities of Patrol Officers on road patrol by setting priorities of assignment based on information received at headquarters;
 Operates teletype system to obtain and relay information about motor vehicles, suspected law violators, missing persons, etc.;
 Monitors police, fire and EMS frequencies continuously to be aware of occurrences which may require involvement of police and emergency vehicles;
 May provide instructions for first aid to callers requesting emergency medical services.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of telephone, teletype and two-way radio equipment operating procedures and terminology;
 Good knowledge of the geography and municipalities of the county;
 Working knowledge of computers and familiarity with computer keyboards;
 Working knowledge of modern principles and practices of law enforcement;
 Ability to remain calm in emergency situations;
 Ability to understand and execute several complex oral and written directions simultaneously;
 Ability to maintain records and prepare reports;
 Ability to express oneself clearly by radio, on the telephone or in person;
 Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency or comparable diploma.

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Sheriff

DATE: June 22, 2026

(a) **Title of Requested Position:** Communication Officer #23

(b) **Annual Base Salary (and Grade of Applicable):** \$59,354.03

(c) **Effective Date for New Position:***

***Please do not backdate unless the purpose is to correct an error.**

July 20, 2026

(d) **List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request (Include annual salary and grade if applicable):**

N/A

(e) **Where are Funds in the Budget for this Position?**

List Budget Code, Object Code, Full Title and Amount:

A.3020 110 General Sheriff's 911 Center - Salaries - Regular

(f) **Is a Budget Transfer needed?** ☐ Yes ☒ No

If yes, please complete Resolution Request Form No. 10 - Transfer of Funds

If no, please provide details on how the increase will be funded with the current budget:

The new position will be funded through NYS DHSES SFY2025 - 2026 PSAP grant funding

(g) **Has Director of Human Resources Reviewed and Approved the New Position?** ☐ Yes ☐ No

(Approval is necessary BEFORE bringing the request to Committee) HR Director Initial _____

(h) **Has County Administrator Reviewed and Approved Creation of New Position?** ☐ Yes ☐ No

(Approval is necessary BEFORE bringing the request to Committee) Co. Admin Initial _____

(i) **Is this a mandated position?** ☐ Yes ☒ No

If yes, please explain:

(j) **Is there expected revenue from this position?** ☐ Yes ☒ No

If yes, please explain and complete Resolution Request Form No. 07 - Amend County Budget to recognize revenue: