

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL

DATE: JUNE 26, 2026

COMMITTEE MEMBERS PRESENT:	OTHERS PRESENT:
SUPERVISORS CROCITTO	KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
DRISCOLL	AMANDA ALLEN, CLERK OF THE BOARD
ETU	KIMBERLY RICHARDS, COUNTY ATTORNEY
MADAY	SUPERVISORS STRAINER
TURNER	STROUGH
CONOVER	JACKIE FIGUEROA, DIRECTOR OF HUMAN RESOURCES
	CHRISTINE NORTON, COUNTY TREASURER
COMMITTEE MEMBER ABSENT:	MARILYN RIVERS, PROPERTY & CASUALTY RISK MANAGER
SUPERVISOR RUNYON	SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the June 26, 2026 Personnel Committee meeting; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://www.warrencountyny.gov/MMA>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=2qm6ggZmBAI>

In the absence of Committee Chair Runyon, Mr. Crocitto, as Vice-Chair, called the meeting of the Personnel Committee to order at 10:01 a.m.

Copies of the meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Etu, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Ms. Runyon absent*) to approve the minutes of the May 29, 2026 Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was offered for public comment, but there was no one wishing to speak.

Committee commenced review of the Action Agenda Items, which included the following:

- 1) Intent to Fill Tracking Report - provided for informational purposes.
- 2) Referrals from the Criminal Justice, Public Safety & Emergency Services Committee:
 - A) Request to amend the Table of Organization & Salary Schedule to create the new position of Communications Officer #22, *Base Annual Salary \$59,354.03*, effective July 20, 2026.
 - B) Request to amend the Table of Organization & Salary Schedule to create the new position of Communications Officer #23, *Base Annual Salary \$59,354.03*, effective July 20, 2026.

Motion was made by Mr. Etu and seconded by Mr. Maday to approve Items 2A-B as presented; following further discussion, Mr. Crocitto called the question and the motion was carried by a unanimous vote of those present (*Ms. Runyon absent*) and the necessary resolutions were authorized for the July 17th Board Meeting.

Privilege of the Floor/Public Comment were called for:

With regard to the two Communications Officer positions the Committee had just moved forward as a resolution creating them, Chairman Geraghty advised this was the first time the Sheriff's Office had used Public Safety Answering Point grant funding received from the New York State Department of Homeland Security to cover the cost of the salaries of positions rather than to purchase equipment, noting the Sheriff indicated he was confident additional grant funding would be provided to continue to fund these positions in future years. He added should the grant funding cease the Sheriff indicated savings from individuals retiring within the next few years could be used as an alternative funding source.

Mr. Crocitto once again offered privilege of the floor for public comment, but there was no one wishing to speak.

There being no further business to come before the Personnel Committee, on motion made by Mr. Conover, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Ms. Runyon absent*), Mr. Crocitto adjourned the meeting at 10:06 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board