

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL

DATE: JULY 30, 2026

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS	RUNYON	KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
	CROCITTO	JOHN TAFLAN, COUNTY ADMINISTRATOR
	DRISCOLL	AMANDA ALLEN, CLERK OF THE BOARD
	ETU	RYAN DICKEY, FIRST ASSISTANT COUNTY ATTORNEY
	MADAY	SUPERVISOR STRAINER
	TURNER	CARRIE BLACK, COUNTY CLERK
		TAMMIE DELORENZO, ASSISTANT COUNTY ADMINISTRATOR

COMMITTEE MEMBER ABSENT:	KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
SUPERVISOR CONOVER	LINDA MORGAN, DEPUTY COUNTY CLERK
	MARILYN RIVERS, PROPERTY & CASUALTY RISK MANAGER
	TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
	SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the July 30, 2026 Personnel Committee meeting; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://www.warrencountyny.gov/MMA>

Warren County's YouTube Channel - Part 1- https://www.youtube.com/watch?v=Cfh7T_2m9PQ

Part 2 - <https://www.youtube.com/watch?v=XfPHqgc2bdE>

Ms. Runyon called the meeting of the Personnel Committee to order at 10:00 a.m.

Copies of the meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Crocitto, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Conover absent*) to approve the minutes of the June 26, 2026 Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was offered for public comment, but there was no one wishing to speak.

Committee commenced review of the Action Agenda Items, which included the following:

- 1) Intent to Fill Tracking Report - provided for informational purposes.
- 2) Referral from the County Facilities Committee regarding a request to amend the Table of Organization & Salary Schedule to create three new Fire Prevention & Building Code Enforcement Officer positions, *Base Annual Salary \$61,641*, effective August 20, 2026.

Motion was made by Mr. Driscoll and seconded by Mr. Crocitto to approve Items 2 as presented; following discussion, Ms. Runyon called the question and the motion was carried by a unanimous vote of those present (*Mr. Conover absent*) and the necessary resolution was authorized for the August 19th Board Meeting.

- 3) Referral from the Support Services pertaining to a request to amend the Table of Organization and Salary Schedule to fund the position of Principal Legal Recording Clerk, *Grade 15, Base Annual Salary \$67,589*, and unfund but retain the Legal Recording Clerk position, effective August 20, 2026.

Motion was made Ms. Turner, seconded by Mr. Crocitto and carried by a unanimous vote of those present (*Mr. Conover absent*) to approve Item 3 as presented and the necessary resolution was authorized for the August 19th Board Meeting.

- 4) Requests from the County Attorney:
 - A) Request for an executive session pursuant to Section 105(1)(d) of the Public Officer's Law for the purpose of discussing proposed, pending or current litigation regarding *Kathleen Innes v. County of Warren, et al.*, Federal District Court NDNY Case No. 1:22-cv-00641 (BKS/TWD).

Ryan Dickey, *First Assistant County Attorney*, apprised an executive session was required pursuant to Section 105(1)(d) of the Public Officer's Law for the purposes outlined above. He requested that Marilyn Rivers, *Property & Casualty Risk Manager*, be permitted to participate in the executive session.

The necessary motion was made by Mr. Etu, seconded by Mr. Driscoll and carried by a unanimous vote of those present (*Mr. Conover absent*) to enter into an executive session pursuant to Section 105(1)(d) of the Public Officer's Law for the purposes outlined above, as well as to allow Ms. Rivers to remain in attendance during the executive session.

Executive session was held from 10:12 a.m. until 10:40 a.m.

Upon reconvening, Ms. Runyon announced no action was taken during the executive session.

- B) Request to authorize the County Attorney to negotiate and settle claims through outside counsel in the matter of *Kathleen Innes v. County of Warren, et al.*, Federal District Court NDNY Case No. 1:22-cv-00641 (BKS/TWD), and to authorize the Chairman of the Board to sign any settlement documents, in a form approved by the County Attorney.

Motion was made Mr. Etu, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Conover absent*) to approve Item 3 as presented and the necessary resolution was authorized for the August 19th Board Meeting.

Privilege of the floor for public comment was offered and the following individuals spoke:

Travis Whitehead, *Town of Queensbury Resident*, encouraged the County to research the cost of entering into a contract with an outside agency for fire inspection and building code enforcement services for the City of Glens Falls to determine whether it would be more cost effective then hiring three additional staff and purchasing vehicles.

John Taflan, *County Administrator*, provided a summary of the anticipated expenses and revenue associated with the County assuming the responsibility of fire inspection and building code enforcement services from the City of Glens Falls.

There being no further business to come before the Personnel Committee, on motion made by Mr. Crocitto, seconded by Ms. Turner and carried by a unanimous vote of those present (*Mr. Conover absent*), Ms. Runyon adjourned the meeting at 10:44 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board