

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PERSONNEL

DATE: OCTOBER 1, 2026

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS	RUNYON	KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
	DRISCOLL	JOHN TAFLAN, COUNTY ADMINISTRATOR
	ETU	AMANDA ALLEN, CLERK OF THE BOARD
	MADAY	KIMBERLY RICHARDS, COUNTY ATTORNEY
	CONOVER	SUPERVISOR STRAINER
		TAMMIE DELORENZO, ASSISTANT COUNTY ADMINISTRATOR

COMMITTEE MEMBERS ABSENT: CHRISTINE NORTON, COUNTY TREASURER
SUPERVISORS CROCITTO SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD
TURNER

Please note, the following contains a summarization of the October 1, 2026 Personnel Committee meeting; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://www.warrencountyny.gov/MMA>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=N7XCiIL1LEc>

Ms. Runyon called the meeting of the Personnel Committee to order at 10:05 a.m.

Copies of the meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

Motion was made by Mr. Driscoll, seconded by Mr. Conover and carried by a unanimous vote of those present (*Mr. Crocitto and Ms. Turner absent*) to approve the minutes of the August 28, 2026 Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was offered for public comment, but there was no one wishing to speak.

Committee commenced review of the Action Agenda Items, which included the following:

- 1) Intent to Fill Tracking Report - provided for informational purposes.
- 2) Personnel Matters:
 - A) Request to amend the Table of Organization and Salary Schedule to create the positions outlined in the agenda attachment for the newly established Department of Finance effective November 1, 2026.

Motion was made by Mr. Conover, seconded by Mr. Etu and carried by a unanimous vote of those present (*Mr. Crocitto and Ms. Turner absent*) to approve Item 2A as presented and the necessary resolution was authorized for the October 16th Board Meeting.

- B) Request to amend the Table of Organization and Salary Schedule to create the new position of Commissioner of Finance, *Annual Salary range \$135,000 to \$150,000*, effective November 1, 2026.

It was noted Item 2B was being withdrawn from the Agenda.

- C) Request to appropriate \$25,000 from Budget Code A.909.00, *General Fund Unappropriated Surplus*, to Budget Code A.1320 110, *Finance, Salaries - Regular*, to cover the cost of the new position of Commissioner of Finance through the remainder of the year.

Motion was made by Mr. Etu, seconded by Mr. Conover and carried by a unanimous vote of those present (*Mr. Crocitto and Ms. Turner absent*) to approve Item 2B as presented and refer same to the Finance & Budget Committee.

- D) Request for an executive session pursuant to Section 105(1)(f) of the Public Officer's Law for the purpose of engaging in discussions of a matter leading to the employment, promotion, demotion, discipline, suspension,

dismissal or removal of a particular person.

Motion was made by Mr. Etu, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Crocitto and Ms. Turner absent*) to enter into an executive session pursuant to Section 105(1)(f) of the Public Officer's Law for the purposes outlined above.

Executive session was held from 10:08 a.m. until 10:18 a.m.

Upon reconvening, Ms. Runyon announced no action was taken during the executive session.

Privilege of the floor for public comment was offered, but there was no one wishing to speak.

There being no further business to come before the Personnel Committee, on motion made by Mr. Etu, seconded by Mr. Conover and carried by a unanimous vote of those present (*Mr. Crocitto and Ms. Turner absent*), Ms. Runyon adjourned the meeting at 10:19 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board