

SUPPORT SERVICES COMMITTEE
CLERK OF THE BOARD AGENDA
APRIL 21, 2026

***Committee Members: Supervisors Gilligan, Strough, Turner, Driscoll, Strainer, Maday and Etu
Chair of the Board shall serve as an Ex-Officio member when needed in accordance
with Section C(4) of the Rules of the Board***

- I. Committee meeting called to order by Committee Chair
- II. Approval of minutes of prior Committee meeting - *March 23, 2026*
- III. Privilege of the Floor/Public Comment
- IV. Action Agenda/New Business Items:
 - 1) Request to amend Resolution No. 137 of 2024 to include authority for the Village of Lake George and City of Glens Falls to participate in shared services agreements for information technology services and support.
 - 2) Request to amend Resolution No. 216 of 2023 to increase the amount charged by Glens Falls Hospital for "Forensic Medical Services - Autopsy Fee and Death Certificate" from \$1,500 to \$1,600.
- V. Discussion Items: None.
- VI. Referrals/Pending Items: None.
- VII. Privilege of the Floor to discuss any additional items to come before the Committee
- VIII. Motion to adjourn

*Attachments: 1) Resolution Request Form No. 20 - amending R137/2024 (Action Agenda Item 1)
2) Resolution Request Form No. 20 - amending R216/2023 (Action Agenda Item 2)*

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Information Technology

DATE:

- (a) Purpose of Request: **Amend Resolution No. 137 of 2024 to include the Village of Lake George and the City of Glens Falls in the shared services agreements**

- (b) Details: **The Village of Lake George would like to acquire shared services for information technology services and support. Would like to also include the City of Glens Falls if some day in the future they would like to acquire shared services as well**

- (c) Previous Resolution Number: **137 of 2024**

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 137 OF 2024

RESOLUTION INTRODUCED BY SUPERVISORS WILD, DRISCOLL, MERLINO, MADAY, BEAN, ETU AND THOMAS

AUTHORIZING SHARED SERVICES AGREEMENTS WITH TOWNS IN WARREN COUNTY FOR INFORMATION TECHNOLOGY SERVICES AND SUPPORT

WHEREAS, the Director of the Information Technology Department requested, and the Personnel, Administration & Higher Education Committee approved, the request for authority to enter into shared services agreements with the various towns in Warren County for monthly information technology services and support, as well as per diem services, at no cost to the County, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the Chair of the Board of Supervisors to enter into shared services agreements with various towns in Warren County, for the performance of municipal cooperative activities related to shared services in the area of information technology, upon terms and conditions adopted by the Director of Information Technology at no cost to the County, for a term commencing upon execution by both parties and continuing unless terminated upon thirty (30) days written notice by either party, in a form approved by the County Attorney.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME:

DATE:

(a) Purpose of Request:

(b) Details:

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 216 OF 2023

RESOLUTION INTRODUCED BY SUPERVISORS WILD, THOMAS, FRASIER, RUNYON, MCDEVITT, BEATY AND STEC

FURTHER AMENDING RESOLUTION NO. 374 OF 2017, APPROVING THE PAYMENT FOR SERVICES PROPOSAL SUBMITTED BY THE WARREN COUNTY CORONER, TO UPDATE FORENSIC MEDICAL SERVICES FEES

WHEREAS, by Resolution No. 374 of 2017, which was subsequently amended by Resolution Nos. 132 of 2018, 461 of 2018, 440 of 2019, 71 of 2020, 493 of 2020 and 248 of 2022, the Warren County Board of Supervisors approved a payment for services proposal submitted by the Warren County Coroner in an effort to help control Warren County's costs for removal and transportation of deceased persons, and

WHEREAS, the Clerk of the Board has been advised of certain increases to the schedule of costs for forensic medical services, as provided by Forensic Medical Services, PC which became effective January 1, 2023, and the same scheduling having been reported to and approved by the Personnel, Administration & Higher Education Committee, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors has considered and approves the updated payment schedule for services as stated below, retroactive to January 1, 2023:

- Removal - \$650 (includes vehicle and any related removal equipment such as heavy duty infectious disease transport body bag; staff personal protective equipment; treatment; transport and disposal of hazardous materials, mileage); \$75.00 per person for extra personnel, with exigent removal stipend approved by the Coroner not to exceed an aggregate total of \$1,000;
- Mileage - from Warren County line to Albany Medical Center, approximately 50 miles @ \$1.50 per mile for a total of Seventy-Five Dollars (\$75);
- Forensic Medical Services - Autopsy fee and death certificate: Albany Medical Center - \$1,350, Glens Falls Hospital - \$1,500; External examination: Albany Medical Center - \$350, Glens Falls Hospital - \$500; Death certificate only - \$100;
- Custodial Fee - Seventy-Five Dollars (\$75) per day when storage is required while awaiting autopsy.
- Off-Site Refrigeration - \$100 per transfer for off-site refrigeration at local funeral homes, as necessary.