WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **SUPPORT SERVICES**

DATE: **APRIL 21, 2026**

COMMITTEE MEMBERS PRESENT:
SUPERVISORS GILLIGAN
STROUGH
TURNER
DRISCOLL
STRAINER
MADAY
ETU

OTHERS PRESENT:
REPRESENTING THE BOARD OF ELECTIONS:
BETH MCLAUGHLIN, COMMISSIONER (D)
HAROLD HUBBARD, COMMISSIONER (R)
AMANDA ALLEN, CLERK OF THE BOARD
MIKE COLVIN, DIRECTOR, INFORMATION TECHNOLOGY
RYAN DICKEY, ACTING COUNTY ATTORNEY
JOHN TAFLAN, COUNTY ADMINISTRATOR
CHRISTINE NORTON, COUNTY TREASURER
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
SUPERVISORS BRUNO
BUTLER
CROCITTO
GOODSPEED
O'NEILL
RUNYON
WILD
LINDA CLARK, TOWN OF QUEENSBURY RESIDENT
LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the April 21, 2026 meeting of the Support Services Committee; the meeting in its entirety can be viewed using the following links:
Warren County website - https://warrencountyny.gov/mma
Warren County's YouTube Channel - https://www.youtube.com/watch?v=TFh_dajyVKA

Copies of the Board of Elections; Clerk of the Board; County Attorney; County Administrator; and Treasurer agendas were distributed; copies of the agendas are on file with the meeting minutes.

Ms. Gilligan called the meeting of the Support Services Committee to order at 9:35 a.m.

Motion was made by Mr. Strainer, seconded by Ms. Turner and carried unanimously to approve the minutes from the previous Support Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The Committee began with a review of the Action Agenda/New Business Items portion of the Board of Elections agenda which included a request to authorize a new contract with Fort Orange Press in an amount not to exceed $34,999 for election printing services for a term commencing August 5, 2026 and terminating August 4, 2027, with the option for three additional one-year terms upon mutual agreement of both parties.

Motion was made by Mr. Strough and seconded by Mr. Maday to approve the request as presented; following discussion, Ms. Gilligan called the question and the motion was carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the May 12th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor was called for, but there was no one wishing to speak.

There being no further Board of Elections business to discuss, Committee commenced with a review of the Clerk of the Board Action Agenda/New Business Items, which included the following requests:

1) To amend Resolution No. 137 of 2024 to include the Village of Lake George and the City of Glens Falls in the shared services agreements for information technology services and support.

Motion was made by Mr. Driscoll, seconded by Ms. Turner and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the May 12th Board meeting. *A copy of the resolution request form is on file with the minutes.*

2) To amend Resolution No. 216 of 2023 to update the cost of Forensic Medical Services at Glens Falls Hospital, increasing from $1,500 to $1,600.

Motion was made by Mr. Strough, seconded by Mr. Maday and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the May 12th Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further Clerk of the Board business to discuss, review of the County Attorney agenda commenced with the Action Agenda/New Business Items, which included the following requests:

a. To introduce proposed Local Law No. 6 of 2026, "A Local Law Amending and Updating Local Law No. 4 of 2026 'A Local Law Amending and Updating Local Law No. 2 of 2022, A Local Law Amending and Updating Local Law No. 6 of 2021, A Local Law Amending and Updating Local Law No. 5 of 2021, A Local Law Amending and Updating Local Law No. 6 of 2014, Warren County Ethics and Disclosure Law" and authorizing a Public Hearing for same. *(Previous Resolution No. 107 of 2026)*

Motion was made by Mr. Strainer, seconded by Mr. Maday and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the May 12th Board meeting. *A copy of the resolution request form is on file with the minutes.*

b. To amend Resolution No. 40 of 2026 to include additional appropriations from Budget Code A.863.00, *Reserve, Insurance,* in the amounts of $10,000 to Budget Code A.3140 418., *Probation, Insurance Deductible,* and $10,000 to Budget Code A.1165 418.1, *District Attorney, Insurance Deductible - Reserve,* to cover out-of-pocket commercial deductible property and casualty claims and actions taken in 2026.

Motion was made by Mr. Etu, seconded by Mr. Strainer and carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

c. To authorize a new contract with Fitzgerald Morris Baker Firth, P.C., in an amount not to exceed $25,000 for legal services and litigation relating to the Sagamore Road Retaining Wall project for a term commencing April 17, 2026 and terminating at the conclusion of the project, any claims, and/or litigation, excluding any and all appeals.
d. To authorize a transfer of funds in the amount of $25,000 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions,* to Budget Code A.1420 440, *Law (County Attorney), Legal Fees,* to cover the contract with Fitzgerald Morris Baker Firth, P.C., for potential litigation relating to the Sagamore Road Retaining Wall project.

Committee was advised Items c & d were withdrawn, as the items were addressed at the April 17th Board Meeting.

There being no further County Attorney business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the County Administrator agenda, which consisted of a request to authorize a one-time payment to Mister Edge, LLC in the amount of $36 for blade sharpening services.

Motion was made by Mr. Etu, seconded by Mr. Strainer and carried unanimously to approve the request as outlined above and the necessary resolution was authorize for the May 12th Board meeting. *A copy of the resolution request form is on file with the minutes.*

There being no further County Administrator business to discuss, review of the Action Agenda/New Business Items portion of the Treasurer's agenda commenced which included a request to authorize a transfer of funds in the amount of $9,600 from Budget Code A.2490 439, *Community College Tuition Misc Fees,* to Budget Code A.1325 422, *Treasurer - Repair/Maint-Equipment,* to fund unlimited New World user licenses.

Motion was made by Mr. Etu and seconded by Mr. Strainer to approve the request as presented; following discussion, Ms. Gilligan called the question and the motion was carried unanimously to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor and public comments were called for:

Christine Norton, *County Treasurer,* announced the time management system testing had been completed and would be implemented on May 4th. She extended her appreciation to those involved in the testing, as well as for support of the system. Ms. Norton informed her Office was continuing to work with Cashvest for a potential $1.6 million increase in interest income due to exhausting every internal option along with Arrow bank not providing market pricing. Lastly, she informed the reason for her urgent request for an executive session was to discuss the inaccurate comments made by the Sheriff relating to the Phishing Investigation which had been repeated in the Warren County newsletter. She requested a correction in the Warren County newsletter unless the statements could be proved to be accurate.

As there was no further business to come before the Support Services Committee, on motion made by Mr. Etu, seconded by Mr. Driscoll and carried unanimously, Ms. Gilligan adjourned the meeting at 9:52 a.m.

Respectfully Submitted,
Leslie Lovelace, Legislative Office Specialist