WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **SUPPORT SERVICES**

DATE: **JULY 21, 2026**

COMMITTEE MEMBERS PRESENT:		**OTHERS PRESENT:**
SUPERVISORS	GILLIGAN	AMANDA ALLEN, CLERK OF THE BOARD
	TURNER	JESSICA BURNHAM, SELF-INSURANCE ADMINISTRATOR
	DRISCOLL	MIKE COLVIN, DIRECTOR, INFORMATION TECHNOLOGY
	STRAINER	REPRESENTING THE BOARD OF ELECTIONS:
	ETU	BETH MCLAUGHLIN, COMMISSIONER (D)
		HAROLD HUBBARD, COMMISSIONER (R)
COMMITTEE MEMBERS ABSENT:		KIMBERLY RICHARDS, COUNTY ATTORNEY
SUPERVISORS	STROUGH	REPRESENTING THE COUNTY CLERK'S OFFICE:
	MADAY	CARRIE BLACK, COUNTY CLERK
		LINDA MORGAN, DEPUTY COUNTY CLERK
		KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
		JOHN TAFLAN, COUNTY ADMINISTRATOR
		SUPERVISORS BRUNO
		BUTLER
		CROCITTO
		WILD
		CHRISTINE NORTON, COUNTY TREASURER
		LINDA CLARK, TOWN OF QUEENSBURY RESIDENT
		LESLIE LOVELACE, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the July 21, 2026 meeting of the Support Services Committee; the meeting in its entirety can be viewed using the following links:
Warren County website - https://warrencountyny.gov/mma
Warren County's YouTube Channel - https://www.youtube.com/watch?v=Uylrf9MVkA4

Copies of the Information Technology; Board of Elections; County Attorney; County Clerk/DMV; Clerk of the Board; and Self-Insurance agendas were distributed; copies of the agendas are on file with the meeting minutes.

Ms. Gilligan called the meeting of the Support Services Committee to order at 10:15 a.m.

Motion was made by Mr. Strainer, seconded by Ms. Turner and carried by a unanimous vote of those present *(Messrs. Strough and Maday absent)* to approve the minutes from the previous Support Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The Committee began with review of the Action Agenda/New Business Items portion of the Information Technology agenda, which included the following requests:

1. To appropriate funds in the amount of $27,000 from Budget Code A.895.00, *Computer Reserve Fund,* to the County Clerk's Budget to purchase computers and related equipment and software.

Motion was made by Mr. Driscoll and seconded by Ms. Turner and carried by a unanimous vote of those present *(Messrs. Strough and Maday absent)* to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further Information Technology business to discuss, Committee commenced with a review of the Board of Elections Action Agenda/New Business Items, which included the following requests:

1. To ratify action taken in submitting an application to the New York State Board of Elections for grant funding in an amount not to exceed $18,672.60 for 2026 Ballot by Mail Funds Grant over a term commencing April 1, 2026 and terminating March 31, 2027 and amend the County Budget for the same to reflect receipt of funding.

Motion was made by Mr. Etu, seconded by Mr. Strainer and carried by a unanimous vote of those present *(Messrs. Strough and Maday absent)* to approve the request as outlined above; the necessary resolution was authorized for the August 19th Board meeting and the budget amendment was referred to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

2. To ratify action taken in submitting an application to the New York State Board of Elections for grant funding in an amount not to exceed $15,094.28 for 2026 General Elections Funds Grant over a term commencing April 1, 2026 and terminating March 31, 2027 and amend the County Budget for the same to reflect receipt of funding.

Motion was made by Mr. Strainer, seconded by Mr. Etu and carried by a unanimous vote of those present *(Messrs. Strough and Maday absent)* to approve the request as outlined above; the necessary resolution was authorized for the August 19th Board meeting and the budget amendment was referred to the Finance & Budget Committee. *Copies of the resolution request forms are on file with the minutes.*

There being no further Board of Elections business to discuss, review of the County Attorney agenda commenced with the Action Agenda/New Business Items, which included the following request:

a. To amend the County Budget in the amount of $100,000 to increase Budget Code A.1420 2680, *Law (County Attorney), Insurance Recoveries,* to reflect receipt of social engineering fraud insurance payment pertaining to the ACH fraud.

Motion was made by Mr. Etu, seconded by Ms. Turner and carried by a unanimous vote of those present *(Messrs. Strough and Maday absent)* to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

A review of the Discussion Items portion of the agenda included the following items:

1. Insurance Reserve Payment Report as of June 30, 2026; a copy of which is on file with the meeting minutes.
2. Local Law No. 6 of 2026, "Warren County Ethics Disclosure Law"- It was noted this item would be addressed in a future meeting.

There being no further County Attorney business to discuss, County Clerk/DMV agenda commenced with the Action Items, which included the following requests:

1. To amend the Table of Organization and Salary Schedule to fund the position of Legal Recording Clerk, *Grade 15, Base Annual Salary $67,589,* and unfund the position of Legal Recording Clerk, effective August 22, 2026. *(Previous Resolution No. 436 of 2025)*

Motion was made by Mr. Strainer and seconded by Ms. Turner to approve the request as presented; following discussion, Ms. Gilligan called the question and the motion was carried by a unanimous vote of those present *(Messrs. Strough and Maday absent)* to approve the request as outlined above and referred to the Personnel Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further County Clerk/DMV business to discuss, review of the Action Agenda/New Business Items portion of the Clerk of the Board agenda commenced which included a request to increase Capital Project No. H437, *Board Room Renovations,* in the amount of $50,000.

Motion was made by Mr. Strainer and seconded by Mr. Driscoll to approve the request as presented; following discussion, Ms. Gilligan called the question and the motion was carried by a unanimous vote of those present *(Messrs. Strough and Maday absent)* to approve the request as outlined above and refer same to the Finance & Budget Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further Clerk of the Board business to discuss, Committee commenced with a review of the Action Agenda/New Business Items portion of the Self-Insurance agenda, which included the following request:

1. To amend Resolution No. 288 of 2016 to increase the Workers' Compensation nurse case management from $3,000 per case per year to $6,000 per case per year.

Motion was made by Mr. Etu, seconded by Mr. Strainer and carried by a unanimous vote of those present *(Messrs. Strough and Maday absent)* to approve the request as outlined above and the necessary resolution was authorized for the August 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

The Information Items portion of the agenda included the following item:

1. 2027 Self Insurance Plan Participant Assessments - per NYS WCL Article 5 Section 67, the share that each participant will pay is filed with the Board of Supervisors and the Treasurer annually.

Privilege of the floor for public comments was offered and those wishing to address the Committee did so.

As there was no further business to come before the Support Services Committee, on motion made by Mr. Etu, seconded by Mr. Strainer and carried by a unanimous vote of those present *(Messrs. Strough and Maday absent)*, Ms. Gilligan adjourned the meeting at 10:34 a.m.

Respectfully Submitted,
Leslie Lovelace, Legislative Office Specialist