

SUPPORT SERVICES
WARREN COUNTY BOARD OF ELECTIONS
September 22, 2026

COMMITTEE MEMBERS: GILLIGAN, STROUGH, TURNER, DRISCOLL, STRAINER, MADAY, ETU

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request:

Rationale:
 2. Request:

Rationale:
- V. Discussion Items:
 1. 2027 Budget Review
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments: 1. Board of Elections 2027 Budget Recap

Board of Elections – 2027 Budget Overview

Budget Line	Increase	Decrease	Justification
.120	\$2,000		Moving Election Inspectors from vendors to employees. Early Voting shifts average 8.5 hours , and Election Day requires 16.5 hours . Inspectors who work both may exceed 40 hours , resulting in overtime obligations
.130*	\$120,000		Moving Election Inspectors from vendors to employees.
.410		\$10,000	Although 2027 includes a countywide election, the odd-year cycle is expected to require a reduced quantity of supplies.
.426	\$1,550		Office 365 and the addition of CIS-MS ISAC \$1,495.00
.439*		\$105,000	Moving Election Inspectors from vendors to employees
.442	\$400		Increase of gas with the addition of a third delivery truck
.470	\$6895		Increase of \$4,400 2 nd year contract with NTS Increase of \$279 Tenex yearly license Sage Smith original contract price of \$15,200 RESO# 2022/534 to cover additional reporting for the SBOE

\$750.00 Increase to Revenue **.2215** with the addition of Johnsbury School.

*NOTE: This will be done after Per Diem Election Worker “bucket” is created

SUPPORT SERVICES COMMITTEE
CLERK OF THE BOARD AGENDA
SEPTEMBER 22, 2026

***Committee Members: Supervisors Gilligan, Strough, Turner, Driscoll, Strainer, Maday and Etu
Chair of the Board shall serve as an Ex-Officio member when needed in accordance
with Section C(4) of the Rules of the Board***

- I. Committee meeting called to order by Committee Chair
- II. Approval of minutes of prior Committee meeting - *August 24, 2026*
- III. Privilege of the Floor/Public Comment
- IV. Action Agenda/New Business Items: None.
- V. Discussion Items:
 - 1. 2027 Budget Request
- VI. Referrals/Pending Items: None.
- VII. Privilege of the Floor to discuss any additional items to come before the Committee
- VIII. Motion to adjourn

Attachments: 1) 2026 Budget Request docs

SUMMARY OF 2027 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1010 - Legislative Board

- .425, Reproduction Exp. - Decreased by \$650.00 - *no longer printing Proceedings Books; digital only, all work done in-house at no additional expense and posted on County website*
- .426, Subscriptions - Decreased by \$150.00
\$150 Zoom subscription - moved to .428 Code
- .428, Data Processing & Internet Fees Increased by \$2,722.00
*In 2026 Budget we attempted to move all expenses to the A.1040 Code, but this caused issues with payment - for 2027, moved all .428 expenses back to A.1010. Includes funding for: Internet use - \$304
Office 365 - \$1,220
Zoom/Zoom Rooms - \$658
Adobe licenses - \$540*

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Legislative Board
BUDGET ACCOUNT CODE: A.1010

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$550,758.13	\$570,560.00	\$570,560.00	\$570,560.00
200's EQUIPMENT	\$1,531.92	\$0.00	\$69.99	\$0.00
400's CONTRACTUAL	\$464,621.79	\$465,422.00	\$467,352.01	\$467,344.00
800's EMPLOYEE BENEFITS	\$135,975.35	\$164,503.00	\$164,503.00	\$151,455.00
TOTALS	\$1,152,887.19	\$1,200,485.00	\$1,202,485.00	\$1,189,359.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$40,616,766.80	\$0.00	\$44,592,025.00	\$0.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/17/2026

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
EXPENSE						
Department 1010 - Legislative Board						
Personal Services						
130	Salaries - Part Time	550,758.13	570,560.00	570,560.00	326,182.11	570,560.00
	<i>Personal Services Totals</i>	\$550,758.13	\$570,560.00	\$570,560.00	\$326,182.11	\$570,560.00
Equipment						
210	Furniture/Furnishings	986.23	.00	.00	.00	.00
220	Office Equipment	545.69	.00	69.99	69.99	.00
	<i>Equipment Totals</i>	\$1,531.92	\$0.00	\$69.99	\$69.99	\$0.00
Contractual Expense						
410	Supplies	6,526.95	5,000.00	4,704.36	3,161.70	5,000.00
417	Water/Sewer/Taxes	209,031.00	209,831.00	209,831.00	104,515.50	209,831.00
424	Postage	357.09	700.00	700.00	365.97	700.00
425	Reproduction Expenses	697.50	650.00	132.54	.00	.00
426	Subscriptions	456.06	426.00	426.00	160.93	276.00
427	Memberships & Dues	1,315.00	1,315.00	1,315.00	1,315.00	1,315.00
428	Data Processing & Internet Fees	524.90	.00	875.65	821.46	2,722.00
436	Advertising Fees	1,162.78	1,000.00	1,000.00	918.69	1,000.00
444	Travel/Education/Conference	11,751.12	15,000.00	13,343.63	5,798.21	15,000.00
445	Foods	.00	.00	1,523.83	1,523.83	.00
470	Contract	232,799.39	231,500.00	233,500.00	198,888.89	231,500.00
	<i>Contractual Expense Totals</i>	\$464,621.79	\$465,422.00	\$467,352.01	\$317,470.18	\$467,344.00
Employee Benefits						
810	Retirement	35,885.38	50,029.00	50,029.00	25,783.31	43,419.00
830	Social Security	33,225.08	35,367.00	35,367.00	19,681.16	35,367.00
831	Medicare Contribution	7,770.25	8,273.00	8,273.00	4,602.91	8,273.00
860	Hospitalization	40,341.16	50,428.00	50,428.00	18,840.64	38,488.00
865	Dental Insurance	695.68	816.00	816.00	310.24	576.00
	<i>Employee Benefits Totals</i>	\$117,917.55	\$144,913.00	\$144,913.00	\$69,218.26	\$126,123.00

Comments	Level	Comment
	Departmental Request	City of Glens Falls: \$99,000.00
		Adirondack North county Assoc.: \$3,000.00
		Warren County Historical Society: \$3,500.00
		Invasive Species (Glen Lake): \$25,000.00
		Lake George Park Comm.: \$100,000.00
		Warren County Conservation Council: \$1,000.00

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
EXPENSE						
Department 1010 - Legislative Board						
Other Benefits						
840	Workmen's Compensation	3,138.00	2,475.00	2,475.00	2,474.00	2,619.00
861	Retirees Hospitalization	14,408.16	16,365.00	16,365.00	12,044.48	22,713.00
862	Health Insurance Cost Reimbursement	511.64	750.00	750.00	.00	.00
	Other Benefits Totals	\$18,057.80	\$19,590.00	\$19,590.00	\$14,518.48	\$25,332.00
Department 1010 - Legislative Board		\$1,152,887.19	\$1,200,485.00	\$1,202,485.00	\$727,459.02	\$1,189,359.00
EXPENSE TOTALS		\$1,152,887.19	\$1,200,485.00	\$1,202,485.00	\$727,459.02	\$1,189,359.00
Fund A - General Totals						
REVENUE TOTALS		\$40,616,766.80	\$0.00	\$44,592,025.00	\$44,597,915.00	\$0.00
EXPENSE TOTALS		\$1,152,887.19	\$1,200,485.00	\$1,202,485.00	\$727,459.02	\$1,189,359.00
Fund A - General Totals		\$39,463,879.61	(\$1,200,485.00)	\$43,389,540.00	\$43,870,455.98	(\$1,189,359.00)
Net Grand Totals						
REVENUE GRAND TOTALS		\$40,616,766.80	\$0.00	\$44,592,025.00	\$44,597,915.00	\$0.00
EXPENSE GRAND TOTALS		\$1,152,887.19	\$1,200,485.00	\$1,202,485.00	\$727,459.02	\$1,189,359.00
Net Grand Totals		\$39,463,879.61	(\$1,200,485.00)	\$43,389,540.00	\$43,870,455.98	(\$1,189,359.00)

SUMMARY OF 2027 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1040 - Clerk of the Board

.426, Subscriptions -	Decreased by \$1,440.00 <i>Moved to A.1010 Legislative Board budget</i>
.428, Data Processing & - Internet Fees	Decreased by \$304.00 <i>Moved to A.1010 Legislative Board budget</i>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Clerk-Legislative Board
BUDGET ACCOUNT CODE: A.1040

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$324,904.57	\$315,380.00	\$315,380.00	\$315,380.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$637.75	\$2,844.00	\$2,844.00	\$1,100.00
800's EMPLOYEE BENEFITS	\$134,588.42	\$132,984.00	\$132,984.00	\$144,833.00
TOTALS	\$460,130.74	\$451,208.00	\$451,208.00	\$461,313.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/17/2026

Expense Budget Worksheet Report

Budget Year 2027

Account Fund	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
Department 1040 - Clerk-Legislative Board						
Personal Services						
110	Salaries - Regular	324,904.57	315,380.00	315,380.00	178,312.22	315,380.00
	<i>Personal Services Totals</i>	\$324,904.57	\$315,380.00	\$315,380.00	\$178,312.22	\$315,380.00
<i>Contractual Expense</i>						
410	Supplies	34.98	300.00	300.00	.00	300.00
423	Telephone	302.77	500.00	500.00	179.10	500.00
426	Subscriptions	.00	1,440.00	1,440.00	.00	.00
427	Memberships & Dues	300.00	300.00	300.00	300.00	300.00
428	Data Processing & Internet Fees	.00	304.00	304.00	.00	.00
	<i>Contractual Expense Totals</i>	\$637.75	\$2,844.00	\$2,844.00	\$479.10	\$1,100.00
<i>Employee Benefits</i>						
810	Retirement	51,906.22	55,908.00	55,908.00	31,158.01	62,273.00
830	Social Security	18,748.65	19,554.00	19,554.00	10,313.14	19,554.00
831	Medicare Contribution	4,384.74	4,573.00	4,573.00	2,411.95	4,573.00
860	Hospitalization	48,220.48	41,601.00	41,601.00	24,000.75	45,762.00
865	Dental Insurance	982.60	984.00	984.00	471.00	816.00
	<i>Employee Benefits Totals</i>	\$124,242.69	\$122,620.00	\$122,620.00	\$68,354.85	\$132,978.00
<i>Other Benefits</i>						
840	Workmen's Compensation	1,046.00	825.00	825.00	825.00	873.00
861	Retirees Hospitalization	9,299.73	9,539.00	9,539.00	5,823.72	10,982.00
	<i>Other Benefits Totals</i>	\$10,345.73	\$10,364.00	\$10,364.00	\$6,648.72	\$11,855.00
	Department 1040 - Clerk-Legislative Board Totals	\$460,130.74	\$451,208.00	\$451,208.00	\$253,794.89	\$461,313.00

SUMMARY OF 2027 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1180 - Justices & Constables

NO CHANGE - *carried over adopted 2026 budget figures*

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

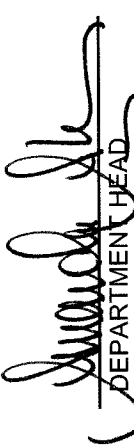
WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Justices & Constables
BUDGET ACCOUNT CODE: A.1180

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$2,200.00	\$1,680.00	\$1,680.00	\$1,680.00
TOTALS	\$2,200.00	\$1,680.00	\$1,680.00	\$1,680.00

SIGNED:  DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/17/2026

Expense Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
	Department 1180 - Justices & Constables					
	Contractual Expense					
440	Legal/Transcript Fees	2,200.00	1,680.00	1,680.00	640.00	1,680.00
	Contractual Expense Totals	\$2,200.00	\$1,680.00	\$1,680.00	\$640.00	\$1,680.00
	Department 1180 - Justices & Constables Totals	\$2,200.00	\$1,680.00	\$1,680.00	\$640.00	\$1,680.00

SUMMARY OF 2027 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1185 - Medical Examiners & Coroners

NO CHANGE - *carried over adopted 2026 budget figures*

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Medical Examiner & Coroners
BUDGET ACCOUNT CODE: A.1185

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$59,650.76	\$61,590.00	\$61,590.00	\$61,590.00
400's CONTRACTUAL	\$276,442.96	\$280,610.00	\$280,610.00	\$280,610.00
800's EMPLOYEE BENEFITS	\$12,787.31	\$9,788.00	\$9,788.00	\$12,884.00
TOTALS	\$348,881.03	\$351,988.00	\$351,988.00	\$355,084.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/17/2026

Expense Budget Worksheet Report
Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
Department 1185 - Medical Examiner & Coroners						
Personal Services						
130	Salaries - Part Time	59,650.76	61,590.00	61,590.00	35,532.75	61,590.00
	Personal Services Totals	\$59,650.76	\$61,590.00	\$61,590.00	\$35,532.75	\$61,590.00
	Contractual Expense					
410	Supplies	.00	.00	800.69	800.69	.00
427	Memberships & Dues	110.00	110.00	110.00	.00	110.00
435	Medical Fees	274,979.58	280,000.00	279,199.31	118,838.00	280,000.00
444	Travel/Education/Conference	1,353.38	500.00	500.00	262.49	500.00
	Contractual Expense Totals	\$276,442.96	\$280,610.00	\$280,610.00	\$119,901.18	\$280,610.00
	Employee Benefits					
810	Retirement	8,224.04	5,076.00	5,076.00	4,183.47	8,172.00
830	Social Security	3,698.36	3,820.00	3,820.00	2,203.03	3,820.00
831	Medicare Contribution	864.91	892.00	892.00	515.24	892.00
	Employee Benefits Totals	\$12,787.31	\$9,788.00	\$9,788.00	\$6,901.74	\$12,884.00
	Department 1185 - Medical Examiner & Coroners Totals	\$348,881.03	\$351,988.00	\$351,988.00	\$162,335.67	\$355,084.00

SUMMARY OF 2027 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1340 - Budget Officer

This budget is all salary/benefits - no changes requested by Clerk

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

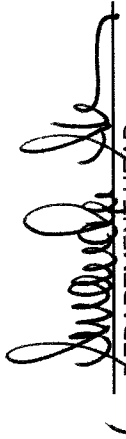
WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Budget Officer
BUDGET ACCOUNT CODE: A.1340

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$15,449.98	\$15,952.00	\$15,952.00	\$15,952.00
400's CONTRACTUAL				\$0.00
800's EMPLOYEE BENEFITS	\$9,848.55	\$1,220.00	\$1,220.00	\$1,220.00
TOTALS	\$25,298.53	\$17,172.00	\$17,172.00	\$17,172.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/17/2026

Expense Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
Department 1340 - Budget Officer						
Personal Services						
130	Salaries - Part Time	15,449.98	15,952.00	15,952.00	9,018.97	15,952.00
	Personal Services Totals	\$15,449.98	\$15,952.00	\$15,952.00	\$9,018.97	\$15,952.00
	Employee Benefits					
810	Retirement	2,501.65	.00	.00	1,191.61	.00
830	Social Security	833.43	989.00	989.00	556.99	989.00
831	Medicare Contribution	194.87	231.00	231.00	130.29	231.00
860	Hospitalization	6,211.74	.00	.00	.00	.00
865	Dental Insurance	106.86	.00	.00	.00	.00
	Employee Benefits Totals	\$9,848.55	\$1,220.00	\$1,220.00	\$1,878.89	\$1,220.00
Department 1340 - Budget Officer	Totals	\$25,298.53	\$17,172.00	\$17,172.00	\$10,897.86	\$17,172.00

SUMMARY OF 2027 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1910 - Unallocated Insurance

.418, Ins.-General Liability - Increase of \$2,653.00

Figure provided by Self-Insurance; 2027 increase

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Unallocated Insurance
BUDGET ACCOUNT CODE: A.1910

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$235,764.11	\$273,777.00	\$246,855.92	\$276,431.00
TOTALS	\$235,764.11	\$273,777.00	\$246,855.92	\$276,431.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/18/26

Budget Worksheet Report
Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
EXPENSE						
Department 1910 - Unallocated Insurance						
Contractual Expense						
418 Ins-General Liability						
	Contractual Expense Totals	235,764.11	273,777.00	246,855.92	246,855.92	276,431.00
		\$235,764.11	\$273,777.00	\$246,855.92	\$246,855.92	\$276,431.00
Department 1910 - Unallocated Insurance Totals		\$235,764.11	\$273,777.00	\$246,855.92	\$246,855.92	\$276,431.00
	EXPENSE TOTALS	\$235,764.11	\$273,777.00	\$246,855.92	\$246,855.92	\$276,431.00
Fund A - General Totals		\$235,764.11	\$273,777.00	\$246,855.92	\$246,855.92	\$276,431.00
	EXPENSE TOTALS	\$235,764.11	\$273,777.00	\$246,855.92	\$246,855.92	\$276,431.00
Fund A - General Totals		(\$235,764.11)	(\$273,777.00)	(\$246,855.92)	(\$246,855.92)	(\$276,431.00)
Net Grand Totals						
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	\$235,764.11	\$273,777.00	\$246,855.92	\$246,855.92	\$276,431.00
	Net Grand Totals	(\$235,764.11)	(\$273,777.00)	(\$246,855.92)	(\$246,855.92)	(\$276,431.00)

Budget Breakdown Line of Coverage	2027		BOS	SOPH	H9
	Estimates at 7/29/2026	apportionment means			
General Liability	\$ 170,612.96	% co budget	\$ 73,188.39	\$ 28,635.52	\$ 7,481.03
Healthcare ProfLiab.	\$ 51,984.11	% budget			\$ 39,281.14
Healthcare GL(incl w/ Prof)	\$ -	% budget			\$ -
Property	\$ 132,546.40	% prop sched		\$ 44,361.43	
Inland Marine	\$ 18,863.04	% equip sched	\$ 5,283.01	\$ 2,659.14	
Crime (3 year 2026-2028 installments) 1st Insallment	\$ 7,106.40	all BOS	\$ 7,106.40		
LDC Crime	\$ 293.44	all BOS	\$ 293.44		
Auto Liability	\$ 149,201.92	per auto, flat		\$ 40,140.62	\$ 5,680.28
Auto PD	\$ 52,491.04	per auto, flat		\$ 17,198.43	\$ 1,612.35
Law Enforcement	\$ 114,964.64	all WCSD		\$ 114,964.64	
Boiler & Machinery	\$ 12,433.12	% B&M sched		\$ 4,161.19	
Umbrella	\$ 49,536.48	% co budget	\$ 20,952.72	\$ 8,197.91	\$ 2,141.70
Public Officials	\$ 110,085.92	all BOS	\$ 110,085.92		
OCP (NYS Dept State)	\$ 840.00	all BOS	\$ 840.00		
OCP (Highway work permit)	\$ 840.00	all DPW			
Pollution (3 yr 2025-2027 pay all in 2025)	\$ -	% poll sched		\$ -	
Airport Liability	\$ 24,194.24	all Airport			
Employers Liability	\$ -	all SIF			
Excess Work Comp	\$ 163,304.96	all SIF			
Difference in conditions	\$ -	% prop sched		\$ -	
NFIP	\$ -	all BOS	\$ -		
Privacy & Security (Cyber Liability)	\$ 58,280.75	all BOS	\$ 58,280.75		
Fee - Invoice Fee	\$ 400.00	all BOS	\$ 400.00		
2027 Total Estimates	\$ 1,117,979.41		\$ 276,430.63	\$ 260,318.88	\$ 56,196.50

7/29/26 js

SUMMARY OF 2027 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.1920 - Municipal Assoc. Dues

.427, Memberships & Dues - Increase of \$381.00

Figure provided by NYSAC; 2027 dues increase

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Municipal Assoc. Dues
BUDGET ACCOUNT CODE: A.1920

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$12,318.00	\$12,688.00	\$12,688.00	\$13,069.00
TOTALS	\$12,318.00	\$12,688.00	\$12,688.00	\$13,069.00

SIGNED:  DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/14/2026

Expense Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
	Department 1920 - Municipal Assoc. Dues					
	Contractual Expense					
427	Memberships & Dues	12,318.00	12,688.00	12,688.00	12,688.00	13,069.00
	Contractual Expense Totals	\$12,318.00	\$12,688.00	\$12,688.00	\$12,688.00	\$13,069.00
	Department 1920 - Municipal Assoc. Dues Totals	\$12,318.00	\$12,688.00	\$12,688.00	\$12,688.00	\$13,069.00

SUMMARY OF 2027 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.7410 - Southern Adirondack Library

NO CHANGE TO .400 LINE - *carried over adopted 2026 budget figures*

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

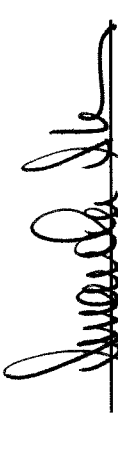
WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Southern Adir. Library
BUDGET ACCOUNT CODE: A.7410

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00
TOTALS	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/17/2026

Expense Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	Department 7410 - Southern Adir. Library					
	Contractual Expense					
469	Other Payments/Contributions	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00
	Contractual Expense Totals	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00
	Department 7410 - Southern Adir. Library Totals	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00

SUMMARY OF 2027 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.8026 - A.P.A. Local Government Review Board

NO CHANGE TO .400 LINE - *carried over adopted 2026 budget figures*

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: A.P.A. Local Gov't Rev. Bd.
BUDGET ACCOUNT CODE: A.8026

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
TOTALS	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/17/2026

Expense Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	Department 8026 - A.P.A. Local Gov't Rev. Bd.					
	Contractual Expense					
470	Contract	7,500.00	7,500.00	7,500.00	.00	7,500.00
	Contractual Expense Totals	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00
	Department 8026 - A.P.A. Local Gov't Rev. Bd. Totals	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00
	Fund A - General Totals	\$2,299,979.60	\$2,371,498.00	\$2,346,576.92	\$1,469,671.36	\$2,163,905.00
	Net Grand Totals	\$2,299,979.60	\$2,371,498.00	\$2,346,576.92	\$1,469,671.36	\$2,163,905.00

SUMMARY OF 2027 BUDGET INCREASES/DECREASES
REQUESTED BY CLERK OF THE BOARD

A.5630 - CDTA

NO CHANGE - *carried over adopted 2026 budget figures*

This is a new budget code created in 2025 to cover the cost of the County's 2.21% local share costs related to NYSDOT Statewide Mass Transportation Operating Assistance (STOA) program funding provided to the CDTA

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: CDTA
BUDGET ACCOUNT CODE: A.5630

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$89,098.36	\$45,000.00	\$45,000.00	\$45,000.00
TOTALS	\$89,098.36	\$45,000.00	\$45,000.00	\$45,000.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Clerk of the Board
DATE: 8/17/2026

Account Fund	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
EXPENSE						
Department 5630 - CDTA						
Contractual Expense						
Contract						
470		89,098.36	45,000.00	45,000.00	.00	45,000.00
	Contractual Expense Totals	\$89,098.36	\$45,000.00	\$45,000.00	\$0.00	\$45,000.00
	Department 5630 - CDTA Totals	\$89,098.36	\$45,000.00	\$45,000.00	\$0.00	\$45,000.00
	EXPENSE TOTALS	\$89,098.36	\$45,000.00	\$45,000.00	\$0.00	\$45,000.00
Fund A - General Totals						
	EXPENSE TOTALS	\$89,098.36	\$45,000.00	\$45,000.00	\$0.00	\$45,000.00
Fund A - General Totals						
	Net Grand Totals	(\$89,098.36)	(\$45,000.00)	(\$45,000.00)	\$0.00	(\$45,000.00)
REVENUE GRAND TOTALS						
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS						
		\$89,098.36	\$45,000.00	\$45,000.00	\$0.00	\$45,000.00
Net Grand Totals						
		(\$89,098.36)	(\$45,000.00)	(\$45,000.00)	\$0.00	(\$45,000.00)

SUPPORT SERVICES COMMITTEE MEETING
COUNTY ADMINISTRATOR
09/22/2026

COMMITTEE MEMBERS: Gilligan, Strough, Turner, Driscoll, Strainer, Maday, Etu

- I. Committee Meetings called to order by Chair
- II. Motion to approve minutes of prior Committee Meeting
- III. Privilege of the Floor and Public Comment
- IV. Action Items
 - a. Resolution Request to Close County Offices at 2pm on Christmas Eve & New Year's Eve
 - b.
- V. Discussion Items:
 - a. 2027 Budget
- VI. Referrals/Pending Items: **NONE**
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

- 1. Resolution Request 20 – Request to Close County Offices at 2pm on Christmas Eve & New Year's Eve
- 2. 2027 Budget – County Administrator, Mailroom, Printshop, Public Nursing Home

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Administrator

DATE: 9/22/2026

- (a) Purpose of Request:
To authorize Early Closing of County Offices at 2pm on December 24, 2026 & December 31, 2026.

- (b) Details:

- (c) Previous Resolution Number:
384/2025

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

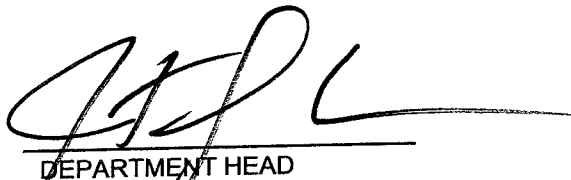
NAME OF DEPARTMENT: County Administrator

BUDGET ACCOUNT CODE: A.1011

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$399,214.31	\$417,302.00	\$417,302.00	\$417,302.00
200's EQUIPMENT	\$68.59	\$0.00	\$876.96	\$0.00
400's CONTRACTUAL	\$115,996.66	\$30,466.00	\$30,441.19	\$30,466.00
800's EMPLOYEE BENEFITS	\$162,556.27	\$183,539.00	\$183,539.00	\$192,199.00
TOTALS	\$677,835.83	\$631,307.00	\$632,159.15	\$639,967.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$0.00	\$0.00	\$876.96	\$0.00

SIGNED:


DEPARTMENT HEAD

TITLE:

COUNTY ADMINISTRATOR

DATE:

8/25/26

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2027 Departmental Request
Fund A - General					
REVENUE					
Department 1011 - County Administrator					
Proceeds of Obligations					
5781	Subscription-Based IT Arrangement	.00	.00	876.96	.00
	Proceeds of Obligations Totals	\$0.00	\$0.00	\$876.96	\$0.00
	Department 1011 - County Administrator Totals	\$0.00	\$0.00	\$876.96	\$0.00
	REVENUE TOTALS	\$0.00	\$0.00	\$876.96	\$0.00
EXPENSE					
Department 1011 - County Administrator					
Personal Services					
110	Salaries - Regular	399,214.31	417,302.00	417,302.00	417,302.00
	Personal Services Totals	\$399,214.31	\$417,302.00	\$417,302.00	\$417,302.00
Equipment					
210	Furniture/Furnishings	68.59	.00	.00	.00
	Equipment Totals	\$68.59	\$0.00	\$0.00	\$0.00
Contractual Expense					
410	Supplies	2,388.64	2,000.00	1,975.19	1,745.00
421	Equipment Rental	332.10	332.00	332.00	332.00
423	Telephone	224.74	400.00	400.00	225.00
424	Postage	1,740.07	1,500.00	1,500.00	1,675.00
426	Subscriptions	18,118.97	20,908.00	20,908.00	21,663.00
427	Memberships & Dues	400.00	400.00	400.00	400.00
428	Data Processing & Internet Fees	1,422.00	1,426.00	1,426.00	1,426.00
444	Travel/Education/Conference	3,285.00	3,500.00	3,500.00	3,000.00
470	Contract	88,085.14	.00	.00	.00
	Contractual Expense Totals	\$115,996.66	\$30,466.00	\$30,441.19	\$30,466.00
Comments					
	Account	Level	Comment		
	426	Departmental Request	\$6,077 CivicPlus (Archive Social), 5% escalation		
			\$14,366 Civic Plus (Next Request), 5% escalation		
			\$1,220 O365		
	428	Departmental Request	\$1,122 Mailchimp (\$93.50/mo)		
			\$76 X 4 Internet		
Employee Benefits					
810	Retirement	51,869.76	64,021.00	64,021.00	72,171.00
830	Social Security	23,050.12	25,873.00	25,873.00	25,873.00
831	Medicare Contribution	5,390.78	6,051.00	6,051.00	6,051.00

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2027 Departmental Request
Fund A - General					
EXPENSE					
Department 1011 - County Administrator					
Employee Benefits					
860 Hospitalization		65,586.58	69,596.00	69,596.00	68,454.00
865 Dental Insurance		594.74	576.00	576.00	696.00
Employee Benefits Totals		\$146,491.98	\$166,117.00	\$166,117.00	\$173,245.00
Capital Outlay					
225 Subscription-Based IT Arrangement		.00	.00	876.96	.00
Capital Outlay Totals		\$0.00	\$0.00	\$876.96	\$0.00
Other Benefits					
840 Workmen's Compensation		1,715.00	1,363.00	1,363.00	1,357.00
861 Retirees Hospitalization		12,817.92	14,559.00	14,559.00	16,097.00
862 Health Insurance Cost Reimbursement		1,531.37	1,500.00	1,500.00	1,500.00
Other Benefits Totals		\$16,064.29	\$17,422.00	\$17,422.00	\$18,954.00
Department 1011 - County Administrator Totals		\$677,835.83	\$631,307.00	\$632,159.15	\$639,967.00
EXPENSE TOTALS		\$677,835.83	\$631,307.00	\$632,159.15	\$639,967.00
Fund A - General Totals					
REVENUE TOTALS		\$0.00	\$0.00	\$876.96	\$0.00
EXPENSE TOTALS		\$677,835.83	\$631,307.00	\$632,159.15	\$639,967.00
Fund A - General Totals		(\$677,835.83)	(\$631,307.00)	(\$631,282.19)	(\$639,967.00)
Net Grand Totals					
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$876.96	\$0.00
EXPENSE GRAND TOTALS		\$677,835.83	\$631,307.00	\$632,159.15	\$639,967.00
Net Grand Totals		(\$677,835.83)	(\$631,307.00)	(\$631,282.19)	(\$639,967.00)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Mail Room
BUDGET ACCOUNT CODE: A.1670

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$45,739.96	\$47,766.00	\$47,766.00	\$52,897.00
200's EQUIPMENT	\$129.84			\$0.00
400's CONTRACTUAL	\$2,250.62	\$2,576.00	\$2,576.00	\$2,576.00
800's EMPLOYEE BENEFITS	\$18,239.97	\$21,037.00	\$21,037.00	\$24,178.00
TOTALS	\$66,360.39	\$71,379.00	\$71,379.00	\$79,651.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED:



DEPARTMENT HEAD

TITLE:

COUNTY ADMINISTRATOR

DATE:

8/25/26

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2027 Departmental Request
Fund A - General					
EXPENSE					
Department 1670 - Mail Room					
Personal Services					
110 Salaries - Regular		45,739.96	47,766.00	47,766.00	52,897.00
	Personal Services Totals	\$45,739.96	\$47,766.00	\$47,766.00	\$52,897.00
Equipment					
260 Other Equipment		129.84	.00	.00	.00
	Equipment Totals	\$129.84	\$0.00	\$0.00	\$0.00
Contractual Expense					
410 Supplies		53.12	80.00	80.00	80.00
426 Subscriptions		.00	320.00	320.00	320.00
428 Data Processing & Internet Fees		75.00	76.00	76.00	76.00
439 Misc Fees & Expenses		2,122.50	2,100.00	2,100.00	2,100.00
	Contractual Expense Totals	\$2,250.62	\$2,576.00	\$2,576.00	\$2,576.00
Employee Benefits					
810 Retirement		4,748.79	6,401.00	6,401.00	8,093.00
830 Social Security		2,648.09	2,962.00	2,962.00	3,280.00
831 Medicare Contribution		619.33	693.00	693.00	767.00
860 Hospitalization		7,974.88	8,534.00	8,534.00	9,388.00
865 Dental Insurance		120.12	120.00	120.00	120.00
	Employee Benefits Totals	\$16,111.21	\$18,710.00	\$18,710.00	\$21,648.00
Other Benefits					
840 Workmen's Compensation		206.00	143.00	143.00	158.00
861 Retirees Hospitalization		1,922.76	2,184.00	2,184.00	2,372.00
	Other Benefits Totals	\$2,128.76	\$2,327.00	\$2,327.00	\$2,530.00
Department 1670 - Mail Room Totals		\$66,360.39	\$71,379.00	\$71,379.00	\$79,651.00
	EXPENSE TOTALS	\$66,360.39	\$71,379.00	\$71,379.00	\$79,651.00
Fund A - General Totals		\$66,360.39	\$71,379.00	\$71,379.00	\$79,651.00
	EXPENSE TOTALS	\$66,360.39	\$71,379.00	\$71,379.00	\$79,651.00
Fund A - General Totals		(\$66,360.39)	(\$71,379.00)	(\$71,379.00)	(\$79,651.00)
Net Grand Totals					
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS		\$66,360.39	\$71,379.00	\$71,379.00	\$79,651.00
Net Grand Totals		(\$66,360.39)	(\$71,379.00)	(\$71,379.00)	(\$79,651.00)

\$0HRA

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Print Shop

BUDGET ACCOUNT CODE: A.1671

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES				\$0.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$38,132.62	\$45,500.00	\$45,524.81	\$42,500.00
800's EMPLOYEE BENEFITS				\$0.00
TOTALS	\$38,132.62	\$45,500.00	\$45,524.81	\$42,500.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$109,001.13	\$110,000.00	\$110,000.00	\$107,000.00

SIGNED:


DEPARTMENT HEAD

TITLE:

County Administrator

DATE:

8/25/26

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2027 Departmental Request
Fund	A - General				
	REVENUE				
	Department 1671 - Print Shop				
	Departmental Income				
		1,940.00	.00	.00	.00
1272	Printshop Fees	104,021.00	110,000.00	110,000.00	107,000.00
1273	Printing/Copying Fees				
	Departmental Income Totals	\$105,961.00	\$110,000.00	\$110,000.00	\$107,000.00
	Miscellaneous & Local Source				
2701.02	Refund Prior Year Exp/Printshop	2,901.38	.00	.00	.00
	Miscellaneous & Local Source Totals	\$2,901.38	\$0.00	\$0.00	\$0.00
	Sale of Property And Compensation for Loss				
2658	Minor Sales - Printshop	138.75	.00	.00	.00
	Sale of Property And Compensation for Loss Totals	\$138.75	\$0.00	\$0.00	\$0.00
	Department 1671 - Print Shop Totals	\$109,001.13	\$110,000.00	\$110,000.00	\$107,000.00
	REVENUE TOTALS	\$109,001.13	\$110,000.00	\$110,000.00	\$107,000.00
	EXPENSE				
	Department 1671 - Print Shop				
	Contractual Expense				
410	Supplies	437.21	500.00	524.81	1,000.00
422	Repair/Maint-Equipment	37,695.41	45,000.00	44,964.00	41,500.00
439	Misc Fees & Expenses	.00	.00	36.00	.00
	Contractual Expense Totals	\$38,132.62	\$45,500.00	\$45,524.81	\$42,500.00
	Department 1671 - Print Shop Totals	\$38,132.62	\$45,500.00	\$45,524.81	\$42,500.00
	EXPENSE TOTALS	\$38,132.62	\$45,500.00	\$45,524.81	\$42,500.00
	Fund A - General Totals				
	REVENUE TOTALS	\$109,001.13	\$110,000.00	\$110,000.00	\$107,000.00
	EXPENSE TOTALS	\$38,132.62	\$45,500.00	\$45,524.81	\$42,500.00
	Fund A - General Totals	\$70,868.51	\$64,500.00	\$64,475.19	\$64,500.00
	Net Grand Totals				
	REVENUE GRAND TOTALS	\$109,001.13	\$110,000.00	\$110,000.00	\$107,000.00
	EXPENSE GRAND TOTALS	\$38,132.62	\$45,500.00	\$45,524.81	\$42,500.00
	Net Grand Totals	\$70,868.51	\$64,500.00	\$64,475.19	\$64,500.00

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Nursing Home

BUDGET ACCOUNT CODE: A.4530

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES				\$0.00
400's CONTRACTUAL	\$0.00	\$1,500.00	\$1,500.00	\$0.00
800's EMPLOYEE BENEFITS	\$143,606.06	\$146,974.00	\$146,974.00	\$143,536.00
TOTALS	\$143,606.06	\$148,474.00	\$148,474.00	\$143,536.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED:

DEPARTMENT HEAD

TITLE:

COUNTY ADMINISTRATOR

DATE:

8/25/26

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2027 Departmental Request
Fund	A - General				
	EXPENSE				
	Department 4530 - Public Nursing Home				
	Contractual Expense				
440	Legal/Transcript Fees	.00	1,500.00	1,500.00	.00
	Contractual Expense Totals	\$0.00	\$1,500.00	\$1,500.00	\$0.00
	Other Benefits				
840	Workmen's Compensation	21,567.00	10,982.00	10,982.00	.00
861	Retirees Hospitalization	122,039.06	135,992.00	135,992.00	143,536.00
	Other Benefits Totals	\$143,606.06	\$146,974.00	\$146,974.00	\$143,536.00
	Department 4530 - Public Nursing Home Totals	\$143,606.06	\$148,474.00	\$148,474.00	\$143,536.00
	EXPENSE TOTALS	\$143,606.06	\$148,474.00	\$148,474.00	\$143,536.00
Fund	A - General Totals				
	EXPENSE TOTALS	\$143,606.06	\$148,474.00	\$148,474.00	\$143,536.00
Fund	A - General Totals	(\$143,606.06)	(\$148,474.00)	(\$148,474.00)	(\$143,536.00)
	Net Grand Totals				
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	\$143,606.06	\$148,474.00	\$148,474.00	\$143,536.00
	Net Grand Totals	(\$143,606.06)	(\$148,474.00)	(\$148,474.00)	(\$143,536.00)

SUPPORT SERVICES COMMITTEE MEETING
COUNTY AUDITOR AGENDA
SEPTEMBER 22, 2026

COMMITTEE MEMBERS: Supervisors Gilligan, Strough, Turner, Driscoll, Strainer, Maday and Etu. *Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C94) of the Rules of the Board*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Action Agenda/New Business Items:
- IV. Discussion Items: 2027 Budget Review
- V. Referrals/Pending Items: None.
- VI. Privilege of the floor and public comment (please allow for 15 second delay on live stream meetings)
- VII. Motion to adjourn

Attachments: 2027 Proposed Budget

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: County Auditor

BUDGET ACCOUNT CODE: A.1320

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$149,774.85	\$159,770.00	\$159,770.00	\$162,100.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL	\$2,456.80	\$3,707.00	\$3,707.00	\$3,323.00
800's EMPLOYEE BENEFITS	\$73,624.02	\$80,710.00	\$80,710.00	\$88,003.00
TOTALS	\$225,855.67	\$244,187.00	\$244,187.00	\$253,426.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED:

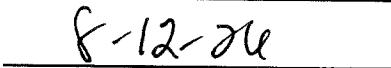


DEPARTMENT HEAD

TITLE:



DATE:



Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
EXPENSE						
Department 1320 - County Auditor						
Personal Services						
110 Salaries - Regular		149,774.85	159,770.00	159,770.00	90,252.59	162,100.00
	Personal Services Totals	\$149,774.85	\$159,770.00	\$159,770.00	\$90,252.59	\$162,100.00
	Contractual Expense					
410 Supplies		1,032.53	800.00	800.00	339.82	800.00
423 Telephone		93.09	100.00	100.00	53.73	100.00
426 Subscriptions		.00	720.00	720.00	.00	610.00
427 Memberships & Dues		150.00	175.00	175.00	165.00	175.00
428 Data Processing & Internet Fees		150.00	152.00	152.00	152.00	138.00
439 Misc Fees & Expenses		.00	60.00	60.00	.00	.00
444 Travel/Education/Conference		1,031.18	1,700.00	1,700.00	410.00	1,500.00
	Contractual Expense Totals	\$2,456.80	\$3,707.00	\$3,707.00	\$1,120.55	\$3,323.00
	Employee Benefits					
810 Retirement		23,443.80	28,478.00	28,478.00	15,861.91	32,065.00
830 Social Security		8,572.63	9,906.00	9,906.00	5,145.08	10,050.00
831 Medicare Contribution		2,004.91	2,316.00	2,316.00	1,203.28	2,350.00
860 Hospitalization		31,485.14	33,394.00	33,394.00	19,265.10	36,374.00
865 Dental Insurance		408.20	408.00	408.00	235.50	408.00
	Employee Benefits Totals	\$65,914.68	\$74,502.00	\$74,502.00	\$41,710.87	\$81,247.00
	Other Benefits					
840 Workmen's Compensation		687.00	535.00	535.00	535.00	516.00
861 Retirees Hospitalization		7,022.34	5,673.00	5,673.00	3,308.90	6,240.00
	Other Benefits Totals	\$7,709.34	\$6,208.00	\$6,208.00	\$3,843.90	\$6,756.00
Department 1320 - County Auditor Totals		\$225,855.67	\$244,187.00	\$244,187.00	\$136,927.91	\$253,426.00
EXPENSE TOTALS		\$225,855.67	\$244,187.00	\$244,187.00	\$136,927.91	\$253,426.00
Fund A - General Totals		\$225,855.67	\$244,187.00	\$244,187.00	\$136,927.91	\$253,426.00
EXPENSE TOTALS		\$225,855.67	\$244,187.00	\$244,187.00	\$136,927.91	\$253,426.00
Fund A - General Totals		(\$225,855.67)	(\$244,187.00)	(\$244,187.00)	(\$136,927.91)	(\$253,426.00)
Net Grand Totals						
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS		\$225,855.67	\$244,187.00	\$244,187.00	\$136,927.91	\$253,426.00
Net Grand Totals		(\$225,855.67)	(\$244,187.00)	(\$244,187.00)	(\$136,927.91)	(\$253,426.00)

2027 Salary Schedule (Position Budgeting)
County Auditor

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
12876	Sawyer, Ashley	Principal Audit Clerk	✓ \$65,258.00	Full Time	CSEA/FT	1/19/2016
	10-10 / \$31.37	10-11 / \$31.37				
9607	Sherman, Carla	County Auditor	\$96,842.00	Full Time	Appointed F/T	8/12/2010
	N/A / \$53.21	N/A / \$53.21				
		2	\$162,100.00			

2027 Warren County Self-Insurance Workers' Compensation Assessments							
	Administrative Payroll Base	Administrative VAW	Administrative VFF	Claims Allocation		Year 2027 Total Assessment	Year 2026 Total Assessment
Participant:							
Towns/Village/City:							
Glens Falls	\$ 43,554.41	\$ -	\$ -	\$ 69,847.39	\$	113,402	\$107,384
Bolton	\$ 8,216.97	\$ -	\$ -	\$ 28,339.57	\$	36,557	\$37,415
Chester	\$ 6,843.30	\$ -	\$ -	\$ 29,326.52	\$	36,170	\$31,393
Hague	\$ 3,545.05	\$ -	\$ -	\$ 903.59	\$	4,449	\$4,289
Horicon	\$ 4,110.43	\$ -	\$ -	\$ 14,760.41	\$	18,871	\$17,563
Johnsburg	\$ 4,644.13	\$ -	\$ -	\$ 32,014.84	\$	36,659	\$37,220
Lake George	\$ 11,373.12	\$ -	\$ -	\$ 24,656.30	\$	36,029	\$29,099
Luzerne	\$ 5,197.57	\$ -	\$ -	\$ 11,653.82	\$	16,851	\$19,253
Stony Creek	\$ 1,881.83	\$ -	\$ -	\$ 2,183.23	\$	4,065	\$4,471
Thurman	\$ 2,737.08	\$ -	\$ -	\$ 2,662.05	\$	5,399	\$5,756
Warrensburg	\$ 6,616.95	\$ -	\$ -	\$ 377.02	\$	6,994	\$12,918
Village of Lake George	\$ 7,561.81	\$ -	\$ -	\$ 31,924.83	\$	39,487	\$32,683
Other than Towns:							
SUNY Adirondack	\$ 67,106.63	\$ -	\$ -	\$ 45,294.11	\$	112,401	\$106,228
Crandall Library	\$ 9,031.26	\$ -	\$ -	\$ 13,685.75	\$	22,717	\$22,155
LG/LC Regional Planning	\$ 2,479.22	\$ -	\$ -	\$ 1,040.83	\$	3,520	\$3,228
County Departments:							
WC Administrator	\$ 1,357.44	\$ -	\$ -	\$ -	\$	1,357	\$1,363
WC Attorney	\$ 1,915.02	\$ -	\$ -	\$ -	\$	1,915	\$2,100
WC Auditor	\$ 516.32	\$ -	\$ -	\$ -	\$	516	\$535
WC Bd of Elections	\$ 1,572.27	\$ -	\$ -	\$ -	\$	1,572	\$1,633
WC Bldg Codes	\$ 1,408.95	\$ -	\$ -	\$ 5,758.69	\$	7,168	\$6,833
WC Clerk	\$ 3,568.41	\$ -	\$ -	\$ 623.46	\$	4,192	\$4,426
WC Data Processing	\$ 2,863.82	\$ -	\$ -	\$ -	\$	2,864	\$2,998
WC District Attorney	\$ 6,608.24	\$ -	\$ -	\$ 36.98	\$	6,645	\$6,703
WC DPW	\$ 18,760.66	\$ -	\$ -	\$ 64,232.98	\$	82,994	\$74,801
WC DPW - Airport	\$ 770.68	\$ -	\$ -	\$ -	\$	771	\$761
WC DPW - Bldg & Grounds	\$ 2,652.52	\$ -	\$ -	\$ 13,716.35	\$	16,369	\$16,304
WC DPW - Up Yonda	\$ 654.69	\$ -	\$ -	\$ 18.56	\$	673	\$1,060
WC E&T	\$ 1,784.80	\$ -	\$ -	\$ 5,976.23	\$	7,761	\$8,039
WC Health Services	\$ 8,548.88	\$ -	\$ -	\$ 24,553.84	\$	33,103	\$32,726
WC Historian	\$ 78.34	\$ -	\$ -	\$ -	\$	78	\$70
WC Human Resources	\$ 1,260.91	\$ -	\$ -	\$ -	\$	1,261	\$1,464
WC Legal Def	\$ 695.16	\$ -	\$ -	\$ -	\$	695	\$930
WC Mail Room	\$ 157.57	\$ -	\$ -	\$ -	\$	158	\$143
WC Mental Health	\$ 1,583.97	\$ -	\$ -	\$ -	\$	1,584	\$1,524
WC OES	\$ 1,291.42	\$ -	\$ -	\$ 8,360.29	\$	9,652	\$9,350
WC OFA	\$ 3,399.40	\$ -	\$ -	\$ 13,242.57	\$	16,642	\$20,512
WC Planning	\$ 2,005.74	\$ -	\$ -	\$ 20.22	\$	2,026	\$2,123
WC Probation	\$ 4,118.15	\$ -	\$ -	\$ (4.22)	\$	4,114	\$4,308
WC Public Defender	\$ 5,523.75	\$ -	\$ -	\$ 386.67	\$	5,910	\$5,733
WC Purchasing	\$ 721.89	\$ -	\$ -	\$ -	\$	722	\$834
WC Real Property	\$ 1,337.75	\$ -	\$ -	\$ -	\$	1,338	\$1,162
WC Residential Hall	\$ 5,069.50	\$ -	\$ -	\$ 7,601.51	\$	12,671	\$17,526
WC Self-Insurance	\$ 527.08	\$ -	\$ -	\$ 757.62	\$	1,285	\$1,417
WC Sheriff's Dept	\$ 41,514.77	\$ -	\$ -	\$ 73,373.10	\$	114,888	\$115,326
WC Sheriff's Dept - Jail	\$ 26,564.35	\$ -	\$ -	\$ 112,221.59	\$	138,786	\$145,677
WC Social Services	\$ 28,644.55	\$ -	\$ -	\$ 5,607.08	\$	34,252	\$35,510
WC Soil & Water	\$ 1,635.80	\$ -	\$ -	\$ -	\$	1,636	\$1,339
WC Supervisors	\$ 3,270.48	\$ -	\$ -	\$ 220.13	\$	3,491	\$3,299
WC Tourism	\$ 1,846.96	\$ -	\$ -	\$ -	\$	1,847	\$1,608
WC Traffic Safety	\$ -	\$ -	\$ -	\$ -	\$	-	\$0
WC Treasurer	\$ 3,245.90	\$ -	\$ -	\$ -	\$	3,246	\$3,287
WC Veterans	\$ 631.65	\$ -	\$ -	\$ -	\$	632	\$693
WC WIC	\$ 875.80	\$ -	\$ -	\$ -	\$	876	\$1,202
WC Wts and Meas	\$ 288.47	\$ -	\$ -	\$ -	\$	288	\$279
Westmount	\$ -	\$ -	\$ -	\$ (580.73)	\$	(581)	\$10,982

Sherman, Carla

From: Hosford, Rob
Sent: Thursday, July 2, 2026 1:13 PM
To: Sherman, Carla
Subject: 2026 Internet Billing

Follow Up Flag: Follow up
Flag Status: Completed

6942 =
138

We're almost ready to do Internet Billing for the year. According to our records you have 2 employee(s) in your department Auditors with Internet Access. The current rate is \$76 per user per year so in this case it would be \$152.

The Account Code that will be used is A1320 428

Please let me know if this information is correct.

This billing will occur via journal entry so nothing further is required from you.

The anticipated rate for Internet Billing next year will be \$69 per user per year. Use this for 2027 budgeting. Let me know if you have any questions.

Thank you.

Confidentiality/Privilege Notice(Res 485 of 2024): This e-mail communication and any files transmitted with it contain privileged and confidential information from the County of Warren and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

Sherman, Carla

From: Colvin, Michael
Sent: Thursday, July 23, 2026 1:43 PM
To: Department Heads
Subject: 2027 O365

When budgeting for 2027.

O365 full Office license: \$305 per person per year.

424

$305 \times 2 = 610$

Michael Colvin

Director of Information Technology
1340 Ste Rte 9
Lake George, NY 12845
(518) 761-6407

Confidentiality/Privilege Notice(Res 485 of 2024): This e-mail communication and any files transmitted with it contain privileged and confidential information from the County of Warren and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

Support Services
County Clerk/DMV Agenda
September 22, 2026

COMMITTEE MEMBERS: Supervisors GILLIGAN, Strough, Turner, Driscoll, Strainer, Maday and Etu.

- Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C (4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the Floor and public comment
- IV. Action Agenda/New Business Items:
- V. Discussion Items:
 1. Review of 2027 Budget
- VI. Referrals/Pending Items: None.
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments: 2026 Budget, Salary Schedules, and Recap

BUDGET RECAP



SIGNIFICANT CHANGES (+/- 10%)

- ☐ Furniture – 210
 - Decrease \$2,750 (85% -no immediate needs)
- ☐ Subscriptions – 426
 - A.1665 – Did not previously budget for new departmental charge from IT for Office 365 licenses.
 - Increase of \$1,420 (covered by \$2,750 decrease in furniture)
 - A.1410 - \$16,000 Increase for Phone Answering Service
- ☐ Data Processing & Internet Fees – 428
 - Increased number of County Computers
 - Increase of \$380 (covered by \$2,750 decrease in furniture)

INITIATIVES, GOALS AND PROGRESS

2026 Goal 1: Expand Constituent Access to DMV Services

- **Initiative:** Establish a "Mobile DMV" office program to provide services to residents in towns outside of the primary Queensbury area.
- **Action Plan:** Work with town supervisors and/or libraries to identify suitable locations for a minimum of four hours per month in each participating town.
- **Progress Update:**
 - **First Site Established:** We successfully established our first remote DMV location at the Warrensburg Town Hall, with the assistance of Warrensburg Town Supervisor and Chairman of the Board, Kevin Geraghty.
 - **Security & Compliance:** We met on-site with the New York State DMV's Department of Fraud and Investigation (DFI) to conduct a thorough overview of the physical location, safety protocols, and security measures. This is a critical step to ensure the site meets all compliance standards required for a remote outpost, and we are currently awaiting final approval from the NYS DMV DFI to begin operations.
 - **IT Planning & Logistics:** We are coordinating closely with County IT Director Michael Colvin to finalize the logistics and specify the necessary computer and secure networking equipment purchases required to run this remote location efficiently.
 - **2027 Goal 1 - Future Expansion Strategy:** Once the Warrensburg location is fully operational and running consistently, we will conduct a comprehensive evaluation of our workflows to identify best practices and address any logistical challenges. After refining our operational model at this inaugural site, we will begin exploring and planning for additional remote locations throughout the county.

2026 Goal 2: Facilitate Passport Application Process for Students

- **Initiative:** Partner with local school districts to host "Passport Fairs" for students who are unable to visit the office during regular business hours.
- **Action Plan:** Coordinate with school administrators to set up on-site events for passport applications.
- **Progress Update:**
 - **School Partnerships:** Coordinated with North Warren, Lake George, and Glens Falls City School districts to host 4 after-school events.
 - **Key Insights:** Feedback from parents and school administration was highly positive, noting that evening hours and providing on-site assistance removed major scheduling barriers for families.
 - **2027 Goal 2 - Next Steps:** Moving forward, we aim to expand this initiative with the hopes of getting more school districts across Warren County to participate. To build on this momentum, we are already coordinating three upcoming Passport Fairs to be held during the North Warren Central School Open House, Queensbury Open House and Johnsbury Open House. Our ultimate goal is to establish this as an annual opportunity for every district in the county.

2026 Goal 3: Improve Digital Public Service and Efficiency

- **Initiative:** Enhance the County Clerk and DMV websites to provide comprehensive online resources.
- **Action Plan:** Develop new sections on both websites featuring a Frequently Asked Questions (FAQ) page, recommendations for required documents, and clear descriptions and forms for each DMV transaction type.
- **Progress Update:**
 - **Project Restructuring & Content Development:** We have established a dedicated internal team tasked with auditing, updating, and drafting the necessary informational materials for both departments. This team has a general blueprint to structurally separate and streamline the online interfaces for the DMV and the County Clerk to improve user navigation.
 - **IT Coordination:** We have successfully compiled and updated the bulk of the required informational content. Our next immediate step is coordinating with the County IT Department to establish a development timeline and execute the transition.
 - **2027 Goal 3 – Integration Target:** Our objective for the upcoming year (2027) is to have these restructured pages, updated documents, and comprehensive FAQs fully integrated and live on the County website.
 - **Constituent Inquiry Exploration:** To enhance constituent support and alleviate frustrations surrounding missed calls or delayed callbacks—especially given the heavy volume of inquiries both offices manage daily—we began researching an advanced telephone answering and routing service. This service would integrate with our newly updated website to automatically answer common questions and direct callers to the exact forms or web pages they need (such as boat registration forms, deed recording fees, or instructions for obtaining birth certificates and divorce decrees).
 - **Strategic Pause on Telephone Service:** While highly promising, further development and vendor outreach for this telephone project have been placed on a temporary hold. This pause ensures complete alignment with the county's pending, comprehensive policy regarding the use of Artificial Intelligence (AI) and automated customer service technologies. Once the county policy is finalized, we will review the project to ensure full compliance before moving forward.

SUPPORT SERVICES
Human Resources
September 22, 2026

COMMITTEE MEMBERS: GILLIGAN, STROUGH, TURNER, DRISCOLL, STRAINER, MADAY, ETU

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
- V. Discussion Items:
 1. 2027 Budget Review
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments: 1. 2027 Budget Recap

2027 Human Resources Budget Summary

Significant Changes (\$1,000 +)

- .439 – Misc. Fees & Expenses
Requesting same amount as last year, budget is amended each year to move the testing fees forward to be paid the following year.
- .470 – Contract: - \$15,000
Timekeeping software expenses to be paid out of Treasurer's office in 2027
- .860 – Hospitalization: -3,620 based on current enrollment, estimated rates not yet updated for renewal

Accomplishments and Initiatives

Accomplishments:

- Requested eight civil service resolutions which are pending with the NYS Civil Service Commission. Resolutions were made requesting an additional 35 titles be included under NY HELPS. A resolution request was submitted August 11th to adopt the NY HELPS OMNIBUS language so that we can submit requests to include additional titles under NYHELPS without submitting a new resolution for each set of titles.
- Started site visits for those outside agencies needing additional training and guidance

Initiatives:

- Civil Service Transformation - We were advised at the June NYSAPCSO Conference that effective July 2026, Civil Service testing as we know it will no longer exist. The NY HELPS program has now been extended into June 2028. Updates and changes continue to be announced as part of this transformation. We will be transitioning to more training and experience examinations for most entry level positions (other than uniformed services), with promotional exams being held in regional computer testing centers. Information can be found at <https://www.cs.ny.gov/transformation/>.
- Town EMS – hold T&E exam for Lake George EMS and develop/hold physical agility exam for paid EMS. Working with Lake George and Warren County Emergency Services to create a process for Warren County.
- Implementation of new timekeeping system working with the Treasurer's office to ensure accurate accrual setup and calculation. This has been a HUGE undertaking and required many hours of staff time attending meetings, doing data entry, and trouble-shooting after go-live.

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Human Resources
BUDGET ACCOUNT CODE: A.1435

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$365,176.21	\$401,651.00	\$401,651.00	\$401,651.00
200's EQUIPMENT	\$10,949.61			\$0.00
400's CONTRACTUAL	\$63,320.25	\$83,950.00	\$94,450.00	\$69,550.00
800's EMPLOYEE BENEFITS	\$148,546.21	\$172,650.00	\$172,650.00	\$173,381.00
TOTALS	\$587,992.28	\$658,251.00	\$668,751.00	\$644,582.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$7,420.16	\$9,000.00	\$9,000.00	\$4,500.00

SIGNED:


DEPARTMENT HEAD

TITLE:

Director of HR

DATE:

8/25/26

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	REVENUE					
	Department 1435 - Human Resources					
	<i>Intergovernmental Charges</i>					
2220	Civil Service Fees	7,330.00	9,000.00	9,000.00	1,995.00	4,500.00
	<i>Intergovernmental Charges Totals</i>	\$7,330.00	\$9,000.00	\$9,000.00	\$1,995.00	\$4,500.00
	<i>Miscellaneous & Local Source</i>					
2770	Other Unclassified Revenue	90.16	.00	.00	.00	.00
	<i>Miscellaneous & Local Source Totals</i>	\$90.16	\$0.00	\$0.00	\$0.00	\$0.00
	Department 1435 - Human Resources Totals	\$7,420.16	\$9,000.00	\$9,000.00	\$1,995.00	\$4,500.00
	REVENUE TOTALS	\$7,420.16	\$9,000.00	\$9,000.00	\$1,995.00	\$4,500.00

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
EXPENSE						
	Department 1435 - Human Resources					
	Personal Services					
110	Salaries - Regular	311,528.90	333,214.00	333,214.00	189,064.87	333,214.00
120	Salaries - Overtime	2,558.56	1,500.00	1,500.00	538.60	1,500.00
130	Salaries - Part Time	51,088.75	66,937.00	66,937.00	22,675.45	66,937.00
	Personal Services Totals	\$365,176.21	\$401,651.00	\$401,651.00	\$212,278.92	\$401,651.00
Equipment						
210	Furniture/Furnishings	132.99	.00	.00	.00	.00
220.1	Office Equipment - Reserve	10,816.62	.00	.00	.00	.00
	Equipment Totals	\$10,949.61	\$0.00	\$0.00	\$0.00	\$0.00
Contractual Expense						
410	Supplies	2,460.31	2,600.00	2,600.00	848.89	2,600.00
423	Telephone	1,418.85	2,500.00	2,500.00	723.69	2,500.00
424	Postage	1,110.44	1,000.00	1,000.00	85.44	1,000.00
426	Subscriptions	113.56	2,500.00	2,500.00	.00	2,500.00
427	Memberships & Dues	399.00	850.00	850.00	405.00	850.00
428	Data Processing & Internet Fees	450.00	500.00	500.00	380.00	400.00
435	Medical Fees	2,951.00	8,000.00	8,000.00	3,105.00	8,000.00
436	Advertising Fees	142.30	2,500.00	2,500.00	57.29	2,500.00
439	Misc Fees & Expenses	60.00	11,000.00	19,500.00	6,402.00	11,000.00
444	Travel/Education/Conference	1,652.00	2,500.00	2,500.00	1,320.00	3,200.00
470	Contract	52,562.79	50,000.00	52,000.00	29,436.02	35,000.00
	Contractual Expense Totals	\$63,320.25	\$83,950.00	\$94,450.00	\$42,763.33	\$69,550.00
	Comments					
	Account	Level	Comment			
	470	Departmental Request	EAP \$1.93/ee/m*765ee*2m= \$2953 EAP \$1.97/ee/m*765ee*10m= \$15100 FSA fees \$4.50*165ee*12m= \$8910 HRA fees \$4.10*110ee*12m= \$5412			
Employee Benefits						
810	Retirement	43,276.40	55,100.00	55,100.00	25,876.97	57,398.00
830	Social Security	21,403.90	24,903.00	24,903.00	12,444.22	24,903.00
831	Medicare Contribution	5,005.72	5,824.00	5,824.00	2,910.35	5,824.00
860	Hospitalization	51,664.10	57,600.00	57,600.00	29,558.55	53,972.00
865	Dental Insurance	376.38	408.00	408.00	189.30	288.00
	Employee Benefits Totals	\$121,726.50	\$143,835.00	\$143,835.00	\$70,979.39	\$142,385.00

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	EXPENSE					
	Department 1435 - Human Resources					
	<i>Other Benefits</i>					
840	Workmen's Compensation	1,832.00	1,465.00	1,465.00	1,464.00	1,261.00
861	Retirees Hospitalization	24,987.71	27,350.00	27,350.00	15,768.06	29,735.00
862	Health Insurance Cost Reimbursement	.00	.00	.00	284.14	.00
	<i>Other Benefits Totals</i>	\$26,819.71	\$28,815.00	\$28,815.00	\$17,516.20	\$30,996.00
	Department 1435 - Human Resources Totals	\$587,992.28	\$658,251.00	\$668,751.00	\$343,537.84	\$644,582.00
	EXPENSE TOTALS	\$587,992.28	\$658,251.00	\$668,751.00	\$343,537.84	\$644,582.00
	Fund A - General Totals					
	REVENUE TOTALS	\$7,420.16	\$9,000.00	\$9,000.00	\$1,995.00	\$4,500.00
	EXPENSE TOTALS	\$587,992.28	\$658,251.00	\$668,751.00	\$343,537.84	\$644,582.00
	Fund A - General Totals	(\$580,572.12)	(\$649,251.00)	(\$659,751.00)	(\$341,542.84)	(\$640,082.00)
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$7,420.16	\$9,000.00	\$9,000.00	\$1,995.00	\$4,500.00
	EXPENSE GRAND TOTALS	\$587,992.28	\$658,251.00	\$668,751.00	\$343,537.84	\$644,582.00
	Net Grand Totals	(\$580,572.12)	(\$649,251.00)	(\$659,751.00)	(\$341,542.84)	(\$640,082.00)

**SUPPORT SERVICES COMMITTEE
INFORMATION TECHNOLOGY AGENDA
SEPTEMBER 22, 2026**

Committee Members: Gilligan, Strough, Turner, Driscoll, Strainer, Maday and Etu - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Item:
 - A. None
- V. Discussion Items:
 - A. Presentation of 2027 Budget
- VI. Referrals/Pending Items:
 - A. None
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments: 1. 2027 Budget

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Information Technology
BUDGET ACCOUNT CODE: A.1680

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$738,101.62	\$771,875.00	\$771,875.00	\$838,261.00
200's EQUIPMENT	\$46,864.22	\$0.00	\$92,000.00	\$0.00
400's CONTRACTUAL	\$180,754.97	\$370,580.00	\$368,580.00	\$342,580.00
800's EMPLOYEE BENEFITS	\$306,500.85	\$335,899.00	\$335,899.00	\$388,484.00
TOTALS	\$1,272,221.66	\$1,478,354.00	\$1,568,354.00	\$1,569,325.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$120,368.08	\$265,000.00	\$265,000.00	\$275,000.00

SIGNED: _____
DEPARTMENT HEAD

TITLE: _____

DATE: _____

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Information Technology - American Rescue Plan Act (ARPA)

BUDGET ACCOUNT CODE: A.1680 4999

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES				\$0.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL				\$0.00
800's EMPLOYEE BENEFITS				\$0.00
TOTALS				\$0.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED:

DEPARTMENT HEAD

TITLE:

DATE:

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Telecommunications

BUDGET ACCOUNT CODE: A.1681

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$92,276.43	\$94,808.00	\$94,808.00	\$38,190.00
200's EQUIPMENT	\$19,476.96			\$0.00
400's CONTRACTUAL	\$20,676.29	\$22,200.00	\$22,200.00	\$22,000.00
800's EMPLOYEE BENEFITS	\$46,865.95	\$51,993.00	\$51,993.00	\$2,922.00
TOTALS	\$179,295.63	\$169,001.00	\$169,001.00	\$63,112.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$29,265.97	\$20,000.00	\$20,000.00	\$20,000.00

SIGNED:

DEPARTMENT HEAD

TITLE:

DATE:

Budget Summary - 2027

In 2026, a full-time telecom position retired. Position was changed to part-time and a Help Desk position was added. This aligns with the changes in technology, where a dedicated telecom person was not needed. The value of the part-time position still exists due to technology changes and the need to clean up old technology. It has been past practice to leave old wiring and equipment in place. However, that causes a lot of confusion and waste of resources. Cleaning up the old technology with the one person who is most familiar with it is still needed.

Subscriptions continue to be the biggest budget challenge. 2026 is the first year we engaged in the new O365 licensing scheme. We did it gradually to save as much money as possible. Our anniversary date is in September (when you get hit with one large bill for a year of service) so the 2027 budget request is a best guess as we have not yet received that invoice yet. I kept the guess to be as accurate as possible, not adding any room for error.

**SUPPORT SERVICES COMMITTEE
PURCHASING AGENDA
SEPTEMBER 22, 2026**

Committee Members: Gilligan, Strough, Turner, Driscoll, Strainer, Maday and Etu - Chair of the Board shall serve as an Ex-Officio member when needed in accordance with Section C(4) of the Rules of the Board.

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Item:
 - A. None
- V. Discussion Items:
 - A. Presentation of 2027 Stockroom and Purchasing Budgets
- VI. Referrals/Pending Items:
 - A. None
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments: 1. 2027 Stockroom Budget
2. 2027 Purchasing Budget

ATTACHMENT 1

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Central Storeroom
BUDGET ACCOUNT CODE: A.1660

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES				\$0.00
200's EQUIPMENT				\$0.00
400's CONTRACTUAL				\$0.00
800's EMPLOYEE BENEFITS	\$2,497.08	\$2,837.00	\$2,837.00	\$3,120.00
TOTALS	\$2,497.08	\$2,837.00	\$2,837.00	\$3,120.00

SIGNED:

Julie B. Butler
DEPARTMENT HEAD

TITLE:

Purchasing Agent

DATE:

8/14/26

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	EXPENSE					
	Department 1660 - Central Storeroom					
	Other Benefits					
861	Retirees Hospitalization	2,497.08	2,837.00	2,837.00	1,418.10	3,120.00
	Other Benefits Totals	\$2,497.08	\$2,837.00	\$2,837.00	\$1,418.10	\$3,120.00
	Department 1660 - Central Storeroom Totals	\$2,497.08	\$2,837.00	\$2,837.00	\$1,418.10	\$3,120.00
	EXPENSE TOTALS	\$2,497.08	\$2,837.00	\$2,837.00	\$1,418.10	\$3,120.00
	Fund A - General Totals					
	EXPENSE TOTALS	\$2,497.08	\$2,837.00	\$2,837.00	\$1,418.10	\$3,120.00
	Fund A - General Totals	(\$2,497.08)	(\$2,837.00)	(\$2,837.00)	(\$1,418.10)	(\$3,120.00)
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	\$2,497.08	\$2,837.00	\$2,837.00	\$1,418.10	\$3,120.00
	Net Grand Totals	(\$2,497.08)	(\$2,837.00)	(\$2,837.00)	(\$1,418.10)	(\$3,120.00)

ATTACHMENT 2

WARREN COUNTY BUDGET SUMMARY SHEET**PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS****REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS**

NAME OF DEPARTMENT: Purchasing

BUDGET ACCOUNT CODE: A.1345

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$227,294.82	\$245,667.00	\$245,667.00	\$248,068.00
200's EQUIPMENT	\$48.98	\$150.00	\$150.00	\$150.00
400's CONTRACTUAL	\$3,781.27	\$7,633.00	\$7,633.00	\$6,947.00
800's EMPLOYEE BENEFITS	\$90,031.95	\$103,757.00	\$103,757.00	\$112,410.00
TOTALS	\$321,157.02	\$357,207.00	\$357,207.00	\$367,575.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$3,306.00	\$2,500.00	\$2,500.00	\$2,500.00

SIGNED:

Julie G. Butler
DEPARTMENT HEAD

TITLE:

Purchasing Agent

DATE:

8/14/26

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Purchasing - American Rescue Plan Act (ARPA)

BUDGET ACCOUNT CODE: A.1345 4999

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
200's EQUIPMENT				\$0.00
TOTALS				\$0.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED:

Julie G. Butler
DEPARTMENT HEAD

TITLE:

Purchasing Agent

DATE:

8/14/26

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	REVENUE					
	Department 1345 - Purchasing					
	Sale of Property And Compensation for Loss					
2666	Sales of Equipment - Auction	3,306.00	2,500.00	2,500.00	996.00	2,500.00
	Sale of Property And Compensation for Loss Totals	\$3,306.00	\$2,500.00	\$2,500.00	\$996.00	\$2,500.00
	Department 1345 - Purchasing Totals	\$3,306.00	\$2,500.00	\$2,500.00	\$996.00	\$2,500.00
	REVENUE TOTALS	\$3,306.00	\$2,500.00	\$2,500.00	\$996.00	\$2,500.00
	EXPENSE					
	Department 1345 - Purchasing					
	Personal Services					
110	Salaries - Regular	227,294.82	245,667.00	245,667.00	138,747.40	248,068.00
	Personal Services Totals	\$227,294.82	\$245,667.00	\$245,667.00	\$138,747.40	\$248,068.00
	Equipment					
220	Office Equipment	48.98	150.00	150.00	67.75	150.00
	Equipment Totals	\$48.98	\$150.00	\$150.00	\$67.75	\$150.00
	Contractual Expense					
410	Supplies	1,094.00	1,500.00	1,500.00	508.57	1,500.00
423	Telephone	124.12	150.00	150.00	71.64	150.00
424	Postage	36.77	50.00	50.00	3.31	50.00
426	Subscriptions	.00	1,080.00	1,080.00	.00	915.00
427	Memberships & Dues	225.00	225.00	225.00	225.00	225.00
428	Data Processing & Internet Fees	225.00	228.00	228.00	228.00	207.00
436	Advertising Fees	1,881.38	4,000.00	4,000.00	1,064.06	3,500.00
444	Travel/Education/Conference	195.00	400.00	400.00	390.00	400.00
	Contractual Expense Totals	\$3,781.27	\$7,633.00	\$7,633.00	\$2,490.58	\$6,947.00
	Employee Benefits					
810	Retirement	35,125.70	47,377.00	47,377.00	26,382.70	52,809.00
830	Social Security	13,336.28	15,231.00	15,231.00	8,164.67	15,380.00
831	Medicare Contribution	3,119.00	3,562.00	3,562.00	1,909.47	3,597.00
860	Hospitalization	34,424.11	33,508.00	33,508.00	19,330.65	36,374.00
865	Dental Insurance	449.78	408.00	408.00	235.50	408.00
	Employee Benefits Totals	\$86,454.87	\$100,086.00	\$100,086.00	\$56,022.99	\$108,568.00

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	EXPENSE					
	Department 1345 - Purchasing					
	Other Benefits					
840	Workmen's Compensation	1,080.00	834.00	834.00	834.00	722.00
861	Retirees Hospitalization	2,497.08	2,837.00	2,837.00	1,418.10	3,120.00
	Other Benefits Totals	\$3,577.08	\$3,671.00	\$3,671.00	\$2,252.10	\$3,842.00
Department	1345 - Purchasing Totals	\$321,157.02	\$357,207.00	\$357,207.00	\$199,580.82	\$367,575.00
	EXPENSE TOTALS	\$321,157.02	\$357,207.00	\$357,207.00	\$199,580.82	\$367,575.00
Fund	A - General Totals					
	REVENUE TOTALS	\$3,306.00	\$2,500.00	\$2,500.00	\$996.00	\$2,500.00
	EXPENSE TOTALS	\$321,157.02	\$357,207.00	\$357,207.00	\$199,580.82	\$367,575.00
Fund	A - General Totals	(\$317,851.02)	(\$354,707.00)	(\$354,707.00)	(\$198,584.82)	(\$365,075.00)
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$3,306.00	\$2,500.00	\$2,500.00	\$996.00	\$2,500.00
	EXPENSE GRAND TOTALS	\$321,157.02	\$357,207.00	\$357,207.00	\$199,580.82	\$367,575.00
	Net Grand Totals	(\$317,851.02)	(\$354,707.00)	(\$354,707.00)	(\$198,584.82)	(\$365,075.00)

2027 Salary Schedule (Position Budgeting)
Purchasing

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
14088	Allen III, Preston	Purchasing Assistant	\$50,017.00	Full Time	CSEA/FT	6/23/2025
	07-01 / \$23.85	07-02 / \$24.21				
9143	Butler, Julie	Purchasing Agent	\$111,157.00	Full Time	Out of UnitFT	6/26/1995
	N/A / \$53.44	N/A / \$53.44				
11361	Shpur, Jason	Deputy Purchasing Agent	\$86,894.00	Full Time	Out of UnitFT	8/27/2007
	N/A / \$41.78	N/A / \$41.78				
3			\$248,068.00			

Support Services Committee

Self- Insurance Department

AGENDA

September 22, 2026

COMMITTEE MEMBERS: Supervisors Gilligan, Strough, Turner, Driscoll, Strainer, Maday and Etu - *Chair of the Board shall serve as an Ex-Officio member when needed in accordance with the Section C(4) of the Rules of the Board*

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. **Action Agenda/New Business:**

1. Request:

Resolution requested to allow Self-Insurance to pay Gallagher for Excess Workers' Compensation audit invoices from 1/1/23 – future not to exceed \$20,000 per audit year.

Rationale:

Our Workers' Compensation excess insurance premium is calculated using the prior year's payroll data. Once the current year's payroll data is available, our excess carrier audits the information and either gives us a credit if payroll was less than estimated or sends us an invoice if our premium should have been higher based on payroll.

- V. Information Items:
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

Resolution Request Form No. 20

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Self Insurance

DATE: 9/22/26

(a) Purpose of Request:

Resolution requested to allow Self-Insurance to pay Gallagher for Excess Workers' Compensation audit invoices from 1/1/23 – future not to exceed \$20,000 per audit year.

(b) Details:

Our Workers' Compensation excess insurance premium is calculated using the prior year's payroll data. Once the current year's payroll data is available, our excess carrier audits the information and either gives us a credit if payroll was less than estimated or sends us an invoice if our premium should have been higher based on payroll.

(c) Previous Resolution Number:

No previous resolution - In previous years, there was enough money left over between estimated budgeted premium amount and actual premium amount.

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Self Insurance - S1710 418 Liability Insurance

Sample: A.8021 470 Planning & Community Development – Contract

*** as listed in budget and LOGOS**

SUPPORT SERVICES
WARREN COUNTY TREASURER
September 22, 2026

COMMITTEE MEMBERS: Gilligan, Strough, Turner, Driscoll, Strainer, Maday and Etu

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. Action Agenda/New Business Items:
 1. Request: To approve correction of assessments and refunds or chargebacks of taxes
- V. Discussion Items: 2027 Budget
- VI. Referrals/Pending Items: None.
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

Attachments:

1. *Resolution Request Form No. 20; Request to correct Tax Rolls*
2. *2027 Budget -Treasurer, Other Departments*

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Treasurer's Office

DATE: September 22, 2026

- (a) Purpose of Request:
To approve correction to Tax Rolls

- (b) Details:
Correcting of Assessments and Refunds or Chargebacks of Taxes

- (c) Previous Resolution Number:
Resolution No. 304 of 2025

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

*** as listed in budget and LOGOS**

Chargeback of Taxes 2026

[illegible]

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: County Treasurer
BUDGET ACCOUNT CODE: A.1325

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$967,488.78	\$1,011,136.00	\$1,011,136.00	\$996,910.00
200's EQUIPMENT	\$3,029.90	\$3,500.00	\$3,500.00	\$1,000.00
400's CONTRACTUAL	\$211,281.37	\$166,140.00	\$354,406.61	\$257,811.00
800's EMPLOYEE BENEFITS	\$377,751.50	\$426,642.00	\$426,642.00	\$452,598.00
TOTALS	\$1,559,551.55	\$1,607,418.00	\$1,795,684.61	\$1,708,319.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$82,178,633.12	\$81,206,470.00	\$81,206,470.00	\$81,575,310.00

SIGNED:

DEPARTMENT HEAD

TITLE:

DATE:

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
REVENUE						
Department 1325 - County Treasurer						
Real Property Tax Items						
1081	Other Pay in Lieu of Tax	301,272.09	306,300.00	306,300.00	333,360.20	369,500.00
1090	Int and Pen on RPT	2,025,294.71	1,650,000.00	1,650,000.00	1,370,272.07	1,750,000.00
	Real Property Tax Items Totals	\$2,326,566.80	\$1,956,300.00	\$1,956,300.00	\$1,703,632.27	\$2,119,500.00
Non-Property Tax Items						
1110	Sales and Use Tax	75,602,979.67	75,167,620.00	75,167,620.00	50,608,798.64	75,602,980.00
1115	Towns Share of Sales Tax	950,000.00	950,000.00	950,000.00	950,000.00	950,000.00
1116	Tax on Adult Use Cannabis	79,538.00	180,000.00	180,000.00	57,679.61	140,000.00
1190	Interest&Penalty Non-Proptry Tax	91,600.45	60,000.00	60,000.00	84,731.35	90,000.00
	Non-Property Tax Items Totals	\$76,724,118.12	\$76,357,620.00	\$76,357,620.00	\$51,701,209.60	\$76,782,980.00
Departmental Income						
1230	County Treasurer's Fees	20,567.12	25,000.00	25,000.00	6,427.34	26,000.00
1231	Occupancy Tax Administration	232,000.00	242,000.00	242,000.00	242,000.00	249,830.00
1232	P-Card Rebate	2,250.20	.00	.00	.00	2,000.00
	Departmental Income Totals	\$254,817.32	\$267,000.00	\$267,000.00	\$248,427.34	\$277,830.00
Use of Money & Property						
2401	Interest & Earnings	1,646,884.74	1,940,550.00	1,940,550.00	1,233,119.57	1,800,000.00
	Use of Money & Property Totals	\$1,646,884.74	\$1,940,550.00	\$1,940,550.00	\$1,233,119.57	\$1,800,000.00
Miscellaneous & Local Source						
2701	Refund of Prior Year Expense	206,373.73	125,000.00	125,000.00	138.18	150,000.00
2705	Gifts & Donations	30,000.00	30,000.00	30,000.00	.00	30,000.00
2720	OTB Dist Earnings	70,028.00	100,000.00	100,000.00	35,391.00	60,000.00
2770	Other Unclassified Revenue	.00	.00	.00	42.84	.00
	Miscellaneous & Local Source Totals	\$306,401.73	\$255,000.00	\$255,000.00	\$35,572.02	\$240,000.00
State Aid						
3014	VLT/Tribal Compact Moneys	500,692.89	.00	.00	.00	.00
3405	Compassionate Care Act	62,800.47	65,000.00	65,000.00	17,785.24	30,000.00
	State Aid Totals	\$563,493.36	\$65,000.00	\$65,000.00	\$17,785.24	\$30,000.00
Interfund Transfers						
5031	Interfund Transfers	20,958.74	.00	.00	.00	.00
	Interfund Transfers Totals	\$20,958.74	\$0.00	\$0.00	\$0.00	\$0.00

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	REVENUE					
	Department 1325 - County Treasurer					
	<i>Fines & Forfeitures</i>					
2610	Fines and Forfeited Bail	2,500.00	1,000.00	1,000.00	485.00	1,000.00
2620	Forfeiture of Deposits	.00	9,000.00	9,000.00	.00	.00
	<i>Fines & Forfeitures Totals</i>	<u>\$2,500.00</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>	<u>\$485.00</u>	<u>\$1,000.00</u>
	<i>Sale of Property And Compensation for Loss</i>					
2655	Minor Sales, Other	833.04	5,000.00	5,000.00	127.75	1,000.00
2656	Vending Machines	2,800.42	4,000.00	4,000.00	1,936.03	3,000.00
2690	Tobacco Settlement	329,258.85	346,000.00	346,000.00	.00	320,000.00
	<i>Sale of Property And Compensation for Loss Totals</i>	<u>\$332,892.31</u>	<u>\$355,000.00</u>	<u>\$355,000.00</u>	<u>\$2,063.78</u>	<u>\$324,000.00</u>
	Department 1325 - County Treasurer Totals	<u>\$82,178,633.12</u>	<u>\$81,206,470.00</u>	<u>\$81,206,470.00</u>	<u>\$54,942,294.82</u>	<u>\$81,575,310.00</u>

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
EXPENSE						
Department 1325 - County Treasurer						
Personal Services						
110	Salaries - Regular	941,084.81	989,110.00	988,110.00	662,666.53	975,236.00
120	Salaries - Overtime	242.94	1,000.00	2,000.00	1,022.22	1,000.00
130	Salaries - Part Time	26,161.03	21,026.00	21,026.00	13,323.57	20,674.00
Personal Services Totals		\$967,488.78	\$1,011,136.00	\$1,011,136.00	\$677,012.32	\$996,910.00
Equipment						
210	Furniture/Furnishings	2,834.30	3,000.00	3,000.00	.00	1,000.00
220	Office Equipment	195.60	500.00	500.00	.00	.00
Equipment Totals		\$3,029.90	\$3,500.00	\$3,500.00	\$0.00	\$1,000.00
Comments						
Account		Level	Comment			
210		Departmental Request	Miscellaneous office furniture			
Contractual Expense						
410	Supplies	12,887.13	10,500.00	10,500.00	6,695.81	11,000.00
419	Settlements	14,221.78	.00	.00	.00	.00
422	Repair/Maint-Equipment	64,766.59	72,000.00	81,600.00	9,639.07	110,341.00
423	Telephone	527.51	600.00	600.00	304.47	600.00
424	Postage	13,956.72	8,600.00	8,600.00	5,677.46	10,000.00
426	Subscriptions	159.90	4,680.00	4,680.00	70.00	4,185.00
427	Memberships & Dues	275.00	500.00	500.00	275.00	275.00
428	Data Processing & Internet Fees	975.00	1,000.00	1,000.00	988.00	900.00
436	Advertising Fees	776.83	750.00	674.94	.00	800.00
437	Consulting Fees	1,545.00	3,000.00	3,000.00	.00	3,000.00
439	Misc Fees & Expenses	23,300.74	.00	.00	.00	.00
444	Travel/Education/Conference	2,306.84	3,000.00	3,000.00	528.00	3,000.00
444.01	Job Related Courses	4,924.00	5,000.00	5,000.00	1,977.00	1,000.00
470	Contract	70,658.33	56,510.00	235,251.67	212,402.92	112,710.00
Contractual Expense Totals		\$211,281.37	\$166,140.00	\$354,406.61	\$238,557.73	\$257,811.00
Comments						
Account		Level	Comment			
422		Departmental Request	72,596 New World annual maintenance 36,720 UKG annual maintenance 1,025 Folder/Inserter envelope machine			
470		Departmental Request	External auditors -D&M \$49,210 Actuary(GASB 75) - Korn Ferry \$11,000 Indirect Cost report (Maximus) - \$7,500 CashVest - \$45,000			

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
EXPENSE						
Department 1325 - County Treasurer						
Employee Benefits						
810	Retirement	123,894.25	144,615.00	144,615.00	92,997.43	156,209.00
811	NYS Voluntary Defined Contribution	8,331.15	10,457.00	10,457.00	6,197.55	10,457.00
830	Social Security	56,969.34	62,691.00	62,691.00	39,512.33	61,808.00
831	Medicare Contribution	13,323.51	14,662.00	14,662.00	9,240.79	14,456.00
860	Hospitalization	123,557.45	133,517.00	133,517.00	98,629.25	154,184.00
865	Dental Insurance	1,985.27	1,944.00	1,944.00	1,343.13	2,040.00
	<i>Employee Benefits Totals</i>	<u>\$328,060.97</u>	<u>\$367,886.00</u>	<u>\$367,886.00</u>	<u>\$247,920.48</u>	<u>\$399,154.00</u>
Other Benefits						
840	Workmen's Compensation	4,410.00	3,287.00	3,287.00	3,287.00	3,246.00
861	Retirees Hospitalization	43,596.44	53,969.00	53,969.00	28,168.43	48,698.00
862	Health Insurance Cost Reimbursement	1,684.09	1,500.00	1,500.00	1,441.80	1,500.00
863	Health Insurance Cost Reimbursement-Retiree	.00	.00	.00	227.91	.00
	<i>Other Benefits Totals</i>	<u>\$49,690.53</u>	<u>\$58,756.00</u>	<u>\$58,756.00</u>	<u>\$33,125.14</u>	<u>\$53,444.00</u>
Department 1325 - County Treasurer Totals		<u>\$1,559,551.55</u>	<u>\$1,607,418.00</u>	<u>\$1,795,684.61</u>	<u>\$1,196,615.67</u>	<u>\$1,708,319.00</u>

2027 Treasurer Budget Other Departments Expenditures

A.1013 – Sales Tax Agreement with Glens Falls - \$807,138

- 2% of Sales Tax amount of net County share

A.1950 – Taxes and Assessments on County Owned properties - \$5,700

- 2% increase based on 2026 actual amount

A.1982 – Provision for Inventory of Supplies -\$6,000

- Increased by \$1,000 based on 2025 amounts and a five-year average

A.1985 – Distribution of Sales Tax - \$35,246,109

- ~47% of total sales tax amount
- Increased by \$243,261

A.2490 – Community College Miscellaneous Fees and Tuition - \$ 500,000

- \$38,000 decrease from 2026 Adopted

A.2495 – Joint Community College share- \$2,844,766

- Based on resolution 271 of 2026
- Increased by \$168,735

A.9050- Unemployment insurance - \$45,000

- General fund share of Unemployment Insurance
- Increase by \$3,000 based on a five-year average projection

A.9055- Disability insurance -\$4,000

- Decreased by \$4,000 based on a five-year projection

A.9060- Hospitalization – Patient-Centered outcomes Research Institute -\$5,000

- Remained flat

A.9781 – Subscription Based IT Services - \$63,072

- Increased by \$5,616

A.9788 – Leases - \$110,097

- Increased by \$1,051

A.9950- Transfer to Capital projects - \$7,941,500

- Requested in the Capital Improvement Plan developed by DPW

A.9901 – Transfers to Workforce Investment Act \$125,000

- Remained flat

A.9901.0181 – Transfers to Debt Services \$2,409,062

- Decreased by \$212,085

GI Fund –Warren County Industrial Park Sewer -\$45,000

- Increased by \$4,742

MS Fund – Unemployment Fund - \$69,000

- Increased by \$1,800

V- Debt Services - \$ 4,190,844

- decreased by \$212,000

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES

DATE: SEPTEMBER 22, 2026

COMMITTEE MEMBERS PRESENT:

SUPERVISORS GILLIGAN
DRISCOLL
STRAINER
MADAY
ETU

COMMITTEE MEMBERS ABSENT:

SUPERVISORS STROUGH
TURNER

OTHERS PRESENT:

AMANDA ALLEN, CLERK OF THE BOARD
CARRIE BLACK, COUNTY CLERK
JESSICA BURNHAM, SELF-INSURANCE ADMINISTRATOR
JULIE BUTLER, PURCHASING AGENT
MIKE COLVIN, DIRECTOR, INFORMATION TECHNOLOGY
REPRESENTING THE BOARD OF ELECTIONS:
BETH McLAUGHLIN, COMMISSIONER (D)
HAROLD HUBBARD, COMMISSIONER (R)
JACKIE FIGUEROA, HUMAN RESOURCES DIRECTOR
REPRESENTING THE TREASURER'S OFFICE:
CHRISTINE NORTON, COUNTY TREASURER
MONICA STARK, DEPUTY COUNTY TREASURER
KIMBERLY RICHARDS, COUNTY ATTORNEY
CARLA SHERMAN, COUNTY AUDITOR
JOHN TAFLAN, COUNTY ADMINISTRATOR
KEVIN GERAGHTY, CHAIRMAN OF THE BOARD
TAMMIE DeLORENZO, ASSISTANT COUNTY ADMINISTRATOR
SUPERVISOR BRUNO
RYAN DICKEY, FIRST ASSISTANT COUNTY ATTORNEY
SARAH McLENITHAN, DEPUTY COUNTY CLERK

Please note, the following contains a summarization of the September 22, 2026 meeting of the Support Services Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - https://www.youtube.com/watch?v=xhlC_kMMnac

Copies of the Auditor; Board of Elections; Clerk of the Board; County Administrator; County Clerk/DMV; County Attorney; Human Resources; Information Technology; Purchasing; Self-Insurance; and Treasurer agendas were distributed; copies of the agendas are on file with the meeting minutes.

Ms. Gilligan called the meeting of the Support Services Committee to order at 11:45 a.m.

Motion was made by Mr. Strainer, seconded by Mr. Etu and carried by a unanimous vote of those present (*Mr. Strough and Ms. Turner absent*) to approve the minutes from the previous Support Services Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor for public comment was called for, but there was no one wishing to speak.

The Committee began with a review of the Discussion Items portion of the Board of Elections agenda which included the 2027 Budget request.

There being no further Board of Elections business to discuss, Committee commenced with a review of the Discussion Items portion of the Human Resources agenda which included the 2027 Budget request.

There being no further Human Resources business to discuss, Committee commenced with a review of the Auditor Discussion Items portion of the agenda, which involved the 2027 Budget request.

There being no further Auditor business to discuss, Committee commenced with a review of the Discussion Items portion of the Information Technology agenda, which consisted of the 2027 Budget request.

There being no further Information Technology business to discuss, a review commenced of the Discussion Items portion of the Purchasing agenda which concerned the 2027 Budget Request for the Stockroom and Purchasing.

There being no further Purchasing business to discuss, review of the County Administrator agenda skipped ahead to the Discussion Items section which consisted of the 2027 Budget request.

Returning to the Action Agenda/New Business section, a request was presented to authorize early closing of County offices at 2:00 p.m. on December 24, 2026 and December 31, 2026.

Motion was made by Mr. Driscoll, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Strough and Ms. Turner absent*) to approve the request as presented and the necessary resolution was authorized for the October 16, 2026 Board meeting.

There being no further County Administrator business to discuss, review of the Clerk of the Board agenda commenced with the Discussion Items section which pertained to the 2027 Budget request.

There being no further Clerk of the Board business to discuss, Committee commenced with a review of the New Business/Action Items portion of the Treasurer agenda, which consisted of a request to approve correction of assessments and refunds or chargeback of taxes for various parcels located in the Towns of Bolton and Queensbury.

Motion was made by Mr. Etu, seconded by Mr. Strainer and carried by a unanimous vote of those present (*Mr. Strough and Ms. Turner absent*) to approve the request as presented and the necessary resolution was authorized for the October 16, 2026 Board meeting. *A copy of the resolution request form is on file with the meeting minutes.*

Proceeding to the Discussion Items portion of the agenda, the Committee reviewed the 2027 Budget request.

There being no further Treasurer business to discuss, review of the County Clerk agenda commenced with the Discussion Items section which concerned the 2027 Budget request.

There being no further County Clerk business to discuss, review of the Self-Insurance agenda commenced with the Action Agenda/New Business portion which concerned a request to authorize Self-Insurance to pay Gallagher for Excess Workers' Compensation audit invoices from 1/01/23 - future amount not to exceed \$20,000 per audit year.

Motion was made by Mr. Etu, seconded by Mr. Maday and carried by a unanimous vote of those present (*Mr. Strough and Ms. Turner absent*) to approve the request as presented and the necessary resolution was authorized for the October 16, 2026 Board Meeting. *A copy of the resolution request form is on file with the meeting minutes.*

There being no further Self-Insurance business to discuss, review of the Action Agenda/New Business portion of the County Attorney's agenda commenced with a request to authorize the County Attorney to negotiate and settle claims for Village of Lake George v. Count of Warren, et. al.; to authorize the Chair of the Board to sign any settlement agreement; and to authorize payment.

Motion was made by Mr. Etu and seconded by Mr. Strainer to approve the request as presented; following discussion, Ms. Gilligan called the question and the motion to approve the request as outlined above was carried by a unanimous vote of those present (*Mr. Strough and Mrs. Turner absent*) and the necessary resolution was authorized for the October 16, 2026 Board meeting; *a copy of the resolution request form is on file with the meeting minutes.*

Proceeding with the Agenda review, the Discussion Items portion were reviewed in the following order:

2. Insurance Reserve Payment Report as of August 31, 2026.
1. Committee reviewed the 2027 Budget request.

Privilege of the floor for public comment was called for, but there was no one wishing to speak.

As there was no further business to come before the Support Services Committee, on motion made by Mr. Strainer, seconded by Mr. Etu and carried by a unanimous vote of those present (*Mr. Strough and Ms. Turner absent*), Ms. Gilligan adjourned the meeting at 12:21 p.m.

Respectfully Submitted,
Sarah McLenithan, Deputy Clerk of the Board

SUPPORT SERVICES COMMITTEE MEETING
COUNTY ATTORNEY AGENDA
DATE: September 22, 2026
(Requesting 20 minutes for Executive Session)

COMMITTEE MEMBERS: GILLIGAN, Strough, Turner, Driscoll, Strainer, Maday & Etu

- I. Committee meeting called to order by Chair
- II. Approval of minutes of prior Committee Meeting
- III. Privilege of the floor and public comment
- IV. **Action Agenda/New Business Items:**
 - 1. Authority for County Attorney to negotiate and settle claims in the matter of Village of Hudson Falls v. County of Warren, et. al. and authorize the Chair of the Board to sign any settlement agreement and authorize payment
- V. **Discussion Items:**
 - 1. 2027 Budget Review: Budget enclosed
 - 2. Insurance Reserve Payment Report as of August 31, 2026: Report enclosed.
- VI. Referrals/Pending Items:
- VII. Privilege of the floor and public comment
- VIII. Motion to adjourn

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Attorney

DATE: 9/22/26

- (a) Purpose of Request: **Authorize the County Attorney to negotiate and settle claims for Village of Hudson Falls v. County of Warren, et. al. and authorize the Chair of the Board to sign any settlement agreement and authorize payment**
- (b) Details: **Authorize the County Attorney to coordinate settlement discussions and to accept any settlement agreement**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Claimant	Date of Incident	Location of Incident	Description of Incident	Responsible Dept	Amount of Damages	Insurance Reserve Withdrawal Request Date	County Check Number	County Account Number	Check Cut Date	Status	Sheriff Reserve Fund Balance	DPW Reserve Fund Balance	DSS Reserve Fund Balance	Public Health Reserve Fund Balance	District Attorney Reserve Fund Balance	Probation Reserve Fund Balance		
											\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$10,000.00	\$10,000.00		
County DPW Morehouse	11/14/2025	Main Street, Warrensburg	WCSO 2025-23685 Veh #1 Operator Fredricka Johns has taken responsibility for collision. DPW Dodge RAM front end totaled. Claim to State Farm for reimbursement.	Public Work	\$9,373.25		N/A	1420-1265	2026.1.12	Closed								
County WCSO Keehr	8/11/2025	Main Street, Queensbury	WCSO 25-16742 Subro to Jacqueline Wells	Sheriff	\$1,000 Deductible	Reimbursed from Travelers	N/A	1420-1265	2026.3.3	Closed								
County DSS - Bromley	12/10/2025	Quaker Road near Walmart	WCSO 25-25120 Single car accident on Quaker Road into snowbank damaging mirror. Driver is DSS Laurie Bromley	DSS	\$689.51	2026.3.17	312405	1420-1265	2026.3.23	Closed			\$24,310.49					
County DSS - Bromley	11/19/2025	County Municipal Center Gas Pumps	WCSO 2025-24256 DSS employee Bromley hit gas pump station	DSS	\$3,401.93	2026.3.17	312405	1420-1265	2026.3.23	Closed			\$20,908.56					
County WCSO Ordway	2/26/2026	Graphite	WCSO 2026-01890 Black Ice	Sheriff	\$5,779.53	2026.4.3	313075	1420-1265	2026.4.15	Closed	\$19,220.47							
County WCSO Moulthrop	4/3/2026	Main Street, Queensbury	WCSO 2026-05656 Subro to Jessica Castner	Sheriff	\$10,742.01	Reimbursed from Travelers	N/A	1420-1265	2026.4.21	Closed								
County WCSO Moulthrop	4/3/2026	Main Street, Queensbury	WCSO 2026-05656 Subro to Jessica Castner	Sheriff	\$844.35	Reimbursed from Travelers	N/A	1420-1265	2026.5.18	Closed								
County: DA Corsones	1/3/2026	I-87 Northbound	Front grill damage to vehicle driven by roadway debris	District Attorney	\$1,683.68	2026.5.14	313913	1420-1265	2026.5.27	Closed					\$8,316.33			
County DSS Parked	5/4/2026	543 Aviation Road, Queensbury, NY	WCSO 2026-07482 Subro to Peggy Bennett	DSS	\$1,483.00	Reimbursed from Countryway	N/A	1420-1265	2026.6.3	Open								
County WCSO Moulthrop: Silvestri County Claim	4/3/2026	Main Street, Queensbury	WCSO 2026-05656 Subro to Jessica Castner	Sheriff	\$12,586.36	2026.5.15	313928	1420-1265	2026.6.1	Closed	\$6,634.11							
County WCSO Ordway	4/19/2026	3716 Lake Shore Drive, Lake George	WCSO Ordway hit cement flower container	Sheriff	\$5,577.25	2026.5.29	314132	1420-1265	2026.6.11	Closed	\$1,056.86							
County DPW Hanchett	2/20/2026	CR 73	WCSO 2026-03041 1103(b)	Public Work	\$2,500.00	Reimbursed from Travelers	N/A	1420-1265	2026.6.8	Closed								
County WCSO Newell	6/19/2026	Ste Route 9 Chester	Vehicle accident with deer	Sheriff	\$6,182.61	Reimbursed from Travelers	N/A	1420-1265	2026.6.30	Closed								
County WCSO Geisler - Favreau	7/4/2026	Mohican Street, Lake George	WCSO 26-12924 Geisler lights and sirens made uturn for traffic stop and hit by Favreau	Sheriff	\$4,086.30	Reimbursed from Travelers	N/A	1420-1265	2026.7.23	Closed								
County DSS Nastke	4/28/2026	State Rt 28, Johnsbury	SCSO 2026-7088	DSS	\$4,916.20	2026.6.25	314863	1420-1265	2026.7.15	Closed			\$15,992.36					
County WCSO Newell	6/19/2026	Ste Route 9 Chester	Vehicle accident with deer	Sheriff	\$760.50	Reimbursed from Travelers	685169	1420-1265	2026.8.6	Closed								
County Probation Iusi	3/17/2026	Unknown	Unknown glass claim as to location and date	Probation	\$962.42	2026.7.29	315562	1420-1265	2026.8.12	Closed						\$9,037.58		
County WCSO Fish	7/28/2026	Thurman High St and Mountain Road	WCSO 2026-15176 Deer	Sheriff	\$3,306.14	Reimbursed from Travelers	685170	1420-1265	2026.8.6	Closed								
County WCSO Geisler - Favreau	7/4/2026	Mohican Street, Lake George	WCSO 26-12924 Geisler lights and sirens made uturn for traffic stop and hit by Favreau	Sheriff	\$430.00	Reimbursed from Travelers	N/A	1420-1265	2026.8.13	Closed								
PRG - Charter Communications	Unknown	333 Queensbury Avenue	PRG provides evidence that DPW worker mowed right of way damaging communication equipment	DPW	\$309.00	2026.8.11	315845	1420-1265	2026.8.26	Closed		\$24,691.00						
County WCSO Moulthrop	4/3/2026	Main Street, Queensbury	WCSO 2026-05656 Subro to Jessica Castner	Sheriff	\$750.00	Reimbursed from Travelers	N/A	1420-1265	2026.8.28	Closed								

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2027 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Law (County Attorney)

BUDGET ACCOUNT CODE: A.1420

OBJECT CODES	2025 EXPENDITURES	2026 ADOPTED	2026 AMENDED	2027 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$569,862.76	\$708,800.00	\$708,800.00	\$717,227.00
200's EQUIPMENT	\$66.59	\$0.00	\$286.19	\$0.00
400's CONTRACTUAL	\$134,097.55	\$193,160.00	\$290,333.81	\$202,650.00
800's EMPLOYEE BENEFITS	\$168,251.56	\$217,832.00	\$217,832.00	\$198,919.00
TOTALS	\$872,278.46	\$1,119,792.00	\$1,217,252.00	\$1,118,796.00

2025 REVENUES	2026 ADOPTED REVENUES	2026 AMENDED REVENUES	2027 DEPARTMENT REQUESTS
\$109,119.31	\$100,000.00	\$350,000.00	\$80,000.00

SIGNED:

K. Richards
DEPARTMENT HEAD

TITLE:

County Attorney

DATE:

8/18/26

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	REVENUE					
	Department 1420 - Law (County Attorney)					
	Departmental Income					
1265	Attorney Fees	.00	.00	.00	26,875.04	.00
1265.01	Attorney Fees - Foreclosure	109,119.31	100,000.00	100,000.00	39,842.13	80,000.00
	Departmental Income Totals	\$109,119.31	\$100,000.00	\$100,000.00	\$66,717.17	\$80,000.00
	State Aid					
3319	Raise the Age	.00	.00	.00	.00	.00
	State Aid Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Federal Aid					
4960	Emergency Disaster Assist	.00	.00	.00	.00	.00
	Federal Aid Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sale of Property And Compensation for Loss					
2655	Minor Sales, Other	.00	.00	.00	.00	.00
2680	Insurance Recoveries	.00	.00	250,000.00	354,693.00	.00
	Sale of Property And Compensation for Loss Totals	\$0.00	\$0.00	\$250,000.00	\$354,693.00	\$0.00
	Sub Department 4999 - American Rescue Plan Act (ARPA)					
	Federal Aid					
4090	Coronavirus Local Fiscal Recovery Fund (CLFRF)	.00	.00	.00	.00	.00
	Federal Aid Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sub Department 4999 - American Rescue Plan Act (ARPA) Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Department 1420 - Law (County Attorney) Totals	\$109,119.31	\$100,000.00	\$350,000.00	\$421,410.17	\$80,000.00
	REVENUE TOTALS	\$109,119.31	\$100,000.00	\$350,000.00	\$421,410.17	\$80,000.00

Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund A - General						
EXPENSE						
Department 1420 - Law (County Attorney)						
Personal Services						
110	Salaries - Regular	527,117.92	650,419.00	643,919.00	314,202.62	650,419.00
120	Salaries - Overtime	.00	.00	.00	.00	.00
130	Salaries - Part Time	42,744.84	58,381.00	64,881.00	33,205.01	66,808.00
140	Salaries - Sick Leave Incentive	.00	.00	.00	.00	.00
	<i>Personal Services Totals</i>	<u>\$569,862.76</u>	<u>\$708,800.00</u>	<u>\$708,800.00</u>	<u>\$347,407.63</u>	<u>\$717,227.00</u>
Equipment						
210	Furniture/Furnishings	.00	.00	.00	.00	.00
220	Office Equipment	66.59	.00	286.19	286.19	.00
220.1	Office Equipment - Reserve	.00	.00	.00	.00	.00
260	Other Equipment	.00	.00	.00	.00	.00
	<i>Equipment Totals</i>	<u>\$66.59</u>	<u>\$0.00</u>	<u>\$286.19</u>	<u>\$286.19</u>	<u>\$0.00</u>
Contractual Expense						
410	Supplies	3,719.00	4,000.00	3,940.00	1,841.25	4,000.00
419	Settlements	.00	.00	24,500.00	24,500.00	.00
421	Equipment Rental	.00	.00	.00	.00	.00
422	Repair/Maint-Equipment	.00	.00	.00	.00	.00
423	Telephone	279.27	360.00	360.00	221.62	1,100.00
424	Postage	630.53	1,000.00	1,000.00	868.46	1,500.00
425	Reproduction Expenses	.00	.00	.00	.00	.00
426	Subscriptions	12,985.23	20,000.00	20,000.00	11,039.99	20,000.00
427	Memberships & Dues	839.00	1,000.00	1,000.00	817.00	1,000.00
428	Data Processing & Internet Fees	450.00	500.00	500.00	456.00	450.00
436	Advertising Fees	5,161.94	5,000.00	4,713.81	2,666.24	4,000.00
437	Consulting Fees	.00	.00	.00	.00	.00
439	Misc Fees & Expenses	.00	100.00	160.00	120.00	100.00
440	Legal/Transcript Fees	74,645.94	121,600.00	194,560.00	50,941.20	145,000.00
440.1	Service of Process	770.00	1,000.00	1,000.00	190.00	500.00
440.2	Transcription Fees	5,345.40	6,000.00	6,000.00	.00	4,000.00
444	Travel/Education/Conference	4,236.77	4,250.00	4,250.00	1,730.00	6,000.00
470	Contract	25,034.47	28,350.00	28,350.00	8,583.19	15,000.00
	<i>Contractual Expense Totals</i>	<u>\$134,097.55</u>	<u>\$193,160.00</u>	<u>\$290,333.81</u>	<u>\$103,974.95</u>	<u>\$202,650.00</u>

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Budget Worksheet Report

Budget Year 2027

Account	Account Description	2025 Actual Amount	2026 Adopted Budget	2026 Amended Budget	2026 Actual Amount	2027 Departmental Request
Fund	A - General					
	EXPENSE					
	Department 1420 - Law (County Attorney)					
	Sub Department 4999 - American Rescue Plan Act (ARPA)					
	Equipment					
220	Office Equipment	.00	.00	.00	.00	.00
	<i>Equipment Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Sub Department 4999 - American Rescue Plan Act (ARPA) Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Department 1420 - Law (County Attorney) Totals	\$872,278.46	\$1,119,792.00	\$1,217,252.00	\$553,811.35	\$1,118,796.00
	EXPENSE TOTALS	\$872,278.46	\$1,119,792.00	\$1,217,252.00	\$553,811.35	\$1,118,796.00
	Fund A - General Totals					
	REVENUE TOTALS	\$109,119.31	\$100,000.00	\$350,000.00	\$421,410.17	\$80,000.00
	EXPENSE TOTALS	\$872,278.46	\$1,119,792.00	\$1,217,252.00	\$553,811.35	\$1,118,796.00
	Fund A - General Totals	(\$763,159.15)	(\$1,019,792.00)	(\$867,252.00)	(\$132,401.18)	(\$1,038,796.00)
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$109,119.31	\$100,000.00	\$350,000.00	\$421,410.17	\$80,000.00
	EXPENSE GRAND TOTALS	\$872,278.46	\$1,119,792.00	\$1,217,252.00	\$553,811.35	\$1,118,796.00
	Net Grand Totals	(\$763,159.15)	(\$1,019,792.00)	(\$867,252.00)	(\$132,401.18)	(\$1,038,796.00)