

FINANCE COMMITTEE  
AGENDA  
MARCH 1, 2018

**Committee Members:** *Sokol, Simpson, Merlino, Dickinson, Strough, Beaty, Frasier, McDevitt, Geraghty, Braymer and Hyde*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor
  
- IV. Action Agenda
  - 1) **Request for transfer of funds as attached for Committee approval.**
  
  - 2) **Requests from the Clerk of the Board:**
    - A) To amend Resolution No. 374 of 2017 to reflect increased fee schedule amount provided by Albany Medical Center for morgue and laboratory services.
    - B) Discussion regarding Resolution No. 93 of 2018, *Authorizing Payment to Lake Champlain-Lake George Regional Planning Board*, which was tabled at the February 16<sup>th</sup> Board Meeting.
  
  - 3) **Requests from the Criminal Justice & Public Safety Committee, Sheriff:**
    - A) Request to amend the County Budget in the amount of \$1,691.60 to reflect receipt of Insurance recovery funds from a motor vehicle accidents.
    - B) Request to amend the County Budget in the amount of \$23,850 to reflect the receipt funds from New York State Governor's Traffic Safety Committee Traffic Grants.
  
  - 4) **Requests from the Economic Growth & Development Committee, Planning:**
    - A) Request to amend H372, *First Wilderness 2016*, to reflect funding adjustments to allocate local matching funds/in kind services.
    - B) Request to record a portion of the \$150,000 2015 County contribution to the Lake George Park Commission expended in the General Fund as local match and State reimbursable expenditures in Capital Project H347, *Invasive Species Boat Washing*, to reflect the latest revision of the project budget agreed to by New York State Department of State and Warren County for contract C1000461.
    - C) Request to establish Capital Project H380, *Promoting the First Wilderness*, in the amount of \$70,436.
    - D) Request to decrease Capital Project H340, *First Wilderness 2012*, in the amount of \$2,500.
    - E) Request to appropriate funds in the amount of \$2,500 from Budget Code A.9950 910, *Transfers-Capital Projects*, to cover the local share costs for Capital Project H380, *Promoting the First Wilderness*.
    - F) Request to amend Capital Project H347, *Lake George Invasive Species Management and Control*, to correct the funding sources listed in Resolution No. 98 of 2018.
  
  - 5) **Referrals from the Health, Human & Social Services Committee:**

*Mental Health-*

    - A) Request to amend the County Budget in the amount of \$443,768 to reflect the receipt of grant funding designated for development of an Assertive Community Treatment (ACT) team to provide community-based treatment services for adults with serious mental illness.
    - B) Request to amend the County Budget in the amount of \$87,074 to allow for pass through of 100% State Aid to include New York State Minimum Wage Enhancement, New York State 3.25% Workforce COLA (OHM and OASAS) and New York State OHM Supported Housing Funds.
  
  - 6) **Referral from the Occupancy Tax Coordination Committee:**

Request to appropriate \$83,205 from Budget Code A.881, *Reserve-Occupancy Tax*, in 2018 and \$83,205 in 2019 to the Lake George Chamber of Commerce and CVB to provide funding for ATTA ELEVATE 2019 event which will be reimbursed when the CFA/Market NY grant funding is received.

*Continued*

7) **Referrals from the Public Works Committee, DPW:**

- A) Request to close the following Capital Projects and return remaining funds returned to the funding source listed: H260, *Alder Brook Road over Trout Brook*, in the amount of \$68,597.38 returned to Debt Service; H272, *Harrington Road over Mill Creek*, in the amount of \$22.45 returned to Debt Service; H277, *Beach Road (CR 51/6) Reconstruction*, in the amount of \$47,509.76 returned to Debt Service; H320, *Crane Mountain Road over Mill Creek*, in the amount of \$664.27 returned to Budget Code D.9950 910; H321, *Lanfear Road (CR 76) over Stony Creek*, in the amount of \$160.87 returned to D.9950 910; H324, *2011 Storm Damage*; H332, *West Brook Parking Lot*, in the amount of \$77.67 returned to Debt Service; H333, *Valley Road/Combs Road over Patterson Creek*, in the amount of \$149.30 returned to the General Fund; H342, *Blair Road over Mill Brook*, in the amount of \$75.30 returned to Budget Code D.9950 910; and H354, *County Road (CR 17, 52 & 79) Preservation* in the amount of \$.81 returned to Budget Code D.9950 910.
- B) Request to increase Capital Project H322, *Palisades Road (CR 26) over Brant Lake Inlet Bridge Replacement*, in the amount of \$69,065.
- C) Request to amend the County Budget in the amount of \$168.98 to reflect the receipt of insurance recovery funds for repair of a sign.

8) **Request/Items to be Discussed by the County Administrator:**

- A) Journal Reports of transfers approved by the County Administrator staff since the November 30, 2017 meeting.
- B) Request to appropriate funds in the amount of \$145,600 from the Vehicle Reserve Fund to various budget codes to purchase vehicles.

9) Finance Committee action is required on the following items approved by the Personnel & Higher Education Committee: Personnel & Higher Education Agenda 4A-B and 5A-C.

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: County Facilities - Airport

Name of Department

SIGNED: \_\_\_\_\_ DATE: 2/27/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.5610 110	General, Airport (DPW) Salaries - Regular	A.5610 130	General, Airport (DPW), Salaries - Part time	\$ 20,000.00

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Department of Public Works

Name of Department

SIGNED: \_\_\_\_\_ DATE: 2/27/2018

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8270 860	2017 CR#11 Horicon Ave, Hospitalization	D.5112.8255 280	2017 CR#16 East River Drive, Projects	\$ 74.16
D.5112.8270 860	2017 CR#11 Horicon Ave, Hospitalization	D.5112.8258 110	2017 CR#72 Garnet Lake Rd, Salaries-Reg	\$0.46
D.5112.8258 421	2017 CR#72 Garnet Lake Rd, Equip Rental	D.5112.8265 421	2017 CR#8 Friends Lake Road, Equip Rental	\$ 8,749.65
D.5112.8258 421	2017 CR#72 Garnet Lake Rd, Equip Rental	D.5112.8268 280	2017 CR#11 Valley Woods Rd, Projects	\$ 876.98
D.5110 110	Co Roads, Maintenance, Salaries- Regular	D.5110 130	Co Roads, Maintenance, Salaries - PartTime	\$ 617.16

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME:** CLERK OF THE BOARD OF SUPERVISORS

**DATE:** 03.0.2018

- (a) **Purpose of Request:**  
To amend Resolution No. 374 of 2017 to reflect increased fee schedule amount provided by Albany Medical Center for morgue and laboratory services.
- (b) **Details:**  
Resolution No. 374 of 2017 includes a schedule of charges limiting the amount to be paid to Albany Medical Center as per their Morgue and Laboratory Fee Schedule dated January 1, 2017. A new Fee Schedule dated January 1, 2018 has been provided by Albany Medical Center which shows increased fee amounts. The resolution must be amended accordingly to allow payment of the increased fees.
- (c) **Previous Resolution Number:**  
Resolution No. 374 of 2017
- (d) **Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:**  
A.1185 435, Medical Examiner & Coroner-Medical Fees

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS



## Albany Medical Center

Department of Pathology and Laboratory Medicine

43 New Scotland Avenue, Mail Code 22, Albany, NY 12208-3478

(518) 262-3501

Fax: (518) 262-4337

2-7-2018  
TM

January 16, 2018

Mr. Terry Comeau  
Warren County Coroner  
1340 State Rte 9  
Lake George NY 12845

Dear Mr. Comeau:

We have reviewed the need for pricing changes in our autopsy and toxicology services for coroner medical examiner services. We will be limiting this increase to the hospital services CPI of 5.0%. Attached is a pricing schedule that will be effective January 1, 2018. I sincerely apologize for the delay in notification.

We look forward to continuing our services to the county medical examiners system. Please contact me if you have any questions or need clarification on costs  
Sincerely,

Diane Sisto  
Lab Manager, Client Services & Phlebotomy  
Department of Pathology & Laboratory Medicine

Enc.

Albany Medical Center  
Morgue and Laboratory Fee Schedule

Effective January 1, 2018

Morgue Facility Use (includes onsite toxicology, histology and microbiology)	\$928.00	2-7-2018 m
Histology Services Only (without morgue facility use)	\$208.00	
Forensic Toxicology Services Only (without morgue facility use)	\$373.00	
Forensic Toxicology Services Requested but not performed at AMC	Billed at AMC's cost plus a \$25 handling fee	
<p>In an effort to decrease cost to the counties current Forensic Toxicology provided by NMS may become available at AMC. The availability and price of these tests will be communicated to the County as they become available.</p>		
Microbiology Only (Without morgue facility use)	50% discount of AMC's specific charge schedule in effect at the time of service	
Histology or Laboratory Services Requested but not Performed at AMC (this will include any return sample fees and drug confirmation charges)	Billed at AMC's cost plus a \$25 handling fee	
Other Laboratory Testing performed on site at AMC (e.g. HIV serology, molecular testing, electron microscopy, chemistry procedures)	50% discount of AMC's specific charge schedule in effect at the time of the service	
Radiology Fee - Global	50% discount of AMC's specific charge schedule in effect at the time of the service	

# Warren County Board of Supervisors

## RESOLUTION NO. 374 OF 2017

RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SEEBER, DICKINSON, MERLINO, STROUGH, BEATY, FRASIER, MCDEVITT, SIMPSON, GERAGHTY AND VACANT

### APPROVING THE PAYMENT FOR SERVICES PROPOSAL SUBMITTED BY THE WARREN COUNTY CORONER

WHEREAS, in an effort to help control Warren County's costs for removal and transportation of deceased, the Warren County Coroner has submitted a payment for services proposal for consideration by the Board of Supervisors, and

WHEREAS, the proposal would allow the County to contract with funeral homes to assist in the removal and transport of remains to a designated location for further investigation, and

WHEREAS, the Finance Committee has considered and approved the payment for services proposal as outlined below:

- Removal - \$500.00 (includes vehicle and any related removal equipment; staff personal protective equipment; treatment; transport and disposal of hazardous materials, mileage); with exigent removal stipend approved by the Coroner not to exceed an aggregate total of One Thousand Dollars (\$1,000); (\$75.00 per person for extra personnel);
- Mileage - from Warren County line to Albany Medical Center, approximately 50 miles @ \$1.50 per mile for a total of Seventy-Five Dollars (\$75);
- Infectious Disease Transport Body Bag: Black, heavy duty - Seventy-Five Dollars (\$75); White, light/med. duty - Fifty Dollars (\$50).
- Albany Medical Center - per attached morgue and laboratory fee schedule;
- Forensic Medical Services, PC - One Thousand Dollars (\$1,000) autopsy fee and death certificate;
- Resource Recovery - research the ability to recover some/all funds for autopsies conducted as a result of a motor vehicle or industrial accident,

now, therefore, be it

RESOLVED, that the Board of Supervisors hereby approves the payment for services proposal submitted by the Warren County Coroner, as outlined above and in a form approved by the County Attorney.



*RESOLUTION NO. 374 OF 2017*

PAGE 2 OF 2

**Albany Medical Center  
Morgue and Laboratory Fee Schedule  
Effective January 1, 2017**

Morgue Facility Use (includes onsite toxicology, histology and microbiology)	\$884.00
Histology Services Only (without morgue facility use)	\$198.00
Forensic Toxicology Services Only (without morgue facility use)	\$355.00
Forensic Toxicology Services Requested but not performed at AMC	Billed at AMC's cost plus a \$25 handling fee
<p>In an effort to decrease cost to the counties current Forensic Toxicology provided by NMS may become available at AMC. The availability and price of these tests will be communicated to the County as they become available.</p>	
Microbiology Only (without morgue facility use)	50% discount of AMC's specific charge schedule in effect at the time of service
Histology or Laboratory Services requested but not performed at AMC (This will include any return sample fees and drug confirmation charges)	Billed at AMC's cost plus a \$25 handling fee
Other Laboratory Testing performed on site at AMC (e.g. HIV serology, molecular testing, electron microscopy, chemistry procedures)	50% discount of AMC's specific charge schedule in effect at the time of service
Radiology Fee - Global	50% discount of AMC's specific charge schedule in effect at the time of service

# Warren County Board of Supervisors

## RESOLUTION NO. 93 OF 2018

**RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, McDEVITT, GERAGHTY, BRAYMER AND HYDE**

### **AUTHORIZING PAYMENT TO LAKE CHAMPLAIN-LAKE GEORGE REGIONAL PLANNING BOARD**

#### **RESOLUTION TABLED**

WHEREAS, the General Municipal Law authorizes the board of supervisors of a county participating in a regional planning board to appropriate money for the expenses of such regional planning board, and that the county shall not be chargeable with any expense incurred by such planning board except pursuant to such appropriation, and

WHEREAS, it has been recommended that Warren County participate in the financing of the Lake Champlain-Lake George Regional Planning Board in the amount of Seven Thousand Dollars (\$7,000) as its proportionate share, in conjunction with the other participating Counties of Clinton, Essex, Hamilton and Washington, and

WHEREAS, the amount of Seven Thousand Dollars (\$7,000) has been appropriated in the Warren County budget for 2018 for such purpose, now, therefore, be it

RESOLVED, in 2018 that the Warren County Treasurer be, and hereby is, authorized and directed to pay to the Treasurer of the Lake Champlain-Lake George Regional Planning Board the amount of Seven Thousand Dollars (\$7,000), said funds to be expended from Budget Code A.8025 470 Regional Planning Board, Contract, upon receipt of a duly executed voucher for said amount, and that the Treasurer of the Regional Planning Board shall execute and deliver an official undertaking conditioned for the faithful performance of his duties and in the form approved by the governing body of each participating County.

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** Sheriff

**DATE:** February 27, 2018

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect money from insurance recoveries.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**  
A.3110 441 \$1,691.60
- (c) **Revenue Code (with title), and Amount:**  
A.3110 2680 \$1,691.60

\*Please note all amount must be in whole dollars – no cents.

**WARREN COUNTY ATTORNEY'S OFFICE**

Warren County Municipal Center  
1340 State Route 9  
Lake George, New York 12845  
Telephone 518 - 761 - 6463  
Fax 518 - 761 - 6377

LAW DEPARTMENT

**DATE:** 2/2/18  
**TO:** Michael Swan  
**FROM:** Laney Morgan  
**RE:** Insurance check NYMIR Claim #WARR-2018-001-001

Enclosed please find NYMIR's check #92083 in the amount of \$1641.60, representing payment for damage to Sheriff Car MV-529 (VIN#1FAHP2MK1GG117597) by PO Jesse Wittenberg on 1/3/18 on West Mountain Road, Queensbury, NY.

In accord with Rob Lynch's email from 2/23/17, I am forwarding this to you, rather than the Sheriff's department.

C: C. Shawn Lamouree, Undersheriff

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 1/30/18

CHECK NO. 0000092083

Description	Check Amount
Claim No: WARR-2018-001-001, Commercial Automobile Comprehensive/Glass, Invoice No: Claimant: Warren County	\$1,641.60
DOL: 1/3/2018, 2016 Ford Interceptor, Vin #:7597, less \$500.00 ded CHECK TOTAL	\$1,641.60

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK. HOLD AT ANGLE TO VIEW.

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

CHECK NO. 0000092083

119 WASHINGTON AVENUE  
ALBANY, NY 12210

KEY BANK OF NEW YORK  
99 WASHINGTON AVENUE, ALBANY, NY 12210  
TWIN TOWERS OFFICE

29-7 213	DATE 1/30/18
-------------	-----------------

PAY: One thousand six hundred forty one and 60/100 Dollars

TO THE ORDER OF WARREN COUNTY ATTORNEY'S OFFICE

CHECK AMOUNT \$*****1,641.60
---------------------------------

MAIL TO 1340 STATE ROUTE 9,  
LAKE GEORGE, NY 12845-9803

*Robert A. [Signature]*  
*Austin J. [Signature]*

SIGNATURE HAS A COLORED BACKGROUND

⑈0000092083⑈ ⑆021300077⑆ 325880004174⑈

**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** Sheriff

**DATE:** February 27, 2018

(a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect revenues to be received from New York State Governor's Traffic Safety Committee Traffic Grants.

(b)	<b>Appropriation Code, Object Code, Full Title and Amount:</b>	
	A.3110 120 Law Enforcement Salaries Overtime	\$22,500.00
	A.3110 444 Law Enforcement Travel/Education/Conference	\$750.00
	A.3110 410 Law Enforcement Supplies	\$600.00

(c)	<b>Revenue Code (<u>with title</u>), and Amount:</b>	
	A.3110 3384 Other Sheriff's State Aid	\$23,850.00

\*Please note all amount must be in whole dollars – no cents.

ANDREW M. CUOMO  
Governor



**Governor's Traffic  
Safety Committee**

6 EMPIRE STATE PLAZA • ALBANY, NY 12228 • SafeNY.ny.gov

CHUCK DEWEESE  
Assistant Commissioner

Ph: (518) 474-5111  
Ph: (518) 474-5777  
Fx: (518) 473-6946

July 14, 2017

C. Lamouree  
Undersheriff  
Warren County Sheriff's Office  
1400 State Route 9  
Lake George, NY 12845

Re: PTS-2018-Warren Co SO -00286-(057)  
Police Traffic Services  
DMV01-T006203 -3700393  
CFDA #: 20.600  
EFFECTIVE DATE: October 1, 2017

Dear Undersheriff C. Lamouree:

On behalf of Governor Andrew M. Cuomo, I am pleased to notify you that the Warren County Sheriff's Office has been awarded a total of \$16,500 to participate in the statewide Police Traffic Services Program.

A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	\$3,300
Regular PTS Enforcement	\$13,200
Other Than Personal Services	\$-
<b>Grand Total</b>	<b>\$16,500</b>

Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. Please note all grants will be effective only upon final approval by the New York State Office of the State Comptroller.

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested.

Thank you for participating in this very important statewide enforcement program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Charles R. DeWeese  
Assistant Commissioner

CRD:lz  
Enclosure  
cc: Jennifer Smith  
Patti Miller



Department of  
Motor Vehicles

ANDREW M. CUOMO  
Governor



CHUCK DEWEESE  
Assistant Commissioner

Ph: (518) 474-5111  
Ph: (518) 474-5777  
Fx: (518) 473-6946

May 23, 2017

C. Lamouree  
Undersheriff  
Warren County Sheriff's Office  
1400 State Route 9  
Lake George, NY 12845

Re: HS1-2018-Warren Co SO -00212-(057)  
HS1 Motorcycle Safety Initiative  
SA00000737  
CFDA #: 20.600  
EFFECTIVE DATE: October 1, 2017

Dear Undersheriff C. Lamouree:

On behalf of Governor Andrew M. Cuomo, I am pleased to notify you that the Warren County Sheriff's Office has been awarded \$6,000 to participate in the New York State's Highway Safety Program. Our goal is to reduce the number of crashes, injuries and deaths on New York's roads. Please note all grants will be effective only upon final approval by the New York State Office of the State Comptroller.

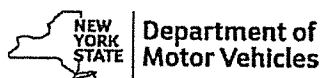
Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested.

Thank you for participating in New York State's Highway Safety Program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Charles R. DeWeese  
Assistant Commissioner

CRD:lo  
Enclosure  
cc: Patti Miller





ANDREW M. CUOMO  
Governor



CHUCK DEWEESE  
Assistant Commissioner

Ph: (518) 474-5111  
Ph: (518) 474-5777  
Fx: (518) 473-6946

August 02, 2017

C. Lamouree  
Undersheriff  
Warren County Sheriff's Office  
1400 State Route 9  
Lake George, NY 12845

Re: CPS-2018-Warren Co SO -00199-(057)  
Child Passenger Safety Program  
CFDA #: 20.616  
EFFECTIVE DATE: October 1, 2017

Dear Undersheriff C. Lamouree:

On behalf of Governor Andrew M. Cuomo, I am pleased to notify you that the Warren County Sheriff's Office has been awarded \$1,350 to participate in the statewide "Child Passenger Safety" program. Our goal is to increase the proper use and installation of child safety seats in New York State. Please note all grants will be effective only upon final approval by the New York State Office of the State Comptroller.

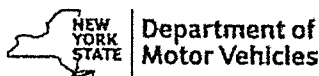
Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested.

Thank you for participating in this very important statewide program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

Charles R. DeWeese  
Assistant Commissioner

CRD:lz  
Enclosure  
cc: Jennifer Smith  
Patti Miller



**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Planning and Community Development

DATE: February 21, 2018

- (a) Exact Title and Number of Project\*:  
H372 - First Wilderness 2016
- (b) Is this a Capital Project?  
Yes
- (c) Is this a Capital Reserve Project?  
No
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
- (g) Changes in Funding (if Amendment):  
\*See note below
- (h) Purpose of Increase or Decrease or Amendment:  
Adjustment to fund to allocate local matching funds/in kind services

\*(g) Changes in Funding (if Amendment) - Changes to Revenue Code  
H372.9550 5031 - Interfund Transfers: \$87,500;  
H372.9550 2791 - In-Kind Contributions: \$177,100;  
H372.9550 2790 - Share of Joint Activity, Local: \$255,700

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Planning and Community Development

DATE: February 21, 2018

- (a) Purpose of Request: To record a portion of a \$150,000 2015 County contribution to the Lake George Park Commission expended in the General Fund as local match and State reimburseable expenditures in capital project H347 - Invasive Species Boat Washing. This is necessary to reflect the latest revision of the project budget agreed to by the New York State Department of State and Warren County, for contract C1000461.
- (b) Details: \$145,715.96 will be recorded as local match expenditures.
- (c) Previous Resolution Number: Not Applicable
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: H347.9550 280 - Invasive Species Boat Washing, Projects - \$145,715.96.

Sample: A.8021 470 Planning & Community Development – Contract

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 8**

***Request to Establish Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Planning & Community Development

DATE: February 21, 2018

- (a) Exact Title\* and Number of Project (must be obtained from Treasurer's Office):  
H380 - Promoting the First Wilderness
- (b) Is this a Capital Project?  
Yes
- (c) Is this a Capital Reserve Project?  
No
- (d) Amount of Project:  
\$70,436.00
- (e) Source of Funding (including name & title of codes, etc.):  
H380.9550 3890 - Promoting the First Wilderness: \$67,936.00  
H380.9550 5031 - Interfund Transfers: \$2,500.00
- (f) Purpose of Establishment:  
Warren County was the recipient of a funding award, in the amount of \$67,936.00, from the New York State Department of Environmental Conservation - Adirondack Park Smart Growth Implementation Grant. A total of \$2,500 towards travel expenses will be committed towards this project during a three (3) year period. However, the \$2,500 is not a local match but rather expenses the Department anticipates to use towards this project. The failure to utilize the full \$2,500 will in no way diminish the grant amount of \$67,936.

The total project cost will be \$70,436.

\*Title should reflect department if possible:

i.e. Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport Replace VASI with PAPI.

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Planning & Community Development**

**DATE: February 27, 2018**

- (a) Exact Title and Number of Project\*:  
**H340 - First Wilderness 2012**
- (b) Is this a Capital Project?  
**Yes**
- (c) Is this a Capital Reserve Project?  
**No**
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable):  
**\$2,500.00**
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment:  
**Transfer unneeded funds to the General Fund.**

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Planning & Community Development**

**DATE: February 27, 2018**

(a) Purpose of Amendment:

**Transfer money to cover local costs for H380 - Promoting the First Wilderness.**

(b) Appropriation Code, Object Code, Full Title and Amount:

**A.9950 910 Transfers-Capital Projects: \$2,500**

(c) Revenue Code (with title), and Amount:

**A.1325 5031 County Treasurer - Interfund Transfer: \$2,500**

**RESOLUTION REQUEST FORM NO. 9*****Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** Planning and Community Development

**DATE:** February 27, 2018

- (a) Exact Title and Number of Project\*:  
H347 - Lake George Invasive Species Management and Control
- (b) Is this a Capital Project?  
Yes
- (c) Is this a Capital Reserve Project?  
No
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
- (g) Changes in Funding (if Amendment):  
\*See note below
- (h) Purpose of Increase or Decrease or Amendment:  
To correct Resolution #98 of 2018

\*(g) Changes in Funding (if Amendment) - Changes to Revenue Code  
H347.9550 2801 - Interfund Revenues: \$16,396.96;  
H347.9550 2791 - In-Kind Contributions: \$83,603.04;  
H347.9550 5031 - Interfund Transfer: (\$100,000)

# Warren County Board of Supervisors

## RESOLUTION NO. 98 OF 2018

RESOLUTION INTRODUCED BY SUPERVISORS SOKOL, SIMPSON, MERLINO, DICKINSON, STROUGH, BEATY, FRASIER, MCDEVITT, GERAGHTY, BRAYMER AND HYDE

### INCREASING CAPITAL PROJECT NO. H347 INVASIVE SPECIES BOAT WASHING STATIONS; AUTHORIZING TRANSFER OF FUNDS AND AMENDING WARREN COUNTY BUDGET FOR 2018

RESOLVED, that the Warren County Board of Supervisors does hereby increase Capital Project No. H347 Invasive Species Boat Washing Stations, as follows:

1. Capital Project No. H347 Invasive Species Boat Washing Stations is hereby increased in the amount of Four Hundred Eighty-Two Thousand Fifty Dollars (\$482,050) to allocate local matching funds and in-kind services.
2. The estimated cost of such Capital Project is the amount of Nine Hundred Sixty-Four Thousand One Hundred Dollars (\$964,100).
3. The proposed method of financing such Capital Project consists of the following:
  - a. The sum of Twelve Thousand Seven Hundred Thirty-One Dollars (\$12,731) shall be transferred from H347.9550 2705, Gifts & Donations;
  - b. The sum of One Hundred Twenty-Nine Thousand Three Hundred Nineteen Dollars (\$129,319) shall be transferred from H347.9550 2801, Interfund Revenues;
  - c. The sum of Two Hundred Forty-One Thousand Twenty-Five Dollars (\$241,025) shall be transferred from H347.9550 3890, Lake George Invasive Species Management and Control;
  - d. The sum of One Hundred Thousand Dollars (\$100,000) shall be transferred from H347.9550 5031, Interfund Transfers;
  - e. A decrease in the amount of One Thousand Twenty-Five Dollars (-\$1,025), shall be transferred from Budget Code H347.9550 2791 In Kind Contributions.
4. The sum of Four Hundred Eighty-Two Thousand Fifty Dollars (\$482,050) has been provided by a prior resolution adopted by the Board of Supervisors, now, therefore, be it

RESOLVED, that the Warren County Budget for 2018 be, and hereby is, amended accordingly, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes and approves the County Treasurer to inter-fund advance the funds up to the amount indicated below on an as-needed basis:

<u>ADVANCE TO</u>	<u>AMOUNT</u>
H347 Invasive Species Boat Washing Stations	\$482,050



***RESOLUTION REQUEST FORM NO. 7***

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Mental Health/Community Services**

**DATE: 2/23/18**

- (a) Purpose of Amendment: **To amend the 2018 Warren County budget to accept \$443,768 designated for development of an Assertive Community Treatment (ACT) team to provide community-based treatment services for adults with serious mental illness.**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A.4320.0165.470, Mental Health Programs, Parsons Child & Family Center, Mental Health, \$443,768**
  
- (c) Revenue Code (with title), and Amount: **A.4320.0165.3490, Mental Health Programs, Parsons Child & Family Center, Mental Health, \$443,768**

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 2/23/18

- (a) Purpose of Amendment: To amend the 2018 Warren County budget amounts for our contract agencies as noted on the attached Schedule A to allow for pass through of 100% State Aid to include NYS Minimum Wage Enhancement, NYS 3.25% Workforce COLA (OMH and OASAS), and NYS OMH Supported Housing Funds.
- (b) Appropriation Code, Object Code, Full Title and Amount: See attached Schedule A.
- (c) Revenue Code (with title), and Amount: See attached Schedule A.

Schedule A

Agency	Amount	Appropriation Code	Revenue Code
Warren Washington AMH	\$35,705	A4320.0120 470	A4320.0120 3490
Liberty House Foundation	\$10,562	A4320.0090 470	A4320.0090 3490
Glens Falls Hospital	\$31,615	A4320.0080 470	A4320.0080 3490
Community, Work and Independence	\$1,267	A4320.0070 470	A4320.0070 3490
PEOPLE, Inc.	\$3,705	A4320.0065 470	A4320.0065 3490
Council for Prevention	\$4,220	A4320.0110 470	A4320.0110 3490
TOTAL	\$87,074		

*RESOLUTION REQUEST FORM NO. 20*

*MISCELLANEOUS*

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: TOURISM

DATE: 2/27/18

- (a) Purpose of Request:  
Resolution to support the Lake George Regional Chamber of Commerce and CVB in their efforts to hold ATTA ELEVATE 2019 in the Lake George area by funding the agreement.
  
- (b) Details:  
This event will attract over 300 international tour operators, receptive tour operators and media to the region.
  
- (c) Previous Resolution Number:  
none
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:  
No funds required at this time.

Sample: A.8021 470 Planning & Community Development – Contract

\* as listed in budget and LOGOS

1/30/18 KH  
ATI #3 pg 1

**FINANCIAL PLAN & REVISED BUDGET FOR ADVENTURE TRAVEL TRADE ASSOCIATION - 2018 luncheon, pre-event marketing & 2019 Event Expenses - 2018**

MARKETING	Initial budget #s in CFA proposal	Funding Sources	FUNDING SOURCES	Cost splits	Cost to CVB in 2018	PURPOSE
Promotional Video (Filmworks) for luncheon	\$ 1,750.00	CVB	Adel WCT Logo Paid through 2017 budget - CVB	\$ -	\$ -	To be used for pre-event promotion, incl. fam trip for ATTA board to the region & mktg material development for Adventure Exchange. Currently working w/ ESOC and DEC for additional footage. Will bill back under CFA
Marketing - Pre-Event DREAMCATCHER LOA	\$ 20,000.00	1 LOVE NY	LOA with Dreamcatcher/1 LOVE NY (value \$20K)	\$ 20,000.00	\$ -	Pre-event promotion & luncheon co-sponsor. Separate allocation and funding stream directly from 1 LOVE NY to Dreamcatcher in support of this contract.
Luncheon In Banff, Alberta	\$ 15,000.00	Joint Town/Village Occ tax (\$5K), \$15,000 from Town Lake George - put towards bid fee as w/mt	\$20K TOTAL CVB budget for luncheon/pre-event marketing	\$ 5,000.00	\$ -	Shared CVB budget for 2018
Partner Marketing Bid fee for ATTA to sign contract	\$ 35,000.00	1 LOVE NY/CVB/CFA	\$20K from current 1 LOVE NY balance @ ATTA (may have to only be used for media travel)	\$ 20,000.00	\$ 15,000.00	\$15,000 due June 1, 2018 - Request WCT/WC TO ASSIST & co-sign contract.
CVB travel/registration to attend ELEVATE Banff 2018	\$ 2,026.00	\$ 2,026.00	CVB budget - in the budget		\$ 2,026.00	In 2018 CVB budget
CVB Admin	\$ 30,000.00		400 hrs. x \$75 per hour, 10 hrs per week x 40 weeks			
<b>Total</b>	<b>\$ 103,776.00</b>					
			Funding/in-kind available from 1 LOVE NY/Dreamcatcher mktg./Occ tax	\$ 50,000.00	\$ 17,026.00	Less, if WCT can co-sign contract. Total would then be \$12,026 - and in budget already for 2018.

NOTE: Need a total of \$35,000 to pay for ATTA contracts in 2018. \$15,000 for luncheon (of which \$5,000 will come from LG joint town/village occ tax) and \$10K will come from CVB. Request additional \$15K to come from WCT to cover "partnership fee" remainder of contract for 2018/19. Will use EXISTING \$20K in ATTA bank to sign the contract for full \$35K partnership marketing fee.

Estimated Expenses - 2019		FUNDING SOURCES	SPONSORSHIP OPPORTUNITY	DESCRIPTION/POSSIBLE SPONSOR
<b>PRE/POST-FAM TRIPS FOR MEDIA/BUYERS</b>				
<b>POTENTIAL SPONSORS &amp; ADDITIONAL FINANCIAL SUPPORT CONSIDERATIONS</b>				
Airfare for obligated media/buyers (up to \$400 pp x 15 ppl) - DOMESTIC	\$ 6,000.00	Market NY Grant - reimbursable expenses (\$166,410)	Yes	Cover costs of air transport for domestic travel writers, buyers and photographers up to \$400. I LOVE NY to leverage relationships w/ airlines??
Airfare for obligated media/buyers (up to \$1000 pp x 15 ppl) - INTERNATIONAL	\$ 15,000.00	Market NY Grant - reimbursable expenses (\$166,410)	Yes	Cover costs of air transport for domestic travel writers, buyers and photographers up to \$400. I LOVE NY to leverage relationships w/ airlines??
Pre/post fam lodging/activities/meals for 30 ppl	\$ 40,000.00	Market NY Grant - reimbursable expenses (\$166,410) This cost will likely be lower since partners will offer in-kind (DEC/PARKS/SUNY ADK/ROOST/ESOC)		Cover costs of lodging/meals/activities for media/buyers - LOCAL PARTNERS (Garnet Hill Lodge, HYSTIA, Warren County Tourism?)
Ground transportation for pre/post fam. 30 ppl from ALB or NYC to Lake George	\$ 8,000.00	Market NY Grant - reimbursable expenses (\$166,410) This cost will likely be lower since partners will offer in-kind (DEC/PARKS/SUNY ADK/ROOST/ESOC)	Yes	Cover costs of ground transport pre/post fam from Albany/NYC to LG (ROOST/Warren County Tourism)
<b>SUBTOTAL</b>	<b>\$ 69,000.00</b>			
<b>CONFERENCE COSTS</b>				

ATT #3 pg 2

VIP Media & Speaker Reception	\$ 20,000.00	Market NY Grant - reimbursable expenses (\$166,410) this cost will likely be lower since partners will offer in-kind (DEC/PARKS/SUNY/ADK/ROOST/ESDC)	Yes	To promote ADK region, adventure travel, Adventure NY, and regional programming to high level media & speakers. (LOCAL SUPPLIERS)
Conference AV	\$ 45,000.00	Market NY Grant - reimbursable expenses (\$166,410) this cost will likely be lower since partners will offer in-kind (ESDC)	Yes	MEDIA SPONSOR -?
ATTA Storytelling - videographer - daily (Filmworks?)	\$ 10,000.00	Market NY Grant - reimbursable expenses (\$166,410) this cost will likely be lower since partners will offer in-kind (ESDC)	Yes	FILMWORKS/ADK EXTREME/I LOVE NY?
DOA - 8-10 trips	\$ 40,000.00	Market NY Grant - reimbursable expenses (\$166,410) this cost will likely be lower since partners will offer in-kind (DEC/PARKS)	Yes	LOCAL SUPPLIERS TO PROVIDE IN KIND? TOWN OF LUZERNE, TOWN OF N.CREEK, T/V LG, DEDC, PARKS
NYS Partner/Taste of NY Dinner	\$ 30,000.00	Market NY Grant - reimbursable expenses (\$166,410) this cost will likely be lower since partners will offer in-kind (DEC/PARKS/SUNY/ADK/ROOST/ESDC)	Yes	I LOVE NY, PARKS, DEC, WC TOURISM/ROOST/SUNY ADK... LOCAL PARTNERS
Meals - 3 breakfasts, 3 lunches, 1 dinners	\$ 20,000.00	Opening night dinner, announcement lunch, dinner on steamboat, mid-dinner.	Yes	LOCAL PARTNERS/OUTSIDE PARTNERS
<b>SUBTOTAL</b>	<b>\$ 165,000.00</b>			
<b>GROUND TRANSPORTATION FOR ADVENTURE ELEVATE 2019</b>				
Ground transportation for ATTA delegates from ALB (train station/airport) to FWH (2days)	\$ 18,000.00	These will be negotiated/discounted rates - ATTA cost	Yes	
Ground transportation for DOA (Day of Adventure) - 6-7 buses	\$ 12,000.00	These will be negotiated/discounted rates - ATTA cost	Yes	

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW**

**DATE: 2/27/18**

- (a) Purpose of Request: To authorize closure of the following capital projects and return remaining funds to the funding source:

Project	Estimated Funds	Funding Source
H260 – Alder Brook Road over Trout Brook	\$68,597.38	Debt Service
H272 – Harrington Road over Mill Creek	\$22.45	Debt Service
H277 – Beach Road (CR 51/6) Reconstruction	\$47,509.76	Debt Service
H320 – Crane Mountain Road over Mill Creek	\$664.27	D.9950 910
H321 – Lanfear Road (CR 76) over Stony Creek	\$160.87	D.9950 910
H324 – 2011 Storm Damage	\$0.00	
H332 – West Brook Parking Lot	\$77.67	Debt Services
H333 – Valley Road / Combs Road over Patterson Creek	\$149.30	General Fund
H342 – Blair Road over Mill Brook	\$75.30	D.9950 910
H354 – County Road (CR 17, 52 & 79) Preservation	\$0.81	D.9950 910

- (b) Details: The projects listed are complete.

- (c) Previous Resolution Number:

## *RESOLUTION REQUEST FORM NO. 9*

### *Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project\**

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 2/27/18

- (a) Exact Title and Number of Project\*: PIN 1759.28 Palisades Road (CR 26) over Brant Lake Inlet Bridge Replacement (H322.9550 280), Town of Horicon
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$69,065.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
  - \$58,160.00 Federal Share
  - \$10,905.00 State Marchiselli Share
  - \$ 0.00 Local Match Share (no additional local match needed at this time)
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Increase federal and state funds for additional preliminary engineering and right of way acquisition phases.



**RESOLUTION REQUEST FORM NO. 7*****Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME:** Department of Public Works

**DATE:** February 27, 2018

- (a) Purpose of Amendment: To Amend 2018 budget \$168.98 dollars to reflect Insurance Recovery payment received January 19, 2018, for Repair of Sign. DOL 8/16/17.
  
- (b) Appropriation Code, Object Code, Full Title and Amount: D.3310 410 Co Roads, Traffic Control, Supplies \$168.98.
  
- (c) Revenue Code (with title), and Amount: D.3310 2680 Co Roads, Traffic Control, Insurance Recovery \$168.98.

PROGRESSIVE  
PO BOX 512926  
LOS ANGELES, CA 90051

**PROGRESSIVE**

WARREN COUNTY  
4028 MAIN ST  
WARRENSBURG, NY 12885-1100

RECEIVED JAN 19 2018

D 3310 2680

DRAFT NUMBER: 2019573326

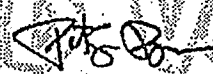
AMOUNT:

\$\*\*\*\*\*168.98

ISSUE DATE: January 15, 2018

Form 2721 (06/15)

KEEP THIS TOP PORTION FOR YOUR RECORDS

<b>PROGRESSIVE</b>		VOID IF NOT PRESENTED WITHIN 90 DAYS		DRAFT NUMBER:	56389
PAYABLE THROUGH		CLAIM NUMBER: 17-2043975	2019573326	412	
PNC BANK, N.A. 070		NAME: WARREN COUNTY	January 15, 2018		
ASHLAND, OH					
1-877-448-9544					
ONE HUNDRED SIXTY-EIGHT AND 98/100				PAY EXACTLY	\$*****168.98
PAY TO	WARREN COUNTY			Progressive Casualty Insurance Company	
THE ORDER				BY	
OF					AUTHORIZED SIGNATURE

⑈ 2019573326 ⑆ ⑆ 041203895 ⑆ 4239694516 ⑆

VOUCHER

Purchase Order No. _____	Check No. _____
Ordered for <u>Progressive Ins Claim# 172043975</u>	Code No. <u>D.3110 2680</u>
Purpose _____	
VENDOR # _____	WARREN COUNTY Municipal Center, Lake George, NY 12845
CLAIMANT'S NAME AND ADDRESS Warren County DPW 4028 Main Street Warrensburg, NY 12885	RESOLUTION NO. TAX EXEMPT NO. 14 600 2576

Dates	Quantity	Description of Materials or Services	Unit Price	Total Amount
		Reinstallment/Replacement of County Sign Damaged 8/16/17 Harrington Hill Road  See attached Invoice		\$168.98
<b>Total</b>				<b>\$ 168.98</b>

CLAIMANT'S CERTIFICATION

I, Jeffery Tennyson, PEI \_\_\_\_\_, certify that the above account in the amount of \$ 168.98 is true and correct; that the items, services, and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt are not included; and that the amount claimed is actually due.

01/19/18 DATE	SIGNATURE	TITLE
		Superintendent of Public Works

(Space Below for Municipal Use)

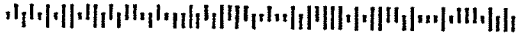
<p style="text-align: center;"><b>DEPARTMENT APPROVAL</b></p> <p>The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.</p>	<p style="text-align: center;"><b>APPROVAL FOR PAYMENT</b></p> <p>This claim is approved and ordered paid from the appropriations indicated above.</p>
DATE AUTHORIZED OFFICIAL DEP. SUPT. OF PUBLIC WORKS	DATE COUNTY AUDITOR

Progressive  
 P.O. Box 512926  
 Los Angeles, CA 90051



512208 7791 1 MB 0.423 CMBP101F 030 007791

WARREN COUNTY  
 4028 MAIN ST  
 WARRENSBURG, NY 12885-1100



ADVICE FOR PAYMENT 2019573326		
Payee: WARREN COUNTY	Payment Date	01/15/2018
	Total Payment Amount	\$168.98
	Total Number of Invoices	1
If you have any questions regarding this payment, please call us at 1-800-274-4499.		

Details							
Claim Number: 172043975	Name: WARREN COUNTY,	Date of Loss: 08/16/2017	Invoice Number: 43093304	Company: Progressive Casualty Insurance Company			
Type	Description	*Coverage	Reference	Identifier	Service Dates	Deductible	Payment Amount
Repair	Subrogation	PD	17-2043975	STOP SIGN& STREET SIGN	N/A	\$0.00	\$168.98

Total Payment Amount	\$168.98
----------------------	----------

\*Full Description of Coverage:  
 PD - PROPERTY DAMAGE

## WARREN COUNTY Journal Report - January 2018

GL Date	GL Account Number	Account Description	Description	Increase Amount	Decrease Amount
<b>Building &amp; Fire - Building &amp; Fire Code</b>					
1/5/2018	A.3620 427	Memberships & Dues	Budget Transfer Within Object Code from A.3620 442	\$ 5.00	
1/5/2018	A.3620 442	Automotive - Gas & Oil	Budget Transfer Within Object Code to A.3620 427		\$ 5.00
<b>County Auditor - County Auditor</b>					
1/26/2018	A.1320 410	Supplies	From A.1320 410 to A.1320 427		\$ 160.00
1/26/2018	A.1320 427	Memberships & Dues	From A.1320 410 to A.1320 427	\$ 160.00	
<b>DPW_DPW Admin - DPW,DPW Administration</b>					
1/8/2018	A.7111 444	Travel/Education/Conference	Transfer Within Budget Code from A.7111 465	\$ 54.00	
1/8/2018	A.7111 465	Road/Bridge Materials	Transfer Within Budget Code to A.7111 444		\$ 54.00
1/18/2018	A.1620 413	Repair & Maint.-Bldg/Property	transfer Within Budget Code to A.1620 416		\$ 3,500.00
1/18/2018	A.1620 416	Oil & Gas-Heating	transfer Within Budget Code from A.1620 413	\$ 3,500.00	
1/25/2018	D.3310 220	Office Equipment	Transfer Within Budget Code from .3310 260	\$ 450.00	
1/25/2018	D.3310 260	Other Equipment	Transfer Within Budget Code to D.3310 220		\$ 450.00
<b>Mental Health - Mental Health</b>					
1/8/2018	A.4310 410	Supplies	out of code transfer funds from A.4310 410 to A.4310 840		\$ 218.23
1/8/2018	A.4310 840	Workmen's Compensation	out of code transfer funds to A.4310 840 from A.4310 410	\$ 218.23	
<b>OFA - Office for the Aging</b>					
1/5/2018	A.6772 427	Memberships & Dues	within object code transfer from A6772432	\$ 6.00	
1/5/2018	A.6772 432	Special Project Supply	within object code transfer to A6772427		\$ 6.00
<b>Office of EMS - Office of Emergency Services</b>					
1/25/2018	A.3640 220	Office Equipment	Budget transfer within object code to A.3640 250		\$ 200.00
1/25/2018	A.3640 250	Technical Equipment	Budget transfer within object code from A.3640 220	\$ 200.00	

## WARREN COUNTY Journal Report - January 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
<b>Personnel - Civil Service</b>					
1/29/2018	A.1430 426	Subscriptions	Budget Transfer Within Object Code From A. 1430 436	\$ 10.00	
1/29/2018	A.1430 436	Advertising Fees	Budget Transfer Within Object Code To A. 1430 426		\$ 10.00
<b>Planning_Planing - Planning,Planning</b>					
1/8/2018	A.8022 422	Repair/Maint-Equipment	budget transfer within object code from A.8022 470	\$ 2,505.48	
1/8/2018	A.8022 470	Contract	budget transfer within object code to A.8022 422		\$ 2,505.48
1/18/2018	A.8022 422	Repair/Maint-Equipment	Transfer within budget code from A.8022 470	\$ 500.00	
1/18/2018	A.8022 470	Contract	Transfer within budget code to A.8022 422		\$ 500.00
1/31/2018	A.8021 410	Supplies	Budget Transfer within object code to A.8021 428		\$ 294.00
1/31/2018	A.8021 428	Data Processing & Internet Fees	Budget Transfer within object code from A.8021 410	\$ 294.00	
<b>Public Health_Health Services - Public Health,Health Services</b>					
1/18/2018	A.4018.0020 260	Other Equipment	Out of Code Tran FH to A.4018.0020.260 fm A.4018.0020.442 Scale	\$ 250.00	
1/18/2018	A.4018.0020 442	Automotive - Gas & Oil	Out of Code Tran FH to A.4018.0020.260 fm A.4018.0020.442 Scale		\$ 250.00
1/24/2018	A.4189 410	Supplies	Budget Transfer BT to A4189.435		\$ 46.00
1/24/2018	A.4189 435	Medical Fees	Budget Transfer BT from A4189.410	\$ 46.00	
<b>Social Services - Social Services</b>					
1/16/2018	A.6030 426	Subscriptions	Budget transfer to A. 6030 426 from A. 6030 432	\$ 40.63	
1/16/2018	A.6030 432	Special Project Supply	Budget transfer from A. 6030 432 to A. 6030 426		\$ 40.63
<b>Treasurer Disb - Treasurer Departmental Activity</b>					
1/26/2018	A.1325 410	Supplies	Budget Transfer from A.1325 410 to A.1325 444		\$ 400.00
1/26/2018	A.1325 444	Travel/Education/Conference	Budget Transfer from A.1325 410 to A.1325 444	\$ 400.00	
<b>Weights &amp; Meas - Weights &amp; Measures</b>					
1/9/2018	A.6610 418	Ins-General Liability	Budget Transfers within Object Code from A.6610 439	\$ 43.00	

WARREN COUNTY  
Journal Report - January 2018

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
1/9/2018	A.6610 439	Misc Fees & Expenses	Budget Transfers within Object Code to A.6610 418		\$ 43.00

**RESOLUTION REQUEST FORM NO. 20****MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Office of County Administrator**

**DATE: 3/1/2018**

- (a) Purpose of Request: **Request to transfer vehicle reserve funds to departmental budgets for the purchase of vehicles.**
- (b) Details: **The vehicle reserve was budgeted in the 2018 budget. The request to transfer funds will allow the department to purchase the vehicles. Transfer to:**  
**A.1610 230.1 Fleet Management Auto Equipment Reserve \$20,000**  
**A.6610 230.1 Weights & Measures Auto Equip Reserve \$29,600**  
**A.4010 230.1 Health Services Auto Equip Reserve \$30,000**  
**A.6030 230.1 Countryside Auto Equip Reserve \$32,000**  
**A.6510 230.1 Veteran's Services Auto Equip Reserve \$34,000**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: **A.896.00 Reserve, Vehicles \$145,600**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS



## PERSONNEL AND HIGHER EDUCATION COMMITTEE

## AGENDA

MARCH 1, 2018

*Draft Agenda- Subject to Change*

**Committee Members:** *Geraghty, Frasier, McDevitt, Leggett, Braymer, Simpson, Hyde, Diamond, Loeb, Merlino and Sokol*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor
- IV. Action Agenda
  - 1) SUNY Adirondack representatives to provide an update on the College.
  - 2) **Items/Requests to be Discussed by the Human Resources Director and/or Personnel Officer:**

***Human Resources-***

    - A) Review of report on tracking of vacancies filled.
    - B) Request to renew the contract with Alliance Worldwide to perform background checks for management level positions for a term commencing February 19, 2018 and terminating February 19, 2020.
  - 3) **Referral from the County Facilities Committee, Airport:**  
Discussion pertaining to whether the County should move forward with hiring a full-time permanent Airport Manger.
  - 4) **Referrals from the Health, Human & Social Services Committee:**
    - A) *Countryside-* Request to amend the Table of Organization and Salary Schedule to create the new position of Per Diem Institutional Aide, *Grade 3, Annual Salary \$27,316*, effective March 19, 2018.
    - B) *Office for the Aging-* Request to amend the Table of Organization and Salary Schedule to reduce the hours of Meal Site Cook #9 to twenty-five hours per week at the Warrensburg Meal Site effective February 26, 2018.
  - 5) **Referrals from the Support Services Committee, County Attorney:**
    - A) Request to amend the Table of Organization and Salary Schedule to decrease the salary of the 1<sup>st</sup> Assistant County Attorney from \$73,567 to \$65,000 effective March 19, 2018.
    - B) Request amend the Table of Organization and Salary Schedule to increase the salary of the 2<sup>nd</sup> Assistant County Attorney from \$52,000 to \$60,567 effective March 19, 2018.
    - C) Request to amend the Table of Organization and Salary Schedule to create the temporary position of Attorney Intern, *Annual Salary \$48,000*, effective August 1, 2018 through January 31, 2019.
  - 6) **Request/Item to be Discussed by the County Administrator:**  
Discussion regarding the County Employee of the Month Program.
- V. **Pending Items:**

***Personnel -*** The Committee requested that the representatives of Jaeger & Flynn Associates, Inc. prepare an analysis on possible incentives the County could offer to encourage retirees to change their health plan from Empire Blue Cross to CDPHP to discuss at a future meeting.

***Higher Education -*** No Items this month.
- VI. **Vacancies Approved for Filling by Oversight Committee:**

***Health Services -*** Nurse Technician, *Grade 11, Annual Salary \$37,526*, due to retirement (Emergency Fill).  
Public Health Program Coordinator, *Grade 18, Annual Salary \$45,313*, due to creation.

***Public Works-*** Confidential Assistant to Superintendent of Public Works, *Annual Salary \$44,872*, due to resignation.

***Tourism-*** Assistant Tourism Coordinator, *Annual Salary \$44,082*, due to resignation.

***County Attorney-*** 2<sup>nd</sup> Assistant County Attorney, *Annual Salary \$60,567*, due to resignation (Note: includes salary change requested in Item 5A above).