

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: SEPTEMBER 26, 2022

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: DRISCOLL
FRASIER
SEEBER
MAGOWAN
MCDEVITT
HOGAN

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER
JULIE MONTERO, FISCAL MANAGER
AMY McBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME
DENISE DiRESTA, DIRECTOR VETERANS' SERVICES
CRAIG LEGGETT, ACTING COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS DICKINSON
GERACI
MERLINO
STROUGH
TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR: BRUNO

Please note, the following contains a summarization of the September 26, 2022 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<https://warrencountyny.gov/mma>

Mr. Driscoll called the meeting of the Human Services Committee to order 12:51 p.m.

Copies of the meeting agendas were distributed; copies of the agendas are on file with the meeting minutes.

Motion was made by Mrs. Frasier, seconded by Mr. Magowan and carried by a majority vote of those present, (*Mr. Bruno absent*) with Ms. Hogan abstaining to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

The meeting commenced with review of the Veterans Services' agenda which began in the following order:

- 2) Request for a transfer of funds in the amount of \$3,000 from Budget Code A.1990 469, *Contingent Accounts-Other Payments/Contributions*, to Budget Code A.6510 442, *Automotive-Gas & Oil*, to replenish account to sustain line item charges.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Bruno absent*) to approve the request as presented and forward the same to the Finance Committee. *A copy of the request for Transfer of Funds form is on file with the minutes.*

- 1) 2023 Budget request reviewed - documentation provided as an agenda attachment.

There being no further Veterans Services' business to discuss review of the Countryside Adult Home agenda commenced with the following requests:

- 1) To fill the vacant position of Institutional Aide #3, Grade 3, Base Annual Salary \$36,093, due to resignation.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mr. Bruno absent*) to approve the request as presented and forward the same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To renew the service agreement with Hudson Headwaters Health Network (HHHN) to provide clinician services (previous Resolution No. 317 of 2020) in the amount of \$17,020 for the term commencing January 1, 2023 and terminating December 31, 2023, and in the amount of \$17,616 for the term commencing January 1, 2024 and terminating December 31, 2024.

Motion was made by Mrs. Frasier, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Bruno absent*) to approve the request as presented and the necessary resolution was authorized for the October 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

An overview of the Census and Overtime Reports was provided.

Concluding, the 2023 Budget request were reviewed - documentation provided as an agenda attachment.

Ms. Hogan exited the meeting at 1:12 p.m.

There being no further Countryside Adult Home business to discuss review of the Social Services agenda commenced with the following requests:

- 1) To fill the vacant position of Part Time Community Services Worker (24 hours), *Grade 8, Base Annual Salary \$43,638*, due to resignation.

Motion was made by Mrs. Frasier, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Bruno and Ms. Hogan absent*) to approve the request as presented and forward the same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 2) To fill the vacant position of Senior Caseworker #5, *Grade 18, Base Annual Salary \$56,104*.

Motion was made by Mr. Magowan, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mr. Bruno and Ms. Hogan absent*) to approve the request as presented and forward the same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 3) To fill the vacant position of Caseworker #TBD, *Grade 16, Base Annual Salary \$52,743*, due to promotion.

Motion was made by Mr. Magowan, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Bruno and Ms. Hogan absent*) to approve the request as presented and forward the same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- 4) 2023 Budget request review - documentation provided as an agenda attachment.

As there was no further business to come before the Human Services Committee, on motion made by Mrs. Frasier, seconded by Mr. Magowan and carried by a unanimous vote of those present (*Mr. Bruno and Ms. Hogan absent*), Mr. Driscoll adjourned the meeting at 1:32 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist