

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: MARCH 22, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL
FRASIER
BRUNO
MCDEVITT
RUNYON
GERACI
SMITH

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER

JULIE MONTERO, FISCAL MANAGER

AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME

DENISE DiRESTA, DIRECTOR VETERANS' SERVICES

JEREMY DUERS, ADIRONDACK PEER-TO PEER PROGRAM COORDINATOR

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD

JOHN TAFLAN, COUNTY ADMINISTRATOR

AMANDA ALLEN, CLERK OF THE BOARD

RYAN DICKEY, SECOND ASSISTANT COUNTY ATTORNEY

FRANK E. THOMAS, BUDGET OFFICER

SUPERVISORS DIAMOND

DICKINSON

LEGGETT

MAGOWAN

MERLINO

STROUGH

WILD

TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

MICHAEL SWAN, COUNTY TREASURER

MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the March 22, 2023 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<https://warrencountyny.gov/mma>

Mr. Driscoll called the meeting of the Human Services Committee to order at 11:13 a.m.

Motion was made by Mr. Geraci, seconded by Mr. Smith and carried unanimously to approve the minutes of the previous Human Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the and Veterans' Services, Countryside Adult Home and Department of Social Services (DSS) agendas were distributed to those in attendance. *Copies of the agendas are on file with the minutes.*

Privilege of the Floor and Public Comment was called for, but there was no one wishing to speak.

The meeting commenced with review of the Veterans' Services agenda with the following Discussion Items:

1. Department Updates - provided by Director, Denise DiResta;
2. Guest Speaker - Jeremy Duers, Adirondack Peer-to Peer Program Coordinator, provided an overview of his accomplishments, along with an overview of the Peer-to-Peer Program.

There being no further Veteran's Services business to discuss, a review of the Countryside Adult Home agenda commenced with the following requests:

1. To amend the service agreement with Omnicare Pharmacy for the purchase of stock medications and supplies to increase the annual rate from \$1,000 to \$2,000 per year, not to exceed \$6,000 for the term of the agreement which commenced November 1, 2021 and will terminate October 31, 2024.

Motion was made by Mr. Geraci, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

- 2 To amend Resolution No. 142 of 2023, authorizing an agreement with Jennifer Linehan, to increase the not to exceed amount from \$4,224 to \$6,366. Note: this Item was not listed on the agenda., resolution request forms were provided during the meeting.

Motion was made by Mr. Geraci, seconded by Ms. Runyon carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 21st Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Item portion of the agenda included the following items:

Census and Over-time Reports were reviewed.

There being no further Countryside Adult Home business to discuss, a review of the DSS agenda with the following requests:

1. To fill the vacant position of Intake Clerk #4, *Grade 4, Base Annual Salary \$38,447*, due to promotion.

Motion was made by Mrs. Frasier, seconded by Mr. Smith and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

2. To fill the vacant position of Intake Clerk #7, *Grade 4, Base Annual Salary \$38,447*, due to promotion.

Motion was made by Mr. Smith, seconded by Mrs. Frasier and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

3. To fill the vacant position of Social Services Investigator #3, *Grade 11, Base Annual Salary \$48,324*, due to promotion.

Motion was made by Mr. Smith, seconded by Ms. Runyon and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

4. To fill the vacant position of Caseworker #36, *Grade 16, Base Annual Salary \$54,061*, due to resignation.

Motion was made by Mr. Smith, seconded by Mrs. Frasier and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

5. To fill the vacant position of Caseworker #38, *Grade 16, Base Annual Salary \$54,061*, due to resignation.

Motion was made by Mr. Bruno, seconded by Mr. Smith and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

6. To fill the vacant position of Support Investigator #5, *Grade 8, Base Annual Salary \$44,729*, due to promotion.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

The Discussion Item portion of the agenda included the following items:

1. Commissioner's report of activities and updates was provided to all Committee members in advance of the meeting.
2. The Revenue, Expenditures and Overtime Reports were reviewed.

The Referral/Pending Item portion of the agenda included the following item:

1. Referral from the ARPA Advisory Committee to discuss the homeless issue in Warren County and how it was being addressed. A report was sent out which outlined the efforts being brought forward.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Geraci, seconded by Mr. Bruno and carried unanimously, Mr. Driscoll adjourned the meeting at 11:52 a.m

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist