

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: JULY 25, 2023

COMMITTEE MEMBERS PRESENT:

SUPERVISORS DRISCOLL
FRASIER
BRUNO
MCDEVITT
RUNYON
GERACI

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF SOCIAL SERVICES:

CHRISTIAN HANCHETT, COMMISSIONER

JULIE MONTERO, FISCAL MANAGER

AMY MCBYRNE, DIRECTOR, COUNTRYSIDE ADULT HOME

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD

JOHN TAFLAN, COUNTY ADMINISTRATOR

AMANDA ALLEN, CLERK OF THE BOARD

ROBERT TERWILLIGER, FIRST ASSISTANT COUNTY ATTORNEY

FRANK E. THOMAS, BUDGET OFFICER

COMMITTEE MEMBER ABSENT:

SUPERVISOR SMITH

SUPERVISORS MERLINO

STROUGH

WILD

TAMMIE DeLORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR

DON LEHMAN, DIRECTOR OF PUBLIC AFFAIRS

MICHAEL SWAN, COUNTY TREASURER

REPRESENTING SOUTHERN ADIRONDACK INDEPENDENT LIVING:

CAM J. CARDINALE, ADVOCATE, LLC, DIRECTOR OF STRATEGY AND OPERATIONS

JENNIFER SHIPPEE, DIRECTOR OF SUPPORT SERVICES

JENNA KOPACKI, DIRECTOR OF BENEFIT SERVICES

MAJOR LEO LLOYD, SALVATION ARMY

DAVID STRAINER, TOWN OF QUEENSBURY RESIDENT

MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the July 25, 2023 meeting of the Human Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=x93IjABPswg>

Mr. Driscoll called the meeting of the Human Services Committee to order at 10:10 a.m.

Motion was made by Ms. Runyon, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the minutes of the previous Human Services Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Countryside Adult Home and Department of Social Services (*DSS*) agendas were distributed to those in attendance. *Copies of the agendas are on file with the minutes.*

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

The meeting commenced with review of the Countryside Adult Home agenda with the following request:

1. To authorize an increase in the private room rate at Countryside Adult Home, last adopted by Resolution No. 421 of 2016, from \$125.00 to \$172.00 per day, and authorizing ongoing annual rate increases at the same percentage set by the State for public home daily rates.

Motion was made by Ms. Runyon, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and the necessary resolution was authorized for the August 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Discussion Items section of the agenda was reviewed with the following items being addressed:

1. Census
2. Over-time Reports were reviewed

There being no further Countryside Adult Home business to discuss, review of the DSS agenda commenced with review of the Action Agenda/New Items, as follows:

1. Representing Southern Adirondack Independent Living (*SAIL*), Cam Cardinale, *Advokate, LLC, Director of Strategy and Operations*, Jennifer Shippee, *Director of Support Services* and Jenna Kopacki, *Director of Benefit Services* provided an update on programs and opportunities offered by *SAIL*, as outlined in the handout provided to Committee members. A copy of the handout is on file with the minutes.

Major Leo Lloyd, *Salvation Army*, spoke regarding transitions within the organization and how the Meals on Wheels Program was working well, adding they were very committed to the senior meal program. He indicated moving forward the Business Manager would handle the contract for Meals on Wheels and all positions were filled, appraising they had been working with volunteers. He mentioned congregate meals would be available in the Town of Queensbury and the City of Glens Falls, adding they were moving towards providing meals five days a week.

2. Request for authorization to extend the termination date for the Part-Time Assistant Social Services Attorney from sixty days to one-hundred days (previously authorized by Resolution No. 159 of 2023).

Motion was made by Mr. Geraci, seconded by Mrs. Frasier and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and refer same to the Personnel, Administration and Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

3. Request to amend the Table of Organization and Salary Schedule to create the new position of Part-Time Community Services Worker #1, *Grade 8, Base Annual Salary \$44,729*, effective November 1, 2023.
4. Request to amend the Table of Organization and Salary Schedule to create the new position of Part-Time Community Services Worker #2, *Grade 8, Base Annual Salary \$44,729*, effective November 1, 2023.

Motion was made by Mr. Bruno, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the requests as outlined above and refer same to the Personnel, Administration and Higher Education Committee. *Copies of the resolution request forms are on file with the minutes.*

5. Request for a transfer of funds totaling \$51,500 amongst various budget codes to cover deficits that have occurred in the overtime and health insurance reimbursement budgets.

Motion was made by Ms. Runyon, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and refer same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

6. Request to amend the Social Services Burial Policy, last adopted by Resolution No. 25 of 2005, to reflect the increases in costs outlined in the agenda attachment.

Motion was made by Mrs. Frasier, seconded by Ms. Runyon and carried by a unanimous vote of those present (*Mr. Smith absent*) to approve the request as outlined above and the necessary resolution was authorized for the August 18th Board Meeting. *A copy of the resolution request form is on file with the minutes.*

The Discussion Item portion of the agenda included the following items:

1. Commissioner's report of activities and updates was provided by email.
2. The Revenue, Expenditures and Overtime Reports was reviewed.

Privilege of the floor and public comments were called for, but there was no one wishing to speak.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Geraci, seconded by Mr. McDevitt and carried by a unanimous vote of those present (*Mr. Smith absent*), Mr. Driscoll adjourned the meeting at 10:51 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist