

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE & BUDGET

DATE: APRIL 2, 2026

COMMITTEE MEMBERS PRESENT:

OTHERS PRESENT:

SUPERVISORS ETU
CROCITTO
CONOVER
MADAY
BRUNO
STROUGH
RUNYON

KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
JOHN TAFLAN, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
RYAN DICKEY, FIRST ASSISTANT COUNTY ATTORNEY
SUPERVISORS BEATY
STRAINER
TAMMIE DELORENZO, ASSISTANT TO THE COUNTY ADMINISTRATOR
ETHAN GADDY, COUNTY PLANNER
KEVIN HAJOS, SUPERINTENDENT OF PUBLIC WORKS
CHRISTINE NORTON, COUNTY TREASURER
MARILYN RIVERS, PROPERTY & CASUALTY RISK MANAGER
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

Please note, the following contains a summarization of the April 2, 2026 meeting of the Finance & Budget Committee; the meeting in its entirety can be viewed using the following links:

Warren County website - <https://warrencountyny.gov/mma>

Warren County's YouTube Channel - <https://www.youtube.com/watch?v=PA084f7-NPI>

Mr. Etu called the meeting of the Finance & Budget Committee to order at 11:01 a.m.

A motion was made by Mr. Crocitto, seconded by Ms. Runyon and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was offered for public comment, but there was no one wishing to speak.

The agenda review commenced, as follows:

- 1) Request for transfer of funds as attached for Committee approval.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried unanimously to approve Item 1 as outlined above and the necessary resolution was authorized for the April 17th Board Meeting.

- 2) Journal Report of transfers approved by the County Administrator staff for February of 2026; provided for informational purposes.
- 3) Referral from the Criminal Justice, Public Safety & Emergency Services Committee pertaining to a request to amend the 2026 Warren County Budget in the amount of \$10,000 to reflect the appropriate revenue and expense codes for the Queensbury Union Free School District School Resource Officer account.

Motion was made by Mr. Conover, seconded by Mr. Maday and carried unanimously to approve Item 3 as outlined above and the necessary resolutions were authorized for the April 17th Board Meeting.

- 4) Referrals from the Economic Growth & Development Committee:
 - A) Request to authorize the Chair of the Board to execute an agreement with New York State Department of State to accept grant funding in an amount not to exceed \$535,401 under the NYS Department of State Inland Flooding and Local Waterfront Revitalization Program Implementation Projects Program for the Schroon River Access Site

Resiliency Improvements over a term of October 9, 2025 and terminating October 31, 2030, as well as to determine a source of funding for the local share match in the amount of \$59,489. (*Previous Resolution No. 187 of 2025*).

- B) Request to authorize the Chair of the Board to execute a grant agreement with NYS Office of Parks Recreation and Historic Preservation to accept grant funding in an amount not to exceed \$299,780 for Warren County Bikeway Improvements, as well as to determine a source of funding for the local share match in the amount of \$74,945. (*Previous Resolution No. 244 of 2025*).

Motion was made by Ms. Runyon and seconded by Mr. Conover to authorize the Chair of the Board to execute an agreement with New York State Department of State to accept grant funding in an amount not to exceed \$535,401 under the NYS Department of State Inland Flooding and Local Waterfront Revitalization Program Implementation Projects Program for the Schroon River Access Site Resiliency Improvements; and to authorize an agreement with New York State Office of Parks, Recreation and Historic Preservation for grant funding in an amount not to exceed \$299,780 for Warren County Bikeway Improvements.

A discussion ensued regarding the local share match required for both grants following which it was determined the resolutions would indicate the willingness to provide the local match funding subject to future budgetary appropriations.

Mr. Etu called the question and the motion was carried unanimously to approve Items 4A-4B as outlined above and to include the willingness to provide the local match funding subject to future budgetary appropriations. The necessary resolutions were authorized for the April 17th Board Meeting.

- 5) Referral from the Occupancy Tax Coordination Committee regarding a request to appropriate \$200,000 from Budget Code A.881.00, *Occupancy Tax Reserve*, to Budget Code A.6417.0002.480.08, *Tourism-Civic Center Capital Costs*, to assist with funding the design phase to replace the Ice Pro Chiller Plant and Machine Room of the Harding Mazzotti Arena.

Motion was made by Ms. Runyon, seconded by Mr. Strough and carried by majority vote of those present, with Mr. Etu voting in opposition, to approve the request as outlined above and the necessary resolution was authorized for the April 17th Board Meeting.

- 6) Referral from the Park Operations & Management Committee regarding a request to appropriate \$6,353.30 from Budget Code A.691.07, *Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Charles R. Wood Park, Repair and Maint-Bldg/Property*, and to authorize reimbursement in the same amount to the Village of Lake George for replacement of a slide that was damaged.

Motion was made by Mr. Crocitto, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 17th Board Meeting.

- 7) Referrals from the Public Works Committee:

- A) Request to amend the 2026 Warren County Budget in the amount of \$500 to reflect receipt of funds donated from the Town Highway Superintendents Association of Warren County.

Motion was made by Ms. Runyon, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 17th Board Meeting.

- B) Request to increase Capital Project No. H448, *Dix Avenue (CR 42) Reconstruction*, in the Town of Queensbury, in the amount of \$1,236,900.
- C) Request to increase Capital Project No. H428, *Bay Road (CR 7) over Unnamed Watercourse Culvert Replacement*,

in the Town of Queensbury, in the amount of \$239,415.

- D) Request to increase Capital Project No. H376, *Hudson Street over Mill Creek Bridge Replacement*, in the Town of Johnsbury, in the amount of \$22,360.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried unanimously to approve Items 7B-D as outlined above and the necessary resolutions were authorized for the April 17th Board Meeting.

- 8) Referrals from the Support Services Committee:

- A) Request for a transfer of funds in the amount of \$15,000 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1410 110, *Salaries-Regular*, to provide funding for the Principle Legal Recording Clerk position.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 17th Board Meeting.

- B) Request to re-appropriate excess general liability insurance funding totaling \$80,653.71 from various departmental budget codes to Budget Code A.863.00, *Reserve, Insurance*.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 17th Board Meeting.

- C) Request for a transfer funds in the amount of \$6,500 from Budget Code A.1420 110, *Law (County Attorney Salaries-Regular)*, to Budget Code A.1420 130, *Law (County Attorney) Salaries-Part-Time*, to cover the cost of the salary increase for the Property & Casualty Risk Manager position.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 17th Board Meeting.

- D) Request to amend the 2026 Warren County Budget in the amount of \$7,057 to reflect receipt of an insurance recovery payment for a totaled Department of Social Services vehicle.

Motion was made by Mr. Strough, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 17th Board Meeting.

- 9) Request/Item not Referred by Alternate Standing Committee pertaining to a request for a transfer of funds in the amount of \$2,000 from Budget Code A.1990 469, *Contingent Account - Other Payments/Contributions*, to Budget Code A.1435 470, *Human Resources, Contracts*, to cover the cost of historical data exports from NovaTime.

Motion was made by Ms. Runyon, seconded by Mr. Bruno and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the April 17th Board Meeting.

- 10) Finance Committee action is required on the following Personnel Agenda items, *contingent upon approval by the Personnel & Higher Education Committee - 2 and 3A-B*

PERSONNEL AGENDA ITEMS 2 and 3A-B:

- 2) Referral Economic Growth & Development Committee (Chaired by Supervisor Wild):

Planning & Community Development -

Request to amend the Table of Organization and Salary Schedule to create the position of Senior Planner, *Grade 18, Base Annual Salary \$62,900*, and delete the position of Principal Planner #2, *Annual Salary \$84,093*,

effective April 20, 2026.

Motion was made by Mr. Crocitto, seconded by Mr. Strough and carried unanimously to approve Personnel Agenda Item 2 as outlined above.

3) Referral from the Support Services Committee (Chaired by Supervisor Gilligan:

County Clerk/DMV (Carrie Black, County Clerk) -

- A) Request to amend the Table of Organization and Salary Schedule to fund the Principal Legal Recording Clerk position, *Base Annual Salary \$69,769*, and unfund but retain the Legal Recording Clerk position effective April 20, 2026.

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried unanimously to approve Personnel Agenda Item 3A as outlined above.

County Administrator (John Taflan, County Administrator) -

- B) Request to amend the Table of Organization and Salary Schedule to increase the salary of the Property & Casualty Risk Manager position from \$77,840 (*pro-rated to 30 hours/week - \$58,381 annually*) to \$89,077 (*pro-rated to 30 hours/week - \$66,808 annually*).

Motion was made by Ms. Runyon, seconded by Mr. Maday and carried unanimously to approve Personnel Agenda Item 3B as outlined above.

Privilege of the floor and public comment were called for:

With regard to Agenda Item 5 concerning the design phase to replace the Ice Pro Chiller Plant and Machine Room of the Harding Mazzotti Arena, Mr. Conover questioned whether the Adirondack Civic Center Coalition would be coming back to request additional funding for future phases of the project and Mr. Crocitto responded he was unsure, but that could be a possibility.

Mr. Strough noted the Adirondack Civic Center Coalition would be applying for grant funding which they hoped would cover the majority of the cost to replace the Ice Pro Chiller Plant and Machine Room of the Harding Mazzotti Arena; however, he noted, to improve their chances of being awarded grant funding the design and estimated cost needed to be provided.

Mr. Etu apprised while he was fully supportive of the Harding Mazzotti Arena he had voted in opposition of Agenda Item 5 because his understanding of the purpose of occupancy tax funding strictly related to marketing and promotional efforts.

Christine Norton, *County Treasurer*, provided a brief overview of the County finances, including the General Fund Unappropriated Surplus; sales tax; interest income; occupancy tax; and the proposed changes to Tier 6 in the New York State retirement system.

Returning to Agenda Item 5, Mr. Bruno inquired whether the Adirondack Civic Center Coalition was setting aside funding for future maintenance and improvements to Harding Mazzotttti Arena and Mr. Etu replied he was unsure. Mr. Crocitto advised the Adirondack Civic Center Coalition had provided no indication any funding had been budgeted for future capital improvements.

Mr. Conover noted the County provided the Adirondack Civic Center Coalition with funding on an annual basis for capital improvements.

There being no further business to come before the Finance & Budget Committee, on motion made by Mr. Bruno, seconded by Ms. Runyon and carried unanimously, Mr. Etu adjourned the meeting at 11:39 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board