

WARREN COUNTY SOCIAL SERVICES
NOTICE OF VACANCY
(Submission Date Extended)
SOCIAL WELFARE EXAMINER
(Non-Competitive under NYS HELP Program)

The Warren County Department of Social Services is seeking qualified candidates for the full-time position of Social Welfare Examiner. The Social Welfare Examiner determines financial eligibility for the various programs administered by a local social services district and recommends amounts of assistance in accordance with established policies and procedures. Duties may include any or a combination of assignments in connection with determining financial eligibility, categorical classification, case management, continued financial eligibility and income maintenance depending on the size, organizational structure and work activity needs of the social services district

SALARY: \$ 48,924 (2026 Base Salary)

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma and:

- A. Sixty credit hours of coursework from a New York State or regionally accredited college or university; or
- B. Two years of experience in examining, investigating or evaluating claims for assistance, veteran's or unemployment benefits, insurance or a similar program operating under established criteria for eligibility.

Applications will be accepted until position is filled.

Interested candidates may submit an application and resume to:

Allison Millis, Staff Development Coordinator of Social Services
1340 State Route 9
Lake George, NY 12845
Allison.millis@dfa.state.ny.us

Applications may be obtained from <http://www.warrencountyny.gov/jobs>
Or by clicking [here](#).

Warren County is an Equal Opportunity/Affirmative Action Employer